

Holds a B. A. in Architecture and has about 14 years experience in Consultancy of various projects as luxury Residential, office buildings, industrial, educational, Hotels and commercial buildings.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 21/04/1980
Gender : Male
Marital Status : Married
Residence : Rehab City, New Cairo

EDUCATION

: B. A. in Architecture, Helwan University, 2003
: Secondary Education: Kawmia Language School, 1997

LANGUAGES

Arabic : Native Language
English : Very Good

COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Power Point), Internet
: AutoCAD 2D & 3D
: 3D Max V-ray rendering machine
: MS Project
: PhotoShop C.S.2
: Sketch up
: Vue D'espirit
: Revit
: Primavera

TRAINING COURSES AND CERTIFICATIONS

: Project Management Diploma in AUC (2010):

- PRMG 030 Project Budgeting and Financial Control.
- PRMG 010 Project Planning and Control Techniques.
- PRMG 020 Management of Project Resources.
- PRMG 080 Project Bids and Contracts (FIDIC).
- CADE 004.

- PRMG 096 Management of Multiple Project.
- : AutoCAD 3D
- : Certificate of completion (Revit Architecture 2014) - Essential & Advanced - Certification no. 1163627304 (Feb. 2014).
- : 3D Viz

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From May 2016 till now
Employer : Porto Group
Job title : Head of Architecture / Vice Chairman's Technical Office and member of bidding committee
Job Description :

- Monitor and revise the project stages from Schematic design to tender document.
- Attend CEO's progress meetings to insure the Vice chairman's project overviewing.
- Work as a central technical office for Porto group including all technical support needed for several projects.
- Coordinate with Project's CEO, marketing team and urban designer to achieve the aim of the project.
- Value engineering.
- Determine each project overall base schedule to achieve the completion date.

Dates : From Sep. 2015 till May 2016
Employer : Engineering Consultants Group
Project : Nile Corniche Project (NCP)
Job title : Senior Technical Office Architect
Job Description :

- Supervised the architectural & interior design construction documents.
- Managing the technical review and coordination of the interior, architectural shop drawings, RFI, MAR & FCR and assuring that all required tasks are performed within time frame, according to the project technical specifications.

Dates : From Apr. 2014 till Sep. 2015
Employer : Azmeel Contracting Company
Projects :

- PHARMACY FACULTY, DAMAM UNIVERSITY: Coordinate the received Tender Document, create shop drawings, send RFI's to consultant / Main Building / Damam, KSA.
- EDUCATIONAL FACULTY, DAMAM UNIVERSITY: Coordinate the received Tender Document, create shop drawings, send RFI's to consultant / Main Building / Damam, KSA.
- GIFTEDNESS AND CREATIVITY CENTER, KING FAISAL UNIVERSITY: Coordinate the received Tender Document, send RFI's to consultant / Main Building / AIAhsa, KSA.
- PROJECTS MANAGEMENT, PUBLIC SERVICES & SECURITY BUILDING: Coordinate the received Tender Document, send RFI's to consultant, and create shop drawings / Main Building / Damam, KSA.
- COLLEGE OF LITERATURE FOR GIRLS, KING FAISAL UNIVERSITY

- AL AHSA CAMPUS: Coordinate the received Tender Document, send RFI's to consultant, and create shop drawings / Main Building / AlAhsa, KSA.

Job title : Head of Architects
Job Description :

- Responsible for upgrading the architecture team by increasing their productivity by 50% within 3 months.
- Applying drafting and documenting system for Shop drawings.
- Coordination with multi disciplines.
- Renovation.
- Architects on a day-to-day basis to achieve excellent drawings quality and documentation.
- Send RFI to consultants.
- Create and revise shop drawings.
- Team motivation by applying new criteria in approaching internal learning academy, Upgrading the Document control system

Dates : From May 2012 till Mar. 2014

Employer : Diyar Saudi Consultants

Projects :

- KING ABDULLAH MEDICAL CITY (MEKKAH): Tender Document, Design Development, Construction Document, planning & Coordination / 58 Housing building, Malls, Nursery, Service Buildings, club house...etc. / Mekkah, KSA.
- KING ABDULLAH PROJECTS (KSA): Working drawings, manage time plan and monitor actual plan to meet the submission date, coordination, technical support / 4 prototypes / KSA.
- QURTOBA RESIDENTIAL COMPOUND (KSA): Revise Working drawings, coordination, and technical support / Riyadh, KSA.

Job title : Senior Architect - Architecture Department

Job Description :

- Work as Senior Architect for a working team consists of 12 Architects.
- Coordinate with multi-disciplines.
- Plan projects according the constrains as target dates, resources, contract...etc.
- Monitor the running project to meet the target date with the best quality by increasing the team efficiency and make historical information to build on the new projects.
- Develop the Architectural design, preparation all drawings for difference phases of projects including working drawings and dealing with international codes at all design phases.
- Review and co-ordinate all related discipline design drawings.
- Ensure that the contractors comply with drawings and specification.
- Ensure that the team is working effectively, keeping to schedule and budget hours.
- Revise the Construction Document and replying the RFI's.

Dates : From Jan. 2006 till May 2012

Employer : DMA Dar Almimar Architects

Projects :

- COMPOUND MOUNTAIN VIEW I (NEW CAIRO): Special Design, Design Development, presentation, Working Drawing & Coordination / Public Buildings, mechanical rooms & proto type Villas / New Cairo, Egypt.

- COMPOUND MOUNTAIN VIEW II: Special Design, Design Development, presentation, Working Drawing & Coordination / Public Buildings, mechanical rooms & proto type Villas / New Cairo, Egypt.
- COMPOUND MOUNTAIN VIEW II I: Working Drawing & Coordination / Special Design 7 Villas / Ras Alhekma, North Coast, Egypt.
- COMPOUND MOUNTAIN VIEW IV: Working Drawing & Coordination / Special Design 10 Villas / El Ain El Sokhna, Egypt.
- COMPOUND MOUNTAIN VIEW V: Working Drawing & Coordination / Special Design 15 Villa / El Ain El Sokhna, Egypt.
- COMPOUND MOUNTAIN VIEW VI: Working Drawing & Coordination / Residential Buildings / 6 October, Egypt.
- ROYAL MEADOWS: Working Drawing & Coordination / Special Design 11 Villa / Cairo-Alex Road, Egypt.
- ZAYED DUNES: Working Drawing & Coordination / Special Design 5 proto types / Elshikh Zayed, Egypt.
- 6 CITY RESORTS: presentation / Layouts / Elobour, Egypt.
- PRIVATE VILLAS: About 250 villa (working group Team Leader), Modern & classic.
- ALDAWLIA OFFICE BUILDING (working group Team Leader), New Cairo, Egypt.
- DMG HQ OFFICE BUILDING (Team Leader for working group), New Cairo, Egypt.
- MENA GARDENS: Residential Buildings & Club House (working group Team Leader), New Cairo, Egypt.
- APEX OFFICE BUILDING (Team Leader for working group) interior and exterior working drawings, New Cairo, Egypt.
- LE REVE COMPOUND: 6 private villas, Cairo, Alex road.

Job title : Senior Architect - Working Department

Job Description :

- Took part in applying National Cad Standard in DMA, Team Leader of a group consists of 3-5 architects, presentation, help client to take all technical decisions that related to his project i.e. choosing the suppliers, choosing mechanical system, building management system, project time frame, site follow up, Architectural design, preparation all drawings for difference phases of projects including concept design, schematic design, working drawings and dealing with international codes at all design phases.
- Review and co-ordinate all related discipline.
- Regular site visits to check on progress, ensuring that the project is running on schedule.
- Resolving problems and issues that arise during construction.
- Ensure that the contractors comply with drawings and specification.
- Ensure that the team is working effectively, keeping to schedule and budget.
- Plan the Project Production Program, Deliverables of Each Stage, Continuously Monitor and take corrective actions.
- Coordinate with Architects and sub consultants to Achieve Excellent Design Quality, Documentation, and Match or Better Quality Standards.
- Architectural presentation, Preparation All Drawings for Difference Phases of Projects Including Concept Design, Schematic Design, Working Drawings and Detailed Drawings.

Dates : From Sep. 2004 till Dec. 2005
Employer : MZECH Egyptian Consulting House
Projects :

- UP TOWN CAIRO: Design Development, Working Drawing & Coordination / Sales Center / Elmokkatam, Cairo, Egypt.
- ZAHRAA ELMOKATTAM: Design Development, Working Drawing & Coordination / Layout / Elmokkatam, Cairo, Egypt.
- HARAMOUS CITY: Working Drawing & Coordination / Villas & Residential Buildings / Djibouti.
- RAWASS RESIDENTIAL COMPOUND: Working Drawing & Coordination / Villas & Service Buildings / 6th October City, Cairo, Egypt.
- ELMANSORIA AGRICULTURAL PROJECT: Design & Working Drawing / Service Buildings / Cairo-Alex Desert Road.
- 3105 - 3013 HOTELS: Working Drawing & Coordination / Madina, K.S.A.
- ARAB BANK: Working Drawing / Jeddah, K.S.A.
- MENATEL OFFICE BUILDING (Renovation), Maadi, Cairo, Egypt.
- HAZEM HASSAN (Working Drawing), Hadayek Alahram.
- CIB BRANCHES: Design, Working Drawing & Coordination / Abbasia, Giza, Dokki, Shooting Club, Porto Marina, Marsa Alam.

Job title : Architect - Design Department, Eng. Nabil Abdelkader Group
Job Description : Working Drawing & Co-ordination in several projects in Egypt, K.S.A & Djibouti (Hotels, Villas, Banks, Office Buildings, etc.) (Sales Center Up Town Emmar, Inter Group Compound Cairo-Alex Road, Zahraael Mokattam City Mokattam, Rawass Compound 6th October, Haramous City (Djibouti), CIB Branches, 3105, 3103 Hotels Madina K.S.A.

Dates : From Oct. 2004 till Dec. 2004 (part time)
Employer : Kemet Cooperation
Job title : Architect - Working Department
Job Description :

- Participated in Working Drawing of EGO fashion Destination Pure Landscape, YBA Architect, Medad, Nozom elbenaa.
- Development Manager, CAD Coordinator (part time).
- Study the work process to improve team's efficiency, cad & document system from scratch.
- Motivate team members to improve company and collaborate with all engineers to manage change and reduce employee resistance to the new system.

Dates : From Oct. 2003 till Sep. 2004
Employer : National for Real Estate
Job title : Architect
Job Description : Appraisals for (Lands & Buildings ...etc.).

Field of experience :

- Multi discipline coordination.
- Took part in applying AIA cad system in DMA.
- Producing tender document.
- Determining the resources and timing of project.
- Managing the project to meet the deadlines.
- Responsible for timely delivery of projects.
- Familiarity with local building laws.