

Holds a Bachelor in Commerce (Accounting) and has about 6 years hands-on experience working as Accountant.

## **PERSONAL DATA**

Nationality : Egyptian  
Birth Date : 21/09/1988  
Gender : Male  
Marital Status : Married  
Residence : Cairo

## **EDUCATION**

: Bachelor in Commerce (Accounting), Ain Shams University, 2011

## **LANGUAGES**

Arabic : Native Language  
English : Very Good  
French : Basics

## **COMPUTER SKILLS**

: Windows, MS Office, Internet  
: Electronic accounting: peach tree – quick books – advanced excel – American sheets

## **TRAINING COURSES AND CERTIFICATIONS**

: ICDL  
: Delta International Bank (summer training) for one month.  
: Egypt Air (summer training) for one month.  
: Sales & Marketing, Ain Shams University.  
: English course, MODLI.  
: Start CMA part one (cost – budget).

## **CHRONOLOGICAL EXPERIENCE RECORD**

**Dates** : From Jan. 2014 till now  
**Employer** : Elhuda Power & Communication  
**Job title** : Accountant

**Job Description** : • Replace with main activities and responsibilities Excel work sheet and audit customer billing and receiving bills and abstracts Review bank account and collect the checks and bring the best bargains for Supplies and Marketing for the company by being suppliers.  
• Construction – consulting – supplier.

**Dates** : From Mar. 2013 till Dec. 2013

**Employer** : Elshaheen Group (Hanzada)

**Job title** : Accountant

**Job Description** : • Review customer accounts in tourist facilities, treasury cash monitor, analysis of travel expenses and cars monitor the external warehouses, Collecting checks and monitor branches (subsidiaries of the Company).  
• Import & export (frozen meat).

**Dates** : From Jul. 2011 till Jan. 2012

**Employer** : Elhuda Power & Communication

**Job title** : Accountant

**Job Description** : • Replace with main activities and responsibilities Excel work sheet and audit customer billing and receiving bills and abstracts Review bank account and collect the checks and bring the best bargains for Supplies and Marketing for the company by being suppliers.  
• Construction – consulting – supplier.