

Holds a Bachelor in Management & Information System and has over 14 years hands-on experience in Material management aspects in accordance with the international standards in major projects.

## **PERSONAL DATA**

Nationality : Egyptian  
Birth Date : 14/01/1988  
Gender : Male  
Residence : Giza, Cairo

## **EDUCATION**

: Bachelor in Management & Information System, Pharaonic Academy, 2008

## **LANGUAGES**

Arabic : Native Language  
English : Excellent

## **COMPUTER SKILLS**

: Windows, MS Office, Internet  
: Primavera Project Planner  
: 3D Max  
: Photoshop

## **TRAINING COURSES AND CERTIFICATIONS**

: Material Control for Engineers – AUC (Mar. 2012).  
: SAP – Techint.  
: Primavera Project Planner – Cairo University.  
: AutoCAD 2D & 3D – Russian Culture Centre.  
: Photoshop CC – Russian Culture Centre.  
: Illustrator CC – Russian Culture Centre.  
: InDesign CC – Russian Culture Centre.  
: AfterEffects CC – Russian Culture Centre.  
: 3D Max course, AXON (2007).  
: Learning AutoCAD 2010 Essentials course (2010).  
: AutoCAD 2010 Intermediate 3D course (2010).

# CHRONOLOGICAL EXPERIENCE RECORD

**Dates** : From Oct. 2018 till now  
**Employer** : Veolia  
**Project** : CAIRO WEST POWER PLANT  
**Job title** : Materials Manager

**Dates** : From Aug. 2017 till Sep. 2018  
**Employer** : AC BOILERS S.P.A  
**Project** : 6 OCTOBER POWER PLANT 750MW  
**Job title** : Materials Controller

**Dates** : From Jan. 2015 till Aug. 2017  
**Employer** : GS E&C  
**Project** : ERC Refinery Project (Gas & Oil Project in Mostorod)  
**Job title** : Materials Controller

**Dates** : From Jan. 2014 till Dec. 2014  
**Employer** : GENERAL ELECTRIC Co.  
**Project** : ASSIUT POWER PLANT PROJECT 8x125MW  
**Job title** : Materials Manager

**Dates** : From Jan. 2012 till Dec. 2013  
**Employer** : DOOSAN Co.  
**Project** : EL AIN EL SOKHNA SUPERCRITICAL THERMAL POWER PLANT  
2x650MW GAS/OIL FIRED UNITS (CP-105)  
**Job title** : Materials Manager

**Dates** : From Jan. 2009 till Dec. 2011  
**Employer** : INITEC Energia  
**Project** : CAIRO WEST THERMAL POWER PLANT 2x350MW GAS/OIL (CP-118)  
**Job title** : Materials Controller

**Dates** : From Jan. 2007 till Dec. 2008  
**Employer** : AL-HASHMIA CONTRACTING Co.  
**Job title** : Materials Controller

**Field of experience** :

- Coordination and bringing the material from supplier.
- Inspection all material received at site.
- Make the material receiving report (MRR) to the owner and the consultant at site.
- Make the consolidated material receiving report (CMRR).
- Make damage report, if there is any damage in material.
- Make shortage report, if there is any shortage in material according to the packing list.

- Make request report for all material to the site engineers according to the drawing.
- Lead and manage all procurement and materials management activities within the corporation including order placement, supplier reduction/evaluation/certification, inventory control, material handling, logistics and compliance with customer specifications.
- Responsible for coordinating all aspects of material flow and part delivery within the organization.
- Manage the activities of workers engaged in performing, verifying and keeping records of incoming and outgoing shipments.
- Supervise the activities of employees relating to the ordering, receiving, storing, inventorying, issuing, and shipping of materials, supplies, tools and parts.
- Supervise and coordinate personnel engaged in expediting the flow of material, parts and assemblies.
- Create, maintain and execute material logistic strategies to manage inventory and control excess.
- Serve as the Subject Matter Expert for Inventory and Purchasing modules of the organization's business system.
- Responsible for the layout of the stockroom and other storage areas keeping turnover, size, weight and related factors of the items stored in mind.
- Train warehouse employees on the care and preservation of products received, stored, and shipped. Responsible for determining the proper methods and use of equipment in handling, storing, maintaining and shipping stock.
- Accountable for maintaining corporate ISO procedures relating to the Materials Group. This includes training employees and monitoring adherence to the standards.
- Responsible for reporting Materials related metrics to the organization.
- Coach, lead and develop team leads and members to ensure organizational goals and objectives are met.
- Determine work procedures, prepare work schedules and expedite workflow.