

Holds a B. Sc. in Civil Engineering and has about 16 years hands-on experience working in construction field.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 01/06/1977
Gender : Male
Marital Status : Married
Residence : Ismailia

EDUCATION

: B. Sc. in Civil Engineering, Suez Canal University, 2004

LANGUAGES

Arabic : Native Language
English : Very Good

COMPUTER SKILLS

: Windows, MS Office, Internet
: AutoCAD

TRAINING COURSES AND CERTIFICATIONS

: Planning your own development.
: Working in teams.
: Giving Presentations.
: Report Writing.
: Project Management.
: Understanding Leadership.

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Jun. 2016 till now
Employer : SABBOUR CONSULTING, Egypt
Projects :

- Infra-Structure for Alforsan Hotel, Ismailia, Egypt
- Infra-Structure for 1st Phase of 6 km², Ain Sukhna, Egypt

Job title : Civil Engineer (Supervision Team Leader)

Dates : From Jan. 2016 till Jun. 2016
Employer : Oriental Company for constructions, Egypt
Project : Tunnel #25, Rod El-Farag New Way Project, Egypt
Job title : Civil Engineer (Project Manager)

Dates : From Jan. 2015 till Dec. 2015
Employer : Suliman Al-Rajhi Group (Watania), AL-QASSIM, KSA
Project : Extension projects (Rendering plant, water treatment plant, Authal celebrating Hall, Al-watania Hyper market, Al-watania petrol station, Al-watania Central labs., Al-watania healthy club, New gates) in AL-QASSIM & ALJOUF, KSA
(industrial, residential and specified projects; all projects are executed from concrete, steel structures or mixed type with all items as per tender DWG., B.O.Q, MS, specifications, MEP works)

Job title : Civil Engineer (Project Manager)

Job Description :

- Define and establish detailed Project Execution Phases, sequencing of activities in coordination with the Project Manager.
- Design and implement production systems based on the following factors:
 - Minimize waste and maximize value.
 - Efficient and effective utilization of resources – Human, Materials, Plant & Equipment.
 - Production flow – Ensuring all required inputs are made available prior to start any activity.
 - Project Milestones.
 - Planned cost / budget requirements.
 - Construction Risk analysis and contingency planning.
 - Product Quality requirements.
 - Construction safety.
- Conduct Daily Production Planning Brief prior to commencing work to discuss and ensure the following:
 - Daily production requirements.
 - Coordination with Subcontractors.
 - Work constraints.
 - Availability of required resources.
 - Allocation of Responsibilities.
- Maintenance of Construction Schedules and various resource requirements to meet the required progress and production requirements.
- Review short term weekly / bi-weekly and daily production programs, agree with Project Manager and review progress on daily basis.
- Coordinate with Planning and Procurement to schedule materials delivery on time.
- Coordination of Subcontractors work, perform regular technical and progress / productivity meetings on Site.
- Overall management and control Site store and materials.
- Monitoring and controlling the use of Plant / Equipment on Site, ensuring regular maintenance is carried out.
- Monitoring and compiling relevant information on production rates.
- Follow up and monitor design changes to Ensure Confirmation of Verbal Instruction is initiated.

- Follow up and implementation of Safety procedures, aiming for Zero Accident and ensuring compliance by all site personnel, take necessary disciplinary actions against any person failing to adhere to safety requirements, take necessary actions in case of any accident.
- Follow up on site instructions (SI), (NCR's) issued by the Consultant and take necessary actions for closing the instruction in a timely manner.
- Planning, coordination, controlling pre commissioning and final hand over of the project, and ensure that all snagging items are completed and handed over.
- Ensure the procurement of all required legal certificates, approvals and permits from the authorities to process the works.
- Plan the day to day works and prepare all required reports, and makes frequent site tours.
- Review purchase orders of site staff and sign site receipt documents.
- Review the site Quality department observations noted on the inspection reports, act to remedy with the site staff in coordination with the PQM
- Ensure all activities are performed in accordance with the contract and the construction schedule.
- Implement and ensure that all personnel under his authorities understand their responsibilities, comply with the company quality system, PQP during all construction operations, and at all levels they are aware of their responsibilities with regard to the quality system requirements.
- Ensure all activities are performed in accordance with approved drawings and documents and ensure that only the latest revisions of approved ones are used.
- Ensure no work is commenced before all required approvals are received.
- Ensure with production personnel of product compliance prior to submitting work for inspection.
- Ensure engineers regularly verify the calibration status of surveying instruments and other used inspection and testing equipment and that a record of calibration is retained.
- Verify that operatives, including contractors and subcontractors have adequate training and experience to perform appointed duties.
- Inspect important received materials and related documents with the PQM.
- Prepare cost report in coordination with the site QSM and storekeeper manager.
- Ensure that all change orders/VOs are approved prior to executing them.
- Follow up of approvals, distribution, material orders, etc.
- Prepare the material schedules in conformance with works schedule with adequate arrangements, and plan ahead to improve the progress of activities.
- Coordinate daily activities with our Consultant, Engineers, subcontractors, drawings office for shop drawings, and ensure receipt of approvals and effective interfaces, progress, etc.

Dates : From Apr. 2013 till Nov. 2014
Employer : Saudi Arabian Construction Company (SACC), Makkah Al-Mukarramah, KSA

- Project** : Jabal Omar development project (4 residential Towers, 2 hotels, commercial towers and podium) in Makkah Al-Mukaramah, KSA
- Job title** : Civil Engineer (SR. Section Engineer, SR. Project Engineer)
- Dates** : From Mar. 2009 till Mar. 2013
- Employer** : Arabian Construction Company (ACC), Abu Dhabi, UAE
- Project** : Shams Abu Dhabi, Gate District Towers 3to8 at alreem island (4 residential Towers, 2 hotels, commercial towers and podium)
- Job title** : Civil Engineer (Section Engineer, Project Engineer)
- Job Description** :
- Study and analyze project specification and drawings in order to:
 - Define Construction requirements and acceptance criteria.
 - Prepare list of required Method Statement and agree with Construction Manager.
 - Plan, monitor and control execution of work on site and verify compliance with:
 - Approved Shop-drawing.
 - Specification.
 - Construction schedule.
 - Approved Method Statements.
 - Resolve any technical related issues as instructed and directed by Construction Manager.
 - Prior to start a new activity completes the Activity Pre- Start Planning checklist. Submit the form to the Construction Manager Two weeks prior to start the activity for timely action as deemed required.
 - Verify completeness and compliance of work with the acceptance criteria prior to submission to the Quality Department according to relevant Inspection / Test Plans including subcontractors work.
 - Overall, supervision and coordination of General Foreman and Site Engineers areas of responsibilities and allocation of work areas.
 - Complete necessary QA documentation related to work and co-ordinate with Project QA Manager / Engineer for daily site inspections, including timely closure of Non-conformance Reports.
 - Perform comparison exercise between the activities as built survey lines, levels (Report by the Site Engineer), and designed as per approved shop-drawings to determine variations and impact on subsequent finishes. Report the findings to the Construction Manager for timely action as deemed necessary.
 - Coordinate Subcontractors works, and perform regular inspection to verify compliance with specified requirements and construction schedule, ensure sufficient and competent resources utilized by the subcontractor. Report any trends for delays to Construction Manager.
 - Coordinate with Materials Engineer for materials delivery and take necessary action with Construction Manager to prevent delays in Construction.
 - Proper usage of materials to minimize wastage, allocation of materials in the appropriate working areas and supervision of materials storage area.
 - Supervision and implementation of Safety precautions and take necessary actions to prevent accidents.
 - Supervision and co-ordination of project close out activities - including completion of snag list items.

- Ensure proper tools / plant / equipment used by the Construction crew on site. Report to the Construction Manager any shortage to prevent delays.
- Ensure Confirmation of Verbal Instruction initiated on instructions given by resident engineer on site, and ensure a copy forwarded to Engineering and Cost Controller.
- Maintain at all time site dairy, recording daily site activities and any circumstances that have adverse effect on the Project.
- Coordinate site resources with the General Foreman and report to Construction Manager the adequacy and availability to maintain the construction schedule.
- Prepare daily progress and productivity reports, submit to Construction Manager, and highlight trends for delays.
- Other responsibilities as delegated by the Construction Manager.

Dates : From 2007 till 2009

Employer : Dubai Towers General Contracting (DTGC), Dubai, UAE

Project : Emirates City, Ajman, at Emirates road (7 towers, 52 floors each)

Job title : Civil Engineer (Site Engineer)

Job Description :

- Study approved shop-drawings and related section of the specification to understand construction requirements. In particular, construction lines, levels and tolerances.
- Monitor and control the latest valid issued for construction drawings used by the Construction crew.
- Study the relevant method statement and follow up execution of work accordingly. Monitor compliance with work safety requirements.
- Maintain and record daily site events – Operation – Manpower – plant / equipment – weather conditions – etc.
- Check work done and perform spot checks on lines and levels with Site Surveyor to verify compliance with:
 - Approved shop-drawings.
 - Acceptance criteria of specification and acceptable tolerances.
 - Approved Method Statements.
 - Report any technical issues and problems to the Construction Manager for decision making.
- Submit requests for inspection together with relevant check list to Quality Engineer and coordinate for final inspection and handing over to the Consultant.
- Coordinate with the site surveyor to carry out activity as built survey for major elements of work such as finished floor levels – door and window openings – slab soffits – lift shaft etc. Ensure the data properly recorded and reported to Construction Manager.
- Monitor materials delivered to site and report to Construction Manager. Check Materials and very compliance with approved submittal. Perform spot checks that only approved materials are used.
- Take necessary corrective actions on work requiring rework or remedial actions as instructed and directed by Construction Manager.

Dates : From 2005 till 2007

Employer : Almasryia – Alsaoudia, Cairo, Egypt

Project : Altarief new city, Luxor, Egypt (2 schools 5 floors each, 1 post office 3 floors, 150 apartments, 1 police station 5 floors)
Job title : Civil Engineer
Dates : From 2002 till 2005
Employer : Alex. General Constructions (Talaat Mustafa), Cairo, Egypt
Job Description :

- Training as Civil Site Engineer.
- Training in Suez Canal University "college city" new building, Port Said.