

Holds a B. Sc. in Geophysics and has over 2 years experience working as Sales Executive, Lab Technician and Customer Care Agent.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 05/05/1992
Gender : Male
Marital Status : Single
Residence : Cairo

EDUCATION

: B. Sc. in Geophysics, Sohag University, 2013
: El-Shahid Secondary School, 2009

LANGUAGES

Arabic : Native Language
English : Excellent
French : Good

COMPUTER SKILLS

: Windows, MS Office, Internet
: MS Project
: MS Visio
: Surfer, Matlab, Erdas, Petrel, Seisimager, Vista and Photoshop

TRAINING COURSES AND CERTIFICATIONS

: Pathway-Egypt Scholarship for Higher Education (Jan. 2014).
: Sales & Marketing Skills Workshop by School of Continuing Education – AUC.
: Time Management 3-hours Workshop by Future University.
: Attended Environment, Health and Safety (EH&S) project management and implementation meetings.
: Self studies:

- HRM Professional Diploma by RITI Academy.
- OSHA for General Industry Safety by Udemey.
- TQM for Quality Management by Bridge Academy.

- Selling Fundamentals HP Life e-Learning Course + Certificate (Nov. 2013).
- : ICDL Certificate V.5. (Jun. 2014).
- : Upper intermediate English course from Berlitz Language Center (level 4).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Jan. 2017 till now
Employer : Maksab Distribution for Mobile Accessories, Cairo
Job title : Sales Executive
Job Description :

- Handling financial transactions, advising Customers, dealing with complaints and ordering products.
- Exceeded sales target in June and July by actively listening and responding quickly to needs of client and staying up-to-date with product knowledge. Offered increased hours and now invited to train new staff.

Dates : From Dec. 2016 till now
Employer : CAPMAS (Central Agency of Public Mobilization and Statistics), Cairo
Job title : Assistant
Job Description :

- Began as Volunteer; selected for promotion to Area Coordinator.
- Interacted with a diverse group of local and international delegates.
- Worked with a team to achieve and exceed goals.

Dates : From Aug. 2016 till Nov. 2016
Employer : EGCO (Environmental Studies & Groundwater Consultancy Office), Red Sea
Job title : Lab Technician
Job Description :

- Obtained and analyzed water and soil field samples.
- Perform most soil tests Asphalt mix designs at lab (Sieve analysis, Shear test, Proctor....).

Dates : From Jun. 2015 till Aug. 2016
Employer : Al-Mokhtabar Medical Labs, Cairo
Job title : Customer Care Agent
Job Description :

- Confer with customers by telephone in order to provide information about products & services.
- Resolve customers' complaints by performing activities.
- Acquired Diplomacy Skills; communicated well with sometimes difficult customers.