

Holds a Bachelor in Commerce and has about 15 years hands-on experience working in accounting field.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 17/09/1974
Gender : Male
Marital Status : Married
Residence : Nasr City, Cairo

EDUCATION

: Bachelor in Commerce, Helwan University, 1998

LANGUAGES

Arabic : Native Language
English : Good

COMPUTER SKILLS

: Windows, MS Office, Internet
: Quick Books Pro
: Microsoft Dynamic AXAPTA ERP system

TRAINING COURSES AND CERTIFICATIONS

: CMA (in progress).
: Accounting with computer (YAT Education Center).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Feb. 2016 till now
Employer : Genesis Pharmaceutical Company
Job title : Chief Accountant
Job Description :

- Book Keeping & overall maintaining bank transactions, Payroll transactions and related subsidiary ledger.
- Handle full spectrum of financial and cost accounting role e.g. AR, AP, GL, forecasting, budgeting etc.
- Responsible for day to day finance and accounts operations.
- Perform full set of accounts and ensure timely closing of accounts.

- Perform project cost forecasts/budgets, cost tracking, monitoring and controls.
- Review & approve payment vouchers & journal entries.
- Perform cash flow forecasting, budgeting and working closely with the operations and project teams in analyzing margins, variances and cost analysis.
- Issue project cost reports for review and approval.
- Develop and maintain internal control and effective accounting system and policies for the set up.
- Support CFO in ensuring that intercompany cost allocations are in line with management agreements and transfer pricing policy.
- Establish and maintain systems for cost-sensitivity analysis and early-warning of cost-overruns.
- Work consultatively with the respective departments on cost reduction initiatives.
- Arranging external financing, both short- and long-term.
- Supervision on cash transactions, daily cash reporting, funding/investment decisions.
- Restructuring debt portfolio for existing banks.
- Adding new banks for operations and financing purposes.
- Cash flow management and budget controlling, Interest Variance Analysis.
- Analysis and monitor required reports to the senior managements on group level.
- Efficient management and reconciliation of the company credit Facilities on group level.
- Identify the company cash requirements in EGP & foreign currencies (How much, When & How) define ways of financing, solve non-synchronization between in and outflow.
- Efficiently managing the company's cash in terms of meeting the requirements, & maximizing the return on investments.
- Manage trade finance operations (LCs, DCs).
- Researching and reconciling exception items, such as unexpected charges on bank accounts, missing deposits, and checks.

Dates	:	From Mar. 2003 till Jan. 2016
Employer	:	Delta Pharmaceutical Company
Job title	:	Chief Accountant
Job Description	:	<ul style="list-style-type: none"> • Handle full spectrum of financial and cost accounting role e.g. AR, AP, GL, forecasting, budgeting etc. • Responsible for day to day finance and accounts operations. • Perform full set of accounts and ensure timely closing of accounts. • Perform project cost forecasts/budgets, cost tracking, monitoring and controls. • Responsible for timely monthly consolidated financial statements, payments, cash-flow management reporting for submission to HQ. • Review & approve payment vouchers & journal entries. • Perform cash flow forecasting, budgeting and working closely with the operations and project teams in analyzing margins, variances and cost analysis. • Issue project cost reports for review and approval.

- Develop and maintain internal control and effective accounting system and policies for the set up.
- Support CFO in ensuring that intercompany cost allocations are in line with management agreements and transfer pricing policy.
- Establish and maintain systems for cost-sensitivity analysis and early-warning of cost-overruns.
- Work consultatively with the respective departments on cost reduction initiatives.
- GL manual & ERP Key user (Microsoft Dynamic – AXAPTA).

Dates : From 2002 till 2003

Employer : El-Nawras Co. for Import & Export

Job title : Auditor

Job Description :

- Preparing and evaluating annual reports, financial statements and other records.
- Examining tax returns, accounting records and related documents.
- Looking after audit programs and presented reports to the upper management.
- Providing solutions regarding audit problems.