

Holds a B. Sc. in Civil Engineering and has over 17 years hands-on experience working in construction field.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 03/10/1973
Gender : Male
Residence : Currently KSA

EDUCATION

: B. Sc. in Civil Engineering, Zagazig University, 2000

LANGUAGES

Arabic : Native Language
English : Good

COMPUTER SKILLS

: Windows, MS Office, Internet

TRAINING COURSES AND CERTIFICATIONS

- : PMP Certified No: 2021549.
- : Certified Six Sigma Yellow Belt Professional (SSYB).
- : Certified Accredited Project Manager (APM) by International Organization for Project management.
- : Risk Management (35 hours) Professional (RMP) accredited from E.M.T.
- : Program management professional (PGMP).
- : Project Contract (35 hours) Management Professional (PCMP) from E.M.T.
- : Primavera P6 from E.E.A (basic, advanced).
- : Microsoft Project 2010.
- : PMP V4 accredited from OTS fourth edition.
- : Project Management Professional V5 accredited from E.M.T.
- : Pre-Intermediate Course at British Council.
- : AutoCAD 2000 & 2013.

CHRONOLOGICAL EXPERIENCE RECORD

- Dates** : From Aug. 2014 till now
- Employer** : ARCHEN ENGINEERING CONSULTS, KSA
- Job Description** :
- High Commission for Industrial Security (HCIS) (Position: Project Manager (PMO Consultant Office)):
 - Make certain that all stakeholders meet their contractual obligations.
 - Responsible for support the Ministry of Interior (MOI) by reviewing, revising, developing and/or approving HCIS Structure system and acceptance plans.
 - Lead, direct and monitor project staff for delivering the project on time, within budget and to the quality level in conformance to the Contract.
 - Review and certify payments to the contractors. Analyze rate of new items. Assess variations. Monitor contract final cost. Liaise with the clients on financial and contractual matters.
 - Correspondence with the clients, contractors and all stakeholders. Attend all follow-up, progress and co-ordination meetings.
 - Advice on potential variations that may generate cost and time impacts. Assess variations and claims related to the conditions of contract, program of works, drawings, technical submittals, logistics, specifications and related project documents.
 - TETRA Unified Secured Communications System (USEC) (Position: Deputy Project Manager (PMO CONSULTANT OFFICE)):
 - As a Representative of the MOI, focus on proactive measures to bring the USEC PSRN Program back on track and to a successful completion.
 - Responsible for support the Ministry of Interior (MOI) by reviewing, revising, developing and/or approving USEC Structure system and acceptance plans.
 - Review the Monthly Report describing progress during the month, and the dispatch thereof to the Project Management H.O. and Owner.
 - Approving the Contractor's Organization Chart, Construction Program & Layout of Temporary Facilities.
 - Holding staff meetings involving Project Management Site Staff, to suit the requirements of the Program.
 - All exchange of correspondence with the Contractor, Owner's Representative & the Project Management H.O.
 - Delegating the action on correspondence, submittals & transmittals to the site & Service Engineers. All Correspondence to be signed by the Project Manager.
 - Study of proposals made by the Owner or Contractor for alterations to the Contract Requirements leading to Variation Orders
 - The review of submitted Applications for Payment made by the Contractor, enlisting the help of his site and service Engineers together with the resident Quantity Surveyor / Scheduler.
 - Conducting weekly Site Meetings with the Contractor's and Sub-Contractor's Site Staff to discuss progress.
 - Ordering Concrete & Aggregate Tests according to specifications or as appropriate (The actual supervision of tests and reporting of

results should be conducted by the Project Management Site Engineer) or his authorized representative.

- The checking of records of all safety measures on-site; kept by the Contractor's Safety Officer.

- Dates** : From Jul. 2013 till Aug. 2014
- Employer** : Professional Consultancy Group, KSA
- Job title** : Consultant Project Manager
- Job Description** :
- 5 stars Hotel at MUHAMMADIA – Riyadh:
 - Study and prepare project document, follow-up adoption, decide the project implementation plan and timetable for implementation.
 - Identify the steps and monitor the progress of work on the project.
 - The following is my duties as a Project Manager:
 - Examine the objectives of the project.
 - Verify project documents.
 - Approve engineering plans of the Executive.
 - Identify priorities for implementation.
 - The operational plan sets out the timetable.
 - Estimated fiscal budget for the project and financing methods.
 - Equipped lists and specifications of the equipment and materials needed for implementation.
 - Follow procedures for securing the site in light of the schedule estimated need of manpower for implementation.
 - Propose the appointment of workers Team and follow the stages of implementation in light of the project schedule Take corrective actions.
 - Review and submit technical reports relating to the mystery of performance in project.
 - Following the final acceptance of the project.
 - Enhance the grounds and procedures occupational health and safety and provides the working conditions of health in the workplace.
 - Finally, works to raise the efficiency and development of subordinate's team members.
 - Residential compound for Olaya Real Estate (Establish a residential compound consists of twenty-seven building, twenty five villas, eight swimming pool & two-tennis court & another service):
 - Resource management.
 - Time management and follow-up of the critical path.
 - Communications management.
 - Establish clear ownership for project tasks, ensure that team members have the tools needed, and provide timely feedback.
 - Coordinate and facilitate delivery of project objectives.
 - Track progress and review project tasks to make certain deadlines are met appropriately.
 - Assess project issues and identify solutions to meet productivity, quality and customer goals.
 - Proactively communicate project status, issues & risks to management.
 - Policies, procedures and methodologies.
 - Conductress meetings with all stakeholders, keeping the stakeholder's needs and requirements continuously in view.

Dates : From May 2012 till Jul. 2013
Employer : IMAR Urban Consultants, KSA
Project : Establish the Permanent Headquarters of the General Organization for Ports in the village of culture and heritage
Job title : Consultant Project Manager
Job Description : The scope of work, which includes:

- Establish the main building in the form of light house (Fannar) building with 43 m height.
- Exhibition building (from steel three-stories).
- Ground reservoirs.
- Artificial lake with an area of 1750 m2.
- External wall in addition to the services.

Dates : From May 2010 till May 2012
Employer : ALREASHDY for Construction, KSA
Job title : CEO
Job Description :

- Construction for Covered Hall (Project Scope: Build a Construction Covered Area for a Multi-purpose such as sports or educational theatres for conferences seminars or entertainment).
 - Manage projects within budget, set time schedules, authorities' requirements overall Staff / labor.
 - Requirements for the project under his control.
 - Describe the need of the project in project charter.
 - Scope & Cost Planning.
 - Activity Sequencing Schedule Development.
 - Project Plan Execution.
 - Monitor, identify, and analyses all project costs.
 - Change Control.
 - Testing & Commissioning.
 - Contract Closure.
- Construction for 15/540 Students School in Hail.
- Restoration of 17 Schools Process in Hail.

Dates : From Jan. 2005 till Jan. 2010
Employer : Engineering & Construction Company Industrial Progress (ENDCO), KSA
Job title : Civil Engineer
Job Description :

- Project Manager of Education Complex Model 22/860 Hail (Contract Value SAR 19,500,000).
- Site Engineer for the Project of Establishment Education complex Model 22/880 for Hail students (Contract Value SAR 16,000,000).
- Site Engineer for Quran Kareem School Model 15/540 Students at Bakaa City (Contract Value SAR 7,200,000).
- Site Engineer for AYON ELGWA 150 bed- Hospital. Contract Site Engineer for AYON ELGWA 150 bed- Hospital, Contract Value SAR 134,000000.
- Manage day-to-day operational aspects of a project & scope.
- Ensure that the project quality system properly and efficiently satisfies the requirements of the Contract.
- Initiation Identified the need of the project and formally recognized that the project has high priority to company.

- Scope Planning Definition.
- Activity Sequencing Schedule Development.
- Project Plan Execution.
- Overall Change Control.
- Technically & Contract Closure.

Dates : From Jul. 2002 till Jan. 2005
Employer : AL MASHANE for Construction, KSA
Job title : Site Engineer
Job Description :

- Site Engineer for Monitoring the final Acceptance Process for Ministry of Justice's Workshop in Hail (Contract Value 9,300,000 SAR).
- Site Engineer for construction of the five villas turnkey in Hail (Contract Value SAR 2,000,000).
- Site Engineer of construction of the 6 supplements housing guard girls school in Hail (Contract Value SAR 1,300,000).
- Cost Estimation & Proceed Bidding process for two schools (Girls' Education).

Dates : From May 2000 till Jul. 2002
Employer : Hassan Allam Company, Egypt
Project : Turgoman Project - first phase (Contract Value L.E 36,000,000)
Job title : Site Engineer

Field of experience :

- Qualified Civil Engineer with over 17 years of experience, related to civil construction works.
- Good management knowledge for mega projects inside SAUDIA ARABIA.
- Deep knowledge in project management professional according to PMI Institute.
- Support the program/project management office in daily interaction with the customer and supporting contractors by which necessitates technical consultation, meeting coordination.
- Follow the day-to-day activities related to own jobs in the Project/program management office department to ensure continuity of work.
- Prepare documents relating to PMO framework / methodologies / standards as appropriate for implementation in their respective areas.
- Participate in drafting developing process flows and templates as required for setting up efficient Project Management Financial and other PMO working standards. These are reviewed and included in the PMO framework/ methodologies as appropriate.
- Knowledgeable in the use of several codes & standards such as ASTM, ANSI, AASHTO, BS Standards & ISO-9001 Standards.
- Certified Engineer at the Ministry of Education.
- Certified Engineer at the General Organization of Ports.
- Certified Engineer at the Supreme State for Tourism.
- Certified Engineer at the Ministry of Housing.