

Has about 3 years experience working as Subsystem Site Supervisor and Quality Supervisor.

PERSONAL DATA

Nationality : Egyptian
Gender : Male
Residence : Cairo

EDUCATION

: Faculty of Law, Ain Shams University, 2014

LANGUAGES

Arabic : Native Language
English : Good

COMPUTER SKILLS

: Windows, MS Office, Internet
: Adobe Photoshop

TRAINING COURSES AND CERTIFICATIONS

: ICDL from Ain Shams University (2010).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From 2016 till now
Employer : Xerox Egypt
Job title : Subsystem Site Supervisor
Job Description :

- Assigned for the operational duties to Xerox contracted account "Ahli United Bank – Head Office".
- Offsite operational supervision to Xerox contracted account "Nation Bank of Abu Dhabi – Head Office".
- Handling banks printing operating system in designing visa statement.
- Amend and adjust system format as per customers monthly or quarterly requests.
- Send accounts and the visa statements to the clients.
- Resolve all complains account statements and visa.

Dates : 2014
Employer : DALYDRESS
Job title : Quality Supervisor