

Holds a B. Sc. in Electrical Power & Machines Engineering and has over 1 year hands-on experience working in technical office field.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 01/01/1997
Gender : Female
Marital Status : Single
Residence : Nasr City, Cairo

EDUCATION

: B. Sc. in Electrical Power & Machines Engineering, Tanta University, 2019

LANGUAGES

Arabic : Native Language
English : Good
French : Good

COMPUTER SKILLS

: Windows, MS Office, Internet
: AutoCAD
: Dialux and Dialux Evo
: Revit
: Matlab

TRAINING COURSES AND CERTIFICATIONS

: Basics of PLC.
: AutoCAD
: Classic control.
: English
: Dialux and Dialux EVO
: PLC Basics course from Ain Shams University (Jul. 2018).
: P.L.C. Advanced Applications.
: Automation SCADA System.

- : Trainings at:
 - Abu Qir Training Center (from Jun. till Aug. 2017).
 - North Cairo Electricity Distribution Co. (from Jun. till Aug. 2018).
 - Tanta Transformers Station (Aug./Sep. 2018).
- : Arabic Contractors Company (2017): Training on Classic Control for motors.
- : Dar El-Kahrbaa Company (2019) - Training on technical office electrical engineering to learn:
 - Full design for all electrical elements (Specially department designs).
 - Estimation of transformers capacities.
 - Prepare bill of quantities (BOQ) for all electrical elements.

CHRONOLOGICAL EXPERIENCE RECORD

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|------------------------|---|--|
| Dates | : | From Jul. 2020 till now |
| Employer | : | STC Company for Security Systems, Nasr City |
| Job Description | : | <ul style="list-style-type: none"> • Present products or services that would be beneficial to the client business. • Plan detailed presentations that show clients the products info, pricing and benefits. • Manage billing and delivery of solid products. • Follow up on solid products to ensure the customer is happy. • Stay knowledgeable my field's updates in science and research by continuing to read and study new data. • Acquire new customers by winning them over from competitors and discovering new opportunities. |
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|------------------------|---|---|
| Dates | : | From Oct. 2019 till Feb. 2020 |
| Employer | : | HIDCO Company for Electrical contracting, New Cairo |
| Projects | : | <ul style="list-style-type: none"> • Studied Projects: <ul style="list-style-type: none"> - GN6 Residence Renovation Villa 105A (El Rabwa, Sheikh Zayed) - Administration Building of Hayat Regency Cairo West Hotel • Several As Built Projects |
| Job Description | : | <ul style="list-style-type: none"> • Studying projects' drawings and specs. • Prepare shop-drawings for the project. • Tendering & Pricing. • Coordination with other disciplines. • Prepare Invoices for Main-Contractor and Sub-Contractor. |