

Holds a Bachelor in Computer Sciences & Management Technology and has over 18 years hands-on experience, including 17 years working in administration, material control, document control and technical office at Power Plants.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 07/11/1979
Gender : Male
Marital Status : Married
Residence : Giza, Cairo

EDUCATION

: Bachelor in Computer Sciences & Management Technology, Modern Academy in Maadi – Cairo, 2001

LANGUAGES

Arabic : Native Language
English : Very Good

COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Access, Power Point), Internet
: Planning the Projects with Primavera ver. 3
: EMPAC ver. 8.6
: MS Project
: MS Visio
: Technical Submittals Management by using IDOX Archive System

TRAINING COURSES AND CERTIFICATIONS

: The operation and maintenance training program for El-Kureimat Combined Cycle Power Plant 2x750MW (from Jan. till Mar. 2007).
: Complete Microsoft Certified System Engineer (MCSE 2003) (from Jun. till Nov. 2006).
: Complete Primavera Expert on AUC (May 2006).
: Complete Primavera core on AUC (Feb. 2006).
: The operation and maintenance training program for El-Kureimat Thermal Power Plant 2x650MW (from Jul. till Nov. 2003).
: Fellowship of MCIS on E-Commerce/E-Business Web Development Professional on IBM Training Center (from Apr. till Oct. 2002).

- : Training in customer's service on National Bank of Egypt (from Oct. till Dec. 2001).
- : Training on Networks & Hardware Troubleshooting on El Alamia Center for Computer & Information (Aug. 2000).
- : MCP (Installing, Config. & Administrating MS Windows XP Professional).
- : Implementing MS (ISA) Server 2004.
- : CIW (Certificate Internet Web Master).
- : Internet skills certification (web page authoring HTML, Internet, Networking).
- : International Computer Driving License (ICDL ver. 4).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Oct. 2018 till now
Employer : DOOSAN Heavy Industrials & Construction Co. Ltd. (DHI)
Project : Cairo West Power Plant Project (1x650MW)
Job title : Project Control & Scheduler

Dates : From Feb. 2018 till Sep. 2018
Employer : [EGYPTROL](#), Al Toukhi Subcontractor
Project : Hail Power Plant Project in KSA - CONVERSION OF HAIL 2 SIMPLE CYCLE TO CAPP
Job title : Commissioning TOP Engineer

Dates : From Feb. 2016 till Sep. 2018
Employer : Upper Egypt Electricity Production Co.
Project : South Helwan Supercritical Power Plant (3x650MW)
Job title : Technical Office Senior Engineer
Job Description : Working in Technical Affairs Department:

- Material control (Local – Imported) and record all Material Receiving Report (MRR).
- Document control for project contracts submittals.
- Contracts Administrator.
- Reviewing the contractual invoices.
- Recording the construction surveillance notes.
- Reviewing the change notices.
- Reviewing the Construction Completion Certificates (CCC), Turn Over Acceptance Certificate (TOAC) to unites commercial operation and Final Acceptance Certificate (FAC).
- Recording the items subject to liquidated damages (Document submittals – material supplied – issuance of construction completion certificate – Milestones).
- Reviewing all document to support issuance of contract amendments.
- Reviewing of contract claims.
- Estimate maintenance annual expenditures.
- Preparing the monthly progress reports.
- Coordinate the notification of inspections for the project main equipments, and training programs with all Contractor and Consultant.

Dates : From Jan. 2005 till Jan. 2016
Employer : Upper Egypt Electricity Production Co.
Project : El-Kureimat Combined Cycle Power Generation Project 2x750MW
Job title : Technical Office Engineer
Job Description : Working in Technical Affairs Department:

- Contracts Administrator and reviewing all documents to support issuance of contract amendments.
- Tracking and reviewing the submitted turn over packages (TOP).
- Document control for project contracts submittals.
- Material control (Local – Imported) and record all Material Receiving Report (MRR).
- Reviewing the contractual invoices.
- Recording the construction surveillance notes.
- Reviewing the change notices.
- Reviewing the Construction Completion Certificates (CCC), Turn Over Acceptance Certificate (TOAC) to unites commercial operation and Final Acceptance Certificate (FAC).
- Recording the items subject to liquidated damages (Document submittals – material supplied – issuance of construction completion certificate – Milestones).
- Reviewing of contract claims.
- Estimate maintenance annual expenditures.
- Preparing the monthly progress reports.
- Coordinate the notification of inspections for the project main equipments, and training programs with all Contractor and Consultant.
- Follow up the activities of Minor, HGP and Major inspection of (GE - Siemens) Gas Turbines and the modification of LP turbine (Alstom) for El-Kureimat Combined Cycle 2x750MW units.
- Follow up work request, work order and preventative maintenance programs tracking for plant equipment and Spare parts for El-Kureimat Combined Cycle 2x750MW by using IMPAC ver.8.6.

Dates : From Jul. 2003 till Dec. 2004
Employer : Upper Egypt Electricity Production Co.
Project : El-Kureimat I Thermal Power Station 2x627MW
Job title : Software & Technical Support Engineer in IT Department
Job Description :

- Installing and configuring computer systems.
- Monitoring and maintaining computer systems and networks.
- Troubleshooting system and network & printers problems and diagnosing and solving hardware/software faults.
- Perform the required maintenance to the computers systems as per recommended schedule.
- Providing support, including procedural, documentation to the various power plant departments.
- Perform troubleshooting, root cause failure analysis.
- Running network applications to support systems and users.
- Supporting new applications.
- Setting up new users.
- Working continuously on a task until completion.
- Rapidly establishing a good working relationship with other professionals

(e.g. contract businesses) in order to make necessary repairs.

- Testing and evaluating new technology.
- Conducting electrical safety checks on computer equipment.
- Perform training programs to the system users.

- Field of experience :**
- Tracking, following up and updating the project time schedule (Planned – Actual) Dates and Milestones according to the contract.
 - Using Primavera, MS Project and MS Visio to make time schedule to follow up the various inspections activities during units' outage.
 - Contracts Administrator and reviewing all documents to support issuance of contract amendments.
 - Tracking and reviewing the submitted turn over packages (TOP).
 - Follow up the projects submittals.
 - Material control (Local – Imported) and record all Material Receiving Report (MRR).
 - Reviewing the contractual invoices.
 - Recording the construction surveillance notes.
 - Reviewing the change notices.
 - Reviewing the Construction Completion Certificates (CCC), Turn Over Acceptance Certificate (TOAC) to unites commercial operation and Final Acceptance Certificate (FAC).
 - Recording the items subject to liquidated damages (Document submittals – material supplied – issuance of construction completion certificate – Milestones).
 - Reviewing of contract claims.
 - Estimate maintenance annual expenditures.
 - Preparing the daily, weekly and monthly progress reports.
 - Coordinate the notification of inspections for the project main equipments, and training programs with all Contractor and Consultant.
 - Follow up the activities of Minor, HGP and Major inspection of (GE 9FA - Siemens) Gas Turbines and the modification of LP turbine (Alstom) for El-Kureimat Combined Cycle 2x750MW units.
 - Follow up work request, work order and preventative maintenance programs tracking for plant equipment and Spare parts for El-Kureimat Combined Cycle 2x750MW by using IMPAC ver.8.6.