

Graduated from Faculty of Law and has about 2 years hands-on experience working as Director of Administration Dept.

## PERSONAL DATA

Nationality : Egyptian  
Birth Date : 30/10/1992  
Gender : Male  
Marital Status : Married  
Residence : Cairo

## EDUCATION

: Faculty of Law, Ain Shams University

## LANGUAGES

Arabic : Native Language  
English : Very Good

## COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Power Point), Internet

## TRAINING COURSES AND CERTIFICATIONS

: Diploma in private law (postgraduate), Ain Shams University (2016).  
: Diploma in Administrative Science, Ain Shams University (2017).  
: ICDL course, Ain Shams University.  
: Master in Administrative Law.

## CHRONOLOGICAL EXPERIENCE RECORD

**Dates** : From Feb. 2018 till now  
**Employer** : El Amal Trading Co.  
**Job title** : Director of Administration Dept.

**Dates** : For 6 months  
**Job Description** : Exercise in a Law Office.