

Holds a B. Sc. in Civil Engineering and PRMG Diploma. Has about 9 years hands-on experience working in design and technical office.

## PERSONAL DATA

Nationality : Egyptian  
Birth Date : 28/01/1988  
Gender : Female  
Marital Status : Single  
Residence : Nasr City, Cairo

## EDUCATION

- : B. Sc. in Civil Engineering (Public Works Dept.), Ain Shams University, 2009
- : Finished preliminary year of masters 2009/2010 from Ain Shams University
- : Proceeding Master of Science in Construction Management
- : Passed PRMG Diploma in American University in Cairo:
  - PRMG 099: Value Analysis for Engineering Projects.
  - PRMG 035: Cost Management of Engineering Projects.
  - PRMG 080: Bids & Contracts.
  - PRMG 010: Project Planning and Control Techniques.
  - PRMG 020: Management of Project Resources.
  - PRMG 030: Project Budgeting and Financial Control.

## LANGUAGES

Arabic : Native Language  
English : Very Good

## COMPUTER SKILLS

- : Windows, MS Office (Word, Excel, Power Point), Internet
- : AutoCAD 2D
- : Auto Desk Land
- : Primavera Project Management
- : Tekla Structures

## TRAINING COURSES AND CERTIFICATIONS

- : Currently attended Project Management Professional (PMP) preparation course in AUC, as I planned to pursue with PMP Certification immediately after finishing the course.

- : Passed TOEFL Exam with score of 505.
- : Training in one of Arab Contractors Batch Plants (Apr. 2007).
- : Attending a course of Primavera level 1 (P3) at Information Systems Institute, Ministry of Defense (Jun./Jul. 2007).
- : Attending a training program at Arab Contractors (Jul. 2007).
- : Attending a training program at Arab Contractors (Jul. 2008).
- : ICDL certificate (Oct. 2008).
- : Attending a course of AutoCAD 2D at Information Systems Institute, Ministry of Defense (Feb. 2009).
- : Attending a course of Primavera Project Management level 1 (P6) at AUC University (Mar. 2011).

## CHRONOLOGICAL EXPERIENCE RECORD

- Dates** : From Jan. 2016 till now
- Employer** : Zamil Steel Buildings Co. S.A.E, Egypt
- Projects** :
- Al Shamiya Egypt Property Dev. Co. (Al Shamiya Warehouses - Phase III) in 10th of Ramadan
  - Harvest Foods Factory in 6th of October
  - United Grocers – Distribution Center (Seoudi Markets) Phase I & II in 6th of October
  - Oilex International Oil Extraction (Extraction and Preparation Buildings) in Sadat City
  - Hayat Egypt for Hygienic Products (Polyethylene Building and Utility Buildings) in Ain El Sokhna
  - Knauf Limited and Partner Egypt (E3350. Suez Plant) (Extension of The Production Building, Cardboard, Mixing Plant, Warehouse & Gypsum Factory) in Suez
  - Hutamaki Flexible Packaging Egypt (Main Production, Ink & Adhesive, Pump Room & Scrap yard Buildings) in 6th of October
  - Gulsan Egypt Nonwoven Industries SAE (Extension in the Production Hall 2) in 6th of October
  - SIEMENS-Power Station Service Centre–Ramsis II (Main Administration Building) in Ain El Sokhna
  - Hayat Kimya Pakistan Private limited (Hygiene Building and Utility Buildings) in Pakistan
- Job title** : Sales & Projects Engineer
- Job Description** :
- Searching for new clients and promoting the sale of company products and services that best satisfies their needs in terms of quality, price and delivery (Pre-Engineered Buildings) to maximize client potential in designated regions.
  - Understand customer's requirements (technical and commercial), prepares cost estimates by consulting Engineers, Architects, and other Professional and Technical personnel to get cost and tonnage of project.
  - Negotiating tender and contract terms and conditions to meet both client and company needs to get contracts signed.
  - Follow up with Engineering department for Approval / Shop Drawing / Erection Drawing releases.
  - Notify customer periodically about the progress of their orders in Engineering and Plant.

- Liaising with Finance to obtain payments subsequent to Fabrication / Shipment process and Project closure.
- Monitoring the whole process of steel fabrication and erection and notify the Customer the shipment schedule in order for the customer to make necessary arrangements and warranted at site till the completion of erection stage.
- Notifying customer at each stage of erection and actions warranted from their end (from Customers Main Contractor) to speed up completion of erection of the steel structure.

**Dates** : From Feb. 2014 till Jan. 2016  
**Employer** : Zamil Steel Buildings Co. S.A.E, Egypt  
**Projects** :

- Egyptian Polyethylene Project Pre-Engineering Building
- Ceramic Factories such as (Royal - Verdi - Abdul Aziz el Sallab new extension - Mayorka)
- Poultry Buildings using Battery cages such as (El Rehab - El Hameen - El Baraka)
- Feed Mills such as (El Zamzam - El Nada - El Asad)
- Steel Factories such as (Misr Steel - Medi Steel)
- Weaving and Spinning Factories

**Job title** : Sales Support & Projects Engineer

**Dates** : From Dec. 2011 till Feb. 2014  
**Employer** : Arabian International Company (AIC)  
**Projects** :

- King Abdullah Financial District (KAFFD)
- Compressor Shelter
- Koc Gas Piggings Facilities at Sabiya Power Station
- Brazan Onshore Project
- Rabigh IWSPP Phase II \_ Turbine Generator
- Architecture and Structure Hydrocracker Unit
- Delayed Coker Unit Steel Structure for Pipe Rack (Y)
- Coke Drum Special Pipe Supports

**Job title** : Steel Structural Detail Engineer  
**Job Description** :

- Handling projects by studying design standard according to relevant codes and standards.
- Creating 3D model using Tekla Structures and applying the designed steel structures and connections.
- Taking responsibilities for the steel erection and supervision for any type of structures efficiently and safely.
- Producing the shop and erection drawings.

**Dates** : From Nov. 2009 till Dec. 2010  
**Employer** : CIVIL CAD GROUP (CCG)  
**Projects** :

- El Zaafrana Road, El Ain El Sokhna
- Stone Park, El Qatamyia
- Piacera, El Ain El Sokhna
- Setting out & architecture sections of Hotel Coral Sea, Sharm El-Sheikh
- Setting out of Abbasia Hospital
- Setting out of Private villas, El Tagamoo El Khames

- Job title** : Setting out of National Cancer Institute  
Highway & Surveying Design Engineer
- Job Description** :
- Providing design and drafting services for roads design team for the preliminary and detail design phases of a project.
  - Preparing drawings in accordance with our client and the Government and internationally recognized standard formats.
  - Preparing design drawings using AutoCAD and Auto Desk Land or similar type software.
  - Interpreting survey results into technical drawings.
  - Undertaking design duties as assigned by the Design Office Manager, QA/QC Engineer and Project Manager.