

Holds a B. Sc. in Civil Engineering and has over 11 years hands-on experience in construction field. He is responsible to oversee the planning, managing and supervising of the construction of a project and ensuring the safe, timely and well-resourced completion of projects as well as ensuring that the project's progress and cost throughout the process are being well monitored and in control.

## **PERSONAL DATA**

Nationality : Egyptian / Russian  
Birth Date : 20/07/1981  
Gender : Male  
Marital Status : Married  
Residence : Heliopolis, Cairo

## **EDUCATION**

: B. Sc. in Civil Engineering, Higher Technological Institute (HTI), 2006

## **LANGUAGES**

Arabic : Native Language  
English : Good

## **COMPUTER SKILLS**

: Windows, MS Office, Internet  
: AutoCAD  
: Primavera

## **TRAINING COURSES AND CERTIFICATIONS**

: PMP preparation exam course.  
: Trainings at:

- Elbadr Company (summer 2005): The Centre of building and Construction.
- Egybuild Company (summer 2004): Supervisor Engineer in Nabwy Building.
- Egybuild Company (summer 2003): Internal design and supervision.

## **CHRONOLOGICAL EXPERIENCE RECORD**

**Dates** : From Oct. 2016 till now  
**Employer** : Redcon Constructions Co.

**Project** : Oriana Compund (Cairo Festival City)  
**Job title** : Construction Manager  
**Job Description** :

- Communicating and liaising effectively with colleagues and architects, subcontractors, contracting civil engineers, consultants, co-workers and clients.
- Oversee running works, request and follow works inspections with the consultant.
- Weekly ahead planning for delivery, storage and execution.
- Prepare a daily report showing the work progress and the assigned resources.
- In charge of all on site operations, working with contractors and subcontractors and ensuring the building contract runs to schedule including supervising and monitoring the site labor force.
- Comply with legal requirements, building and safety codes, and other regulations.

**Dates** : From Apr. 2015 till Oct. 2016  
**Employer** : Mars  
**Job title** : Owner's Representative / Senior Civil Engineer  
**Job Description** :

- Outsourced by: Engineering Services & Consultancy Center (ESCC).
- Oversee on a weekly basis the performances on site.
- Provide timely reporting as well as weekly documentation and written record to the progress of the project.
- Suggest effective & corrective action plan.
- Interpret and explain plans and contract terms to administrative staff, workers, contractors and suppliers, representing the stakeholders.
- Conduct construction inspections, review and approve contractor pay requests; reviews and process construction change orders.
- Oversee performance of all trade contractors and reviewing, in coordination with the project manager, architectural and engineering drawings to make sure that all specifications and regulations are being followed.
- Attend meetings as Owner's Representative with the Architect, Engineer, Contractor or Sub Contractors as required.
- Continuously track and control construction schedule and associated costs to achieve smooth running and completion of project within time and allocated budgets; managing budget.
- Control that budget estimates and real cost match.
- Insure on site quality control as well as health & safety regulations/procedures compliance.

**Dates** : From Dec. 2014 till Apr. 2015  
**Employer** : Trans Business for Trading & Distribution Co. – Rashideen Egypt for Trade Co.  
**Job title** : Owner's Representative / Consulting Civil Engineer  
**Job Description** :

- Outsourced by: Engineering Services & Consultancy Center (ESCC).
- Communicating and liaising effectively with colleagues and architects, subcontractors, contracting civil engineers, consultants, co-workers and clients.
- Project daily inspection and supervision.

- Material submittal approval.
- Manage budgets and other project resources.
- Review and approve project drawings.
- Adopt all relevant requirements around issues such as building permits, environmental regulations, sanitary design, good manufacturing practices and safety on all work assignments.
- Ensure that a project runs smoothly and that the structure is completed on time and within budget.

**Dates** : From May 2012 till Dec. 2014

**Employer** : Arabian Building Support & Rehabilitation Co. (ABSAR), A member of Bin Tami Group, Jubail – KSA

**Project** : Saline Water Conversion Corporation (SWCC) – Jubail Housing

**Job title** : Project Manager / Site Manager

**Job Description** :

- Direct and Supervise project's development from beginning to end.
- Define project scope, goals and deliverable that support business goals in collaboration with senior management, owners.
- Supervise and develop full-scale project plans and associated communications documents.
- Estimate the resources and participants needed to achieve project goals.
- Draft and submit budget proposals, and recommend subsequent budget changes where necessary.
- Negotiate with other department managers for the acquisition of required personnel from within the company.
- Determine and assess need for additional staff and/or consultants and make the appropriate recruitment if necessary during project cycle.
- Identify and manage project dependencies and critical path.
- Plan and schedule project timelines and milestones using appropriate tools.
- Proactively manage changes in projects scope, identify potential crises, and devise contingency plans.

**Dates** : From Apr. 2009 till May 2012

**Employer** : Redcon Constructions Co. (Cairo, Egypt)

**Projects** :

- American Furniture Mall – Plot #124
- Blue Capital Office Building – Plot #208
- Lake Plaza Building – Plot #223
- Lake Crystal Building – Plot #224
- Green Office Building – Plot #226
- Katamyia Hospital (excavation & piles' work)

**Job title** : Project Manager / Project Coordinator

**Job Description** :

- Coordination and administration of contracts with local consultants, laboratories, surveying team.
- Identify and follow up for claims and refinements, changes and improvement requested by clients.
- Monitor the availability of project instructions, requirements and purchasing procedures.
- Manage and control sites' activities in accordance with the project schedules, terms, and obligations of the construction contracts.
- Check and review "as built" drawings prepared by subcontractors.

- Revise and approve BOQs, technical points in contracts and all related documents.
- Prepare regular, timely and accurate billings for owners, and ensure timely payment of subcontractor billings.
- Read, interpret, analyze and forecast a project's cost reports and determine the status of the job in terms of schedule and costing.
- Monitor, in conjunction with the Project Superintendent, a project's material and labor costs and ensure accurate quality reporting is being conducted.
- Communicate effectively both the concerns and best interests of the company to owners and consultants.
- Conduct project meetings and develop reports bi-weekly & monthly regularly.

**Dates** : From Jul. 2008 till Apr. 2009  
**Employer** : Masharea Project Management (MPM), Cairo, Egypt  
**Project** : Elmamlaka Compound (New Cairo City)  
**Job title** : Project Engineer  
**Job Description** :

- In charge of all on site operations, working with contractors and subcontractors and ensuring the building contract runs to schedule.
- Control all aspects of the site including planning work, arranging delivery of materials and managing a range of subcontractors.
- Responsible for: BOQs and Client Satisfaction.

**Dates** : From Feb. 2007 till Jul. 2008  
**Employer** : The Union for Tourism Investment and Real Estate, Cairo, Egypt  
**Project** : Over 120 out of 600 Villas in Lake View Compound, New Cairo  
**Job title** : Executive Engineer (Structural & Architecture)  
**Job Description** :

- Acting as the Main Technical Adviser on a construction site for subcontractors, crafts people and operatives.
- Setting out, leveling and surveying the site.
- Checking plans, drawings and quantities for accuracy of calculations.
- Ensuring all materials used and work performed are as per specifications.
- Liaising with any consultants, sub-contractors, supervisors, planners, quantity surveyors and the general workforce involved in the project.
- Liaising with clients and their representatives (architects, engineers and surveyors), including attending regular meetings to keep them informed of progress.
- Day-to-day management of the site, including supervising and monitoring the site labour force and the work of any subcontractors.
- Planning the work and efficiently organizing the plant and site facilities in order to meet agreed deadlines.
- Preparing reports as required.
- Resolving any unexpected technical difficulties, and other problems that may arise.

**Dates** : From Jan. 2006 till Feb. 2007  
**Employer** : Egybuild Company (Cairo, Egypt)

- Job Description** :
- Executive Engineer:
    - Elhoda Building (New Cairo City).
    - EgyBuild Mall (New Cairo City).
  - Supervisor Engineer:
    - The Central Martial Area.