

Holds a Bachelor in Commerce (Accounting) and has about 5 years experience working as Accountant.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 18/07/1987
Gender : Male
Marital Status : Single
Residence : Giza, Cairo

EDUCATION

: Bachelor in Commerce (Accounting), Cairo University, 2011

LANGUAGES

Arabic : Native Language
English : Good

COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Access, Power Point), Internet
: Oracle - Visual basic.net - SQL Server 2005
: Accounting software (Peachtree Accounting, QuickBooks Accounting)

TRAINING COURSES AND CERTIFICATIONS

: Certificate of experience, office Mohammad Abdel-Raouf (legal Accountant) (2013).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Aug. 2012 till now
Employer : Nourmetec Manufacture and Installation Products Refractory Co.
Job title : Accountant

Field of experience :

- Professional experience in accounting in industrial & construction companies.
- Expertise in QuickBooks & Peachtree for the all the modules such as Accounts Payable, Accounts Receivable, Cash Management, Accounts Payables, and Inventory Modules.

- Expertise in reconciliation of receivables & payables with their respective statements.
- Expertise in managing the Fund.
- Strong in interaction with Auditors for Finalization of Accounts.
- Expertise in Fixed assets.