

Holds a Bachelor in Commerce (Accounting Department) and has over 1 year experience working as Personal Assistant.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 14/07/1996
Gender : Female
Marital Status : Single
Residence : Cairo

EDUCATION

: Bachelor in Commerce (Accounting Department), Cairo University, 2018

LANGUAGES

Arabic : Native Language
English : Good

COMPUTER SKILLS

: Windows, MS Office (Word, Excel), Internet

TRAINING COURSES AND CERTIFICATIONS

: Course English at Defense Language Institute - English Language Division.

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Jun. 2017 till now
Employer : ARCHWAY
Job title : Personal Assistant