

**105685-PSC-145GXq-E-1997**  
**Operation & Construction Manager**

Holds a B. Sc. in Mechanical Design & Production Engineering and has over 20 years experience in executing projects and planning from order (contract) receiving till delivery, maintaining fabrication with leading Quality standards.

## PERSONAL DATA

Nationality : Egyptian  
Birth Date : 01/01/1973  
Gender : Male  
Marital Status : Married  
Residence : Giza, Cairo

## EDUCATION

: B. Sc. in Mechanical Design & Production Engineering, Banha University, 1997

## LANGUAGES

Arabic : Native Language  
English : Good

## COMPUTER SKILLS

: Windows, MS Office, Internet

## TRAINING COURSES AND CERTIFICATIONS

: PMP Preparation Course, Egyptian Engineering Organization in Cairo.  
: Primavera Project Management (P6), American University in Cairo.  
: Project Resource Management PRMG, American University in Cairo.  
: Project Planning Techniques PRMG, American University in Cairo.  
: ISO 9001/2000 knowledge and practice, Apromac Training Center Heliopolis.  
: ISO 9001/2000 Internal Auditing, Apromac Training Center Heliopolis.  
: ISO 9001/2000 using statistical techniques, Apromac Training Center Heliopolis.  
: ISO 14000 knowledge, Apromac Training Center Heliopolis.  
: Industrial Health & Safety attendance and knowledge, ZSE (four weeks duration indoor).

# CHRONOLOGICAL EXPERIENCE RECORD

- Dates** : From Dec. 2016 till now
- Employer** : ALMIA Outdoor Advertising Agency
- Job title** : Operation & Construction Manager
- Job Description** :
- Oversee all operations relating to construction, maintaining & servicing outdoor advertising structures.
  - Manage outdoor advertising operations including construction, installations and material management activities.
  - Set targets and standards for productivity, safety, cost, regulatory compliance, inventory control and purchasing.
  - Coordinate & revise installation and maintaining schedules and priorities based on Client needs.
  - Perform administrative activities necessary for effective management of department, including the selection & development of employees; budget administration; planning, organizing and measuring work performance within the department; and negotiating union contracts (where applicable).
  - Ensuring that communication between departments is ongoing and utilized to maintain an environment of continuous improvement.
  - Training of staff to ensure that everyone is performing adequately in their role.
  - Providing a leadership support function to teams and motivating staff to achieve production goals.
  - Managing budgets and costs effectively in respect of the planning process.
  - Acting as a liaison to senior management and board of directors to keep them up to date with operation and operation outdoor advertising matters.
  - Ensuring key performance indicators are in place and production targets are met.
  - Implementation of any new policies and procedures relating to the production process.
  - Managing all operational aspects as a lead on one of our larger events with the ability to delegate assignments and area of responsibility to other operational staff.
  - Communicate the detailed delivery plan with clear accountability pre event to ensure exceptional delivery on-site.
  - Manage multiple outdoor advertising orders at once and act quickly and efficiently on site when there are unexpected needs and changes.

- Dates** : From Apr. 2016 till Nov. 2016
- Employer** : ALETRIBI FOR STEEL STRUCTURE CO.
- Job title** : Projects & Planning Manager
- Job Description** :
- Manage all steel structure works and ensure completion within specified time frames, in an organized and cost effective manner, in accordance with the approved design and quality standards so as to meet customer's satisfaction and maintain continuity of business.
  - Determine overall project resourcing, identify risks and prepare contingency plans for multiple projects to ensure that the goals are

achievable within required schedules and budgets.

- Examine the project program and based on the schedules mentioned assess the material and manpower requirement for the job.
- Oversee the nomination of sub-contractors required for different jobs and submit to management for approval, ensuring capability and resource availability with them to complete the job & manage them effectively once they are nominated.
- Communicate with the client and consultant on all issues pertaining to the drawings, project plan, schedules and problems for quick resolution of all issues. Identify and manage project dependencies and critical path, regularly monitor actual progress against the project plan and keep the client / senior management updated on the progress/ project milestones and deliverable, taking quick corrective action where required.
- Communicate with the clients and subcontractor all issues pertaining to the drawings, project plan, schedules and problems for quick resolution of all issues. Identify and manage project dependencies and critical path, regularly monitor actual progress against the project plan and keep the client updated on the progress/ project milestones and deliverables, taking quick corrective action where required.
- Conduct random quality checks on works carried out to ensure that the products meet all specifications. Coordinate with the sub- contractors during spot checks on the site and ensure adherence to Quality, Health and Safety regulations on all assigned sites.
- Supervise the site regularly; attend to all technical and engineering problems, additional manpower requirements, drawing changes, etc. in an effective and timely manner thereby achieving project requirements and quality standards.
- Review the scope for improvement in project processes and project performance, and recommend changes where necessary, to ensure that principles of continuous improvement principles are adhered.

**Dates** : From Nov. 2013 till Mar. 2016

**Employer** : ZAMIL STEEL EGYPT CO.

**Job title** : Project Manager

**Job Description** :

- Responsible for delivery project management, business analysis, and strategic planning services that lead to improved controls and efficiencies in order management and operational processes.
- Management and follow-up of the project implementation.
- Managing the project plan and, Managing tasks and resources within the scope of the project plan.
- Supervise project steps regarding to Drawings, Procurements, and production schedule.
- Co-ordinate all in-process projects regarding to priorities to achieve the optimum production loading schedule.
- Follow up technical office release productivity that allows for target factory loading schedule.
- Reviewing Material cost control reports for each project and take necessary actions to correct any deviation for Material budget.
- Release and follow up Material reports for each project, follow up the material availability for fabrication and material supply plan.
- Ordering and compare imported Materials offers to select best price due

to project budget and delivery time due to Fabrication process.

- Issue the Summary progress report for each project activities showing its progress for each process in plant (subcontractor).
- Re-scheduling fabrication process in case of plan divination behind schedule.
- Indoor/Outdoor Sub-contractors contracts follow up.
- Responsible for drawing distribution for each indoor & outdoor subcontractor.
- Supervise pre-fabrication in order to specify optimum process condition.

**Dates** : From Sep. 2007 till Oct. 2013  
**Employer** : ARAB STEEL FABRICATION, ELSE WEDY INDUSTRIES (ASF CO.)  
**Job title** : Planning Manager  
**Job Description** :

- Responsible for delivering projects against agreed scope, budget, schedule & customer expectations. Doing this whilst supervising, directing & motivating teams.
- Monitoring project risks and scope creep to identify potential problems and proactively identifying solutions to address them in advance.
- Escalating promptly any issues that may impact operations.
- Producing stage plans, highlight reports, risk logs, requests for change etc.
- Providing strategic direction during the implementation stages.
- Managing client expectations by ensuring the delivery of the highest quality service.
- Acting on client feedback.
- Monitoring staff & team performance.

**Dates** : From Jan. 2004 till Sep. 2007  
**Employer** : ALAN DICK NORTH AFRICA (ADNA CO.)  
**Job title** : Senior Project Engineer

**Dates** : From Oct. 1999 till Dec. 2003  
**Employer** : ZAMIL STEEL EGYPT CO. (ZSE CO.)  
**Job titles** :

- Production Control Engineer
- Material & Inventory Control Engineer

**Dates** : From Oct. 1997 till Oct. 1999  
**Employer** : EGYPTIAN COMPANY FOR AUTO FEEDER (MASRIAT CO.)  
**Job title** : Production Shift Engineer

**Projects:**

- Steel structure erection at Beni Suef Electrical Power Plant (Elsewedy PSP).
- Steel structure erection at Mostorod Egyptian Petroleum Refinery (ERC).
- Steel Structure gates erection and fabrication at Beir Erida Airport (Hassan Allam).
- Steel Structure fabrication and erection at Cairo Airport hall 3 (Limak).
- Fabrications & erection of Elsewedy cement plant line I (FLSmith /

ESCC).

- Fabrications & erection of Arabian cement plant line II.
- Fabrication & erection of Cement Kiln in Algeria.
- Fabrication of coal mill of wadi El Nile cement plant.
- Fabrication & erection of steel Mill (Tybah Steel).
- Fabrication of Al Sokhna Power Plant (East delata / Hassan Allam Sons / CCC / Pgesco).
- Fabrication of & erection Sidi Krir Power Plant (NEM).
- Fabrication & erection of transmission towers 500KV (Egyptian Electricity Transmission Co. / Elsewedy Electric)
- Fabrication & erection of transmission towers 66KV.
- Fabrication & erection of Electric transmission towers for South Valley Cement Co. (Beni Suef).
- Fabrication of Elsewedy Electric / Nahda Cement (Kena).
- Fabrication & erection of transmission towers 66KV for Orascom for hotels (Hurghada).
- Fabrication of Elsewedy cement plant, Steel Structure.
- Fabrication of transmission Towers 11KV.
- Fabrication & erection of transmission towers 66KV North Delta Transmission Co.
- Fabrication & erection of Telecommunication towers (AlanDick - Merge).
- Fabrication & erection of Sub-stations, gantries and supports (Siemens - ABB).
- Fabrication of Pressure vessels (SIAG - PSP).
- Fabrication of Tanks (Steel Tec – Iberdrola – Veolia).

**Field of experience :**

- Project & Planning Management:
  - Project planning.
  - Motivating staff.
  - Steel structural projects.
  - Contract administration.
  - Ability to adopt priorities between activities for order(s).
- Professional:
  - Identifying key issues.
  - Leadership skills.
  - Estimating costs.
  - Budgetary control.
  - Technical support.
  - Commercial experience.
  - Coaching staff.
  - Information gathering.
  - Stockholder understanding.
- Knowledge:
  - Production planning & control techniques.
  - Material planning MRP.
  - Quality Control using Statistical Techniques & charts.
  - Total Quality Management Method.
  - Lean Production system using seven sigma & five S method.
  - Waste optimization by using production in time (PIT) method.
  - Problem Analysis by using Fish Bone Diagram.
  - Fabrication method using Six Sigma considering 5S tool.