

Holds a Bachelor in Commerce (Business Administration) and has over 28 years hands-on experience working in material / store control.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 04/04/1964
Gender : Male
Marital Status : Married
Residence : Talkha

EDUCATION

: Bachelor in Commerce (Business Administration), Mansoura University

LANGUAGES

Arabic : Native Language
English : Very Good

COMPUTER SKILLS

: Windows, MS Office, Internet

TRAINING COURSES AND CERTIFICATIONS

: Certified International Procurement Manager (CIPM), International Purchasing and Supply Chain Management Institute (IPSCMI).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Nov. 2014 till now
Employer : Acciona Agua – Passavant Energy & Environment JV
Project : Waste Water Treatment Plant stage II phase II - Cairo, El Gabal El Asfar
Job title : Material & Procurement Manager
Job Description :

- Material Management:
 - Managing preparing the warehouse (indoor, outdoor and special condition stores) according to the specifications of the materials and achieve a safe working condition for warehouse employees.
 - Planning and controlling of material which includes receiving, storing, issuing, stocktaking and disposal of material.
 - Maintain receiving, warehousing, and distribution operations by

initiating, coordinating, and enforcing program, operational, and personnel policies and procedures.

- Maintain physical condition of warehouse by planning and implementing new design layouts; inspecting equipment; issuing work orders for repair and requisitions for replacement.
 - Managing all the warehouse transactions such as Receiving the purchase items with its several types and following its technical checking with the specialist.
 - Materials safe lifting and handling using different types of lifting gears & equipment's.
 - Planning for keeping and saving the stock items which means prepare the good condition for storage against accidents, fire, rain, heat and any other cause may causes the damage of these materials.
 - Forecasting of material availability and arranging of replacement for shortage damaged materials.
 - Carrying out materials status report demonstrating delivery status in view of information obtained from vendors and freight forwarder.
 - Updating the material section of the global projects plans and schedules.
 - Distributing the arrived materials to the correct destination and doing the necessary related reports.
 - Perform regular and rush inventory for the department plant material, tools and electrodes stores.
 - Provide the project management with the required material reports.
 - Motivating, organizing and encouraging teamwork within the workforce to ensure set productivity targets are met.
 - Ensure that workplace's health and safety requirements are met and take responsibility for the security of the building and stock.
- Co-ordination of document flow in/out for invoicing/import.
 - Organize Custom Clearance process.
 - Support the development of a logistics concept.
 - Develop standard contracts for local suppliers and subcontractors.
 - Local purchases in compliance with JV rules.
 - Pre-selection of local suppliers and subcontractors.
 - Coordination of deliveries to and on site.

Dates : From Nov. 2011 till Sep. 2014
Employer : TECHINT ENGINEERING & CONSTRUCTION
Project : EL AIN EL SOKHNA SUPERCRITICAL THERMAL POWER PLANT
(2x650MW Supercritical Steam Thermal Power Plant for interconnection to the National Unified Power System (NUPS))
Job title : Material Site Manager
Job Description :

- Managing preparing the warehouse (indoor, outdoor and special condition stores) according to the specifications of the materials and achieve a safe working condition for warehouse employees.
- Planning and controlling of material which includes receiving, storing, issuing, stocktaking and disposal of material.
- Maintain receiving, warehousing, and distribution operations by initiating, coordinating, and enforcing program, operational, and personnel policies

and procedures.

- Maintain physical condition of warehouse by planning and implementing new design layouts; inspecting equipment; issuing work orders for repair and requisitions for replacement.
- Managing all the warehouse transactions such as Receiving the purchase items with its several types and following its technical checking with the specialist.
- Materials safe lifting and handling using different types of lifting gears & equipment's.
- Planning for keeping and saving the stock items which means prepare the good condition for storage against accidents, fire, rain, heat and any other cause may causes the damage of these materials.
- Forecasting of material availability and arranging of replacement for shortage damaged materials.
- Carrying out materials status report demonstrating delivery status in view of information obtained from vendors and freight forwarder.
- Updating the material section of the global projects plans and schedules.
- Distributing the arrived materials to the correct destination and doing the necessary related reports.
- Perform regular and rush inventory for the department plant material, tools and electrodes stores.
- Provide the project management with the required material reports.
- Motivating, organizing and encouraging teamwork within the workforce to ensure set productivity targets are met.
- Ensure that workplace's health and safety requirements are met and take responsibility for the security of the building and stock.

Dates : From Nov. 2008 till Sep. 2011

Employer : IBERDROLA

Project : INTEGRATED SOLAR COMBINED CYCLE KUREIMAT PROJECT
(Egypt's first combination solar and gas power plant, a 150MW Integrated Solar Combined Cycle (ISCC) power plant in KUREIMAT)

Job title : Material & Procurement Manager

Job Description :

- Responsible for the purchase and materials management of all items associated with the project. Managing a team of four procurement professionals, Hands on management of the complete procurement process for major equipment packages.
- Responsible for leadership of the Procurement Team.
- Development of Supply Chain processes and strategies.
- Development of supplier alliancing arrangements, Focal Point for Development of the company's Materials Management System.
- Establishing Key Performance Indicators to ensure health of the Procurement team and systems.
- Hands-on management of the complete procurement process for major equipment packages.
- Supply Chain Strategy focal point for Integrated Services Contract clients. Supply Chain input to acquisition of new business.
- Responsible for local purchases.
- Supervising Finding potential suppliers for different materials as per quality, prices and payment terms.
- Develop, implement and maintain contract administration processes,

Interface with other groups to coordinate on legal and business issues, Maintain and implement filing methods, including computerized systems.

- Handling all the logistics issues concerning the purchased materials such as freight forwarding, transportation, custom clearanceetc.
- Support, coordinating with the various Departments for Procurement of Common Raw Materials & Packaging Materials.
- Coordinate with various departments for smooth functioning of departmental activity, particularly with accounting department.
- Rate contracts/tendering /market surveys and data bank of prices for ready reckoning and instant estimations.
- Maximizing the supply chain efficiencies for all accountable suppliers and accounting for the in, and outbound supply chain for the business against agreed service and targets.
- Deal effectively with executive, technical and operational and sub-contract personnel.

Dates	:	From Mar. 2008 till Nov. 2008
Employer	:	CONSORTIUM CMI S.A. & INETEC ENERGY
Project	:	KUREIMAT II POWER STATION 750MW COMBINED CYCLE
Job title	:	Material & Procurement Manager
Job Description	:	<ul style="list-style-type: none">• Managing materials for Manufacturing and Erection of two HRSGs including all Harps, Critical Pipes, Drums, Supporting Structure, Casing, Ducts, electrical, instruments, cabling stacks....etc.• Responsible for leadership of the Procurement Team.• Responsible for leadership of the Warehouses Team.• Managing preparing the warehouse (indoor, outdoor and special condition stores) according to the specifications of the materials and achieve a safe working condition for warehouse employees.• Planning and controlling of material which includes receiving, storing, issuing, stocktaking and disposal of material.• Maintain receiving, warehousing, and distribution operations by initiating, coordinating, and enforcing program, operational, and personnel policies and procedures.• Development of supplier alliancing arrangements, Focal Point for Development of the company's Materials Management System.• Establishing Key Performance Indicators to ensure health of the Procurement team and systems.• Hands-on management of the complete procurement process for major equipment packages.• Supply Chain Strategy focal point for Integrated Services Contract clients. Supply Chain input to acquisition of new business.• Supervising Finding potential suppliers for different materials as per quality, prices and payment terms.• Handling all the logistics issues concerning the purchased materials such as freight forwarding, transportation, custom clearanceetc.• Support, coordinating with the various Departments for Procurement of Common Raw Materials & Packaging Materials.• Coordinate with various departments for smooth functioning of departmental activity, particularly with accounting department.• Rate contracts/tendering /market surveys and data bank of prices for ready reckoning and instant estimations.

Dates : From Aug. 2006 till Mar. 2008
Employer : CONSORTIUM CMI S.A. & SKODA PRAHA A.S.
Project : NEW TALKHA POWER STATION 750MW COMBINED CYCLE 3
Job title : MATERIAL & PROCUREMENT MANAGER
Job Description :

- Responsible for leadership of the Procurement Team.
- Responsible for leadership of the Warehouses Team.
- Managing preparing the warehouse (indoor, outdoor and special condition stores) according to the specifications of the materials and achieve a safe working condition for warehouse employees.
- Planning and controlling of material which includes receiving, storing, issuing, stocktaking and disposal of material.
- Maintain receiving, warehousing, and distribution operations by initiating, coordinating, and enforcing program, operational, and personnel policies and procedures.
- Development of supplier alliancing arrangements, Focal Point for Development of the company's Materials Management System.
- Establishing Key Performance Indicators to ensure health of the Procurement team and systems.
- Hands-on management of the complete procurement process for major equipment packages.
- Supply Chain Strategy focal point for Integrated Services Contract clients. Supply Chain input to acquisition of new business.
- Supervising Finding potential suppliers for different materials as per quality, prices and payment terms.
- Handling all the logistics issues concerning the purchased materials such as freight forwarding, transportation, custom clearanceetc.
- Support, coordinating with the various Departments for Procurement of Common Raw Materials & Packaging Materials.
- Coordinate with various departments for smooth functioning of departmental activity, particularly with accounting department.
- Rate contracts/tendering /market surveys and data bank of prices for ready reckoning and instant estimations.

Dates : From Nov. 2004 till Jul. 2006
Employer : DSD FERROMETALCO
Project : Nubaria Nominal Combined Cycle Power Station 2x750MW
Job title : Materials Manager
Job Description :

- Managing materials for Manufacturing and Erection of four HRSGs including all Harps, Critical Pipes, Drums, Supporting Structure, Casing, Ducts and stacks. Fabrication and Erection of 8,000 tons of Steel Structures for two Turbines buildings, Fabrication and Erection of four Air Intakes System as well as four Diverters.
- Organize the material receiving, storage and handling procedure.
- Preparing the warehouse (indoor, outdoor and special condition stores) according to the specification of the materials and achieve a safe working condition for warehouse employees.
- Planning and controlling of material which includes receiving, storing, issuing, stocktaking and disposal of material.
- Forecasting of material availability and arranging of replacement for

shortage damaged materials.

- Perform regular and rush inventory for the permanent plant material, tools and electrodes stores.
- Provide the project management with the required material reports.
- Planning and controlling of material which includes receiving, storing, issuing, stocktaking, and disposal of material.
- Materials safe lifting and handling using different types of lifting gears & equipment's.
- Following up and pursuing materials of placed purchase orders with vendors and / or freight forwarder.
- Forecasting of material availability and arranging of replacement for shortage damaged materials.
- Carrying out materials status report demonstrating delivery status in view of information obtained from vendors and freight forwarder.
- Updating the material section of the global projects plans and schedules.
- Distributing the arrived materials to the correct destination and doing the necessary related reports.
- Support, coordinating with the various Departments for Procurement of Common Raw Materials & Packaging Materials.
- Coordinate with various departments for smooth functioning of departmental activity, particularly with accounting department.

Dates	:	From Aug. 2002 till Nov. 2004
Employer	:	DSD FERROMETALCO
Project	:	Damietta LNG storage tanks (inside Damietta Port) 2x15000M3
Job title	:	Material Manager
Job Description	:	<ul style="list-style-type: none">• Controlling materials for manufacturing and erecting of the Steel mechanical portion including the roof, inner shell (9% Nickel material), internal & external pipes and insulation works.• Organize the material receiving, storage and handling procedure.• Preparing the warehouse (indoor, outdoor and special condition stores) according to the specification of the materials and achieve a safe working condition for warehouse employees.• Planning and controlling of material which includes receiving, storing, issuing, stocktaking and disposal of material.• Forecasting of material availability and arranging of replacement for shortage damaged materials.• Perform regular and rush inventory for the permanent plant material, tools and electrodes stores.• Provide the project management with the required material reports.• Planning and controlling of material which includes receiving, storing, issuing, stocktaking, and disposal of material.• Materials safe lifting and handling using different types of lifting gears & equipment's.• Following up and pursuing materials of placed purchase orders with vendors and / or freight forwarder.• Forecasting of material availability and arranging of replacement for shortage damaged materials.• Carrying out materials status report demonstrating delivery status in view of information obtained from vendors and freight forwarder.• Updating the material section of the global projects plans and schedules.

- Distributing the arrived materials to the correct destination and doing the necessary related reports.
- Support, coordinating with the various Departments for Procurement of Common Raw Materials & Packaging Materials.
- Coordinate with various departments for smooth functioning of departmental activity, particularly with accounting department.

Dates : From Dec. 2000 till Aug. 2002
Employer : T.CIMIMONTUBI
Project : SUEZ GULF POWER STATION (EDF) – EIN SOHKNA
Job title : Material Controller

Dates : From Oct. 1999 till Dec. 2000
Employer : T.CIMIMONTUBI
Project : EGYPT POLYPROPYLENE PROJECT – EIN SOHKNA
Job title : Material Controller

Dates : From Oct. 1997 till Sep. 1999
Employer : STONE & WEBESTER, T.CIMIMONTUBI, MEGICON CONSORTIUM
Project : SIDI KRIR THERMAL POWER PLANT 2x320MW
Job title : Material Controller

Dates : From Apr. 1996 till Oct. 1997
Employer : A.B.B. SAE SADEMI, KAHROMIKA CONSORTIUM
Project : EL-KUREIMAT POWER STATION 2x600MW
Job title : Material Controller
Job Description :

- Organize the material receiving, Storage and handling.
- Preparing the warehouse (indoor, outdoor and special condition stores) according to the specifications of the materials and achieve a safe working condition for warehouse employees.
- Planning and controlling of material which includes receiving, storing, issuing, stocktaking and disposal of material.
- Following up and pursuing materials of placed purchase orders with vendors and / or freight forwarder.
- Making the purchasing requisitions (P.R's) for the materials required for the projects.
- Giving assistance during the process of technical evaluation of vendor quotations.
- Forecasting of material availability and arranging of replacement for shortage damaged materials.
- Carrying out materials status report demonstrating delivery status in view of information obtained from vendors and freight forwarder.
- Updating the material section of the global projects plans and schedules.
- Distributing the arrived materials to the correct destination and doing the necessary related reports.
- Perform regular and rush inventory for the department plant material, tools and electrodes stores.
- Provide the project management with the required material reports.

- Pursue the test certificates of purchased materials with vendor and doing the verification job at site through periodical site visits.

- Dates** : From Oct. 1990 till Aug. 1995
- Employer** : KAHROMIKA (Misr Company for Mechanical and Electrical Projects)
- Project** : TALKHA POWER STATION 2x210MW
- Job title** : Store Keeper
- Job Description** :
- Perform warehousing and store keeping tasks to include acquiring, receiving, identifying, handling, storing, issuing and delivering a wide variety of materials, parts and supplies utilizing a computerized system.
 - Exercising general control over all activities in Stores Department.
 - Utilize material handling equipment such as forklift, pallet jacks, hand truck, and delivery vehicles to handle, pick up or deliver materials and supplies.
 - Ensure safe keeping both as to quality and quantity of materials.
 - Maintain manual and electronic documents, files and records (e.g. purchase orders, goods receipts, electronic delivery logs, MSDS, supplies needed by department, claim forms, inventory, warehouse reports, goods receipts, goods issue, fixed asset, FPO purchases, etc.) for the purpose of documenting activities, and providing materials and reliable resource information.
 - Receive and inspect all incoming materials and reconciles with purchase orders; processes and distribute documentation with purchase orders; reports, documents and tracks damages and discrepancies on orders received.
 - Arrange for the received materials for the storage in appropriate places.
 - To reserve a particular material for a specific job when so required.
 - To issue materials only in required quantities against authorized requisition notes/material lists.
 - To check the book balances, with the actual physical stock at frequent intervals by way of internal control over wrong issues, pilferage, etc.
- Field of experience** :
- Over 28 years Materials experience within the Electricity, Petrochemicals, Oil & Gas Industry including 17 years in managerial and supervisory capacity, working with Operators and Contractors with placement in Design Offices, Suppliers, Works, and Operational Support Organizations within Egypt and overseas. Experience embraces a wide range of equipment and materials for pipeline construction and modification projects, including Compressors, Generators, Pumps, Pressure Vessels, Cranes, Fire & Gas Systems, Valves, Actuators Instrumentation, Fabrications,etc.
 - Special Skills and Abilities:
 - Extensive background in all aspects of the Procurement Supply Chain.
 - Strong Managerial and Communication Skills.
 - Excellent level warehouse management & warehousing skills.
 - Excellent dealing with all types of materials.
 - Expert in all lifting operations, lifting procedures and lifting planning.
 - High knowledge about materials handling, storage and materials aspects.

- Co-ordinate between different sections at work.
- Excellent trouble shooting skills.
- Excellent interpersonal skills.