

102396-ELE-1Eq-E-2004
Estimation Team Leader & Tender Engineer

Holds a B. Sc. in Electrical Power & Machines Engineering and has about 13 years hands-on experience working in technical office field.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 04/07/1982
Gender : Female
Marital Status : Married
Residence : Giza, Cairo

EDUCATION

: B. Sc. in Electrical Power & Machines Engineering, Mansoura University, 2004
: Preparing for M. Sc. in Sustainable Energy Engineering, Mansoura University

LANGUAGES

Arabic : Native Language
English : Very Good

COMPUTER SKILLS

: Windows, MS Office, Internet
: AutoCAD
: Matlab, Simulink
: Primavera

TRAINING COURSES AND CERTIFICATIONS

: Primavera P3 (Level 1).
: Primavera P5 (level 1 & 2).
: Primavera P6 (level 1).
: Construction Computer Software (CCS).
: Trainings at:

- Shoubra El-Kheima Power Station (2005).
- South Cairo Electrical Power Distribution Station (2002).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From 2014 till now
Employer : Orascom Construction (Mechanical Tendering Dept.)
Job title : Estimation Team Leader & Tender Engineer (Mechanical Power Projects)

Dates : From 2013 till 2014
Employer : Kahromika (Mechanical Tendering Dept.)
Job title : Senior Cost & Tender Engineer (Mechanical Power Projects)

Dates : From 2009 till 2011
Employer : Kahromika
Project : Cairo West Thermal Power Station 2x350MW
Job title : Schedule Controller
Job Description :

- Schedule Controller for Mechanical Work in Turbine Building such as (Condenser, Turbine, Generator) Lifting & Installation Work.
- Schedule Controller for Electrical Work & Introducing PQ for Monthly Progress Work.
- Schedule Controller for Piping Work & Introducing Progress Report for each System in detail.
- Presenting schedules of work, often with visual aids such as bar charts and procedures diagrams.
- Using specialist planning computer software, such as Primavera or Microsoft Project.
- Monitoring progress throughout the construction process and comparing this with the projected schedule of work.
- Liaising with the site agent and surveyor throughout the process, making adjustments to projects as necessary.
- Providing advice and support on the development of specific systems.

Dates : From 2008 till 2009
Employer : Kahromika
Project : Tebbin Thermal Power Station 2x350MW
Job title : Schedule Controller
Job Description :

- Selecting the appropriate techniques and sequence of events for a particular project.
- Presenting schedules of work, often with visual aids such as bar charts and procedures diagrams.
- Using specialist planning computer software, such as Primavera or Microsoft Project.
- Monitoring progress throughout the construction process and comparing this with the projected schedule of work.
- Liaising with the site agent and surveyor throughout the process, making adjustments to projects as necessary.
- Providing advice and support on the development of specific systems.

Dates : From 2006 till 2008
Employer : Architectural Management of National Organization of Drug Control and Research (NODCAR)

Dates : From 2005 till 2006
Employer : Beltagians Group Company

Dates : From 2004 till 2005
Employer : Counseling Bureau for electric-mechanical design and operation