# 200055-SFT-45Akt-S-2003

Safety & Security Manager

Has about 19 years' experience and extensive knowledge in advanced security operations, equipment, tactics and communications. Experience including Loss Prevention, Incident investigations and Management.

#### PERSONAL DATA

Nationality : Saudi Arabia

Gender : Male

Marital Status : Married

Residence : Jubail, KSA

#### **EDUCATION**

: Bachelor in Law, 2018

MBA, University of Southern Indiana, USA, 2021

#### **LANGUAGES**

Arabic : Native Language

English : Fluent

### **COMPUTER SKILLS**

: Windows, MS Office, Internet

# TRAINING COURSES AND CERTIFICATIONS

PROJECT MANAGEMENT PROFESSIONAL (PMP).

: RISK MANAGEMENT PROFESSIONAL (RMP).

: NEBOSH IGC.: NEBOSH HSW.

: ISO 45001 LEAD AUDITOR.

: IOSH. : OSHA.

## CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Nov. 2018 till now

**Employer** : STC – KSA

Job title : Safety & Security Manager

#### Job Description

- Collaborate with managers and staff to develop the strategic direction in Safety & Security for the Company.
- Coordinate a comprehensive company security program, including creating and implementing security policies and procedures; establishing internal controls; conducting inspections as appropriate; reporting potential hazards
- Develop policies and procedures to ensure the security and safety of all employees, contractors and visitors to the company
- Secure facilities, equipment, and personnel by working in coordination with the appropriate departments in recommending safety and security equipment purchases and upgrades; maintaining records of fire and other emergency drills and conducting drills when appropriate; supervising and maintaining access control and key distribution; ensuring all equipment including security cameras and technology are in working order.
- Ensure all security related systems remain operational and taking appropriate action to quickly remedy any failures.
- Provide the main source of advice and guidance to the company and its managers on security and safety matters.
- Monitor the company's operations, processes and procedures to ensure that they comply with security and safety regulations.
- Investigate and report on accidents and related incidents, recommending any changes that may be necessary, to ensure that the company complies with security and safety regulations.
- Carry out a risk analysis for the company and recommend any changes that may be necessary.
- Suggest solutions, improvements and prevention steps for safety issues.
- Maintain good working relationships with insurers and other relevant authorities to ensure that the company's interests are safeguarded and a safe and healthy working environment is maintained.
- Select, assign, supervise, coordinate, review and evaluate the work of security staff.
- Provide any necessary training to managers and staff.

Dates : From Feb. 2011 till Apr. 2014

Employer : Saudi Airlines – KSA

Job title : Flight Information Control

Job Description : • Maintain commur

- Maintain communication with other air traffic control centers, pilots, and airport staff members to ensure safety, relate estimated arrival times, and prevent or respond to emergencies.
- Comply and analyze data and reports to develop more effective flight plans and prevent delays.
- Coordinate the sequence of aircraft coming into land in an airport.
- Coordinate the arrival and departure of airplanes.
- Provide parking for each flight.
- Make sure all flight land and takeoff on time.
- Collect, arrange and input information database system.

Dates : From May 2007 till Jul. 2010

**Employer** : Saudi Aramco – KSA

Job title : Operator

**Job Description**: • Determine causes of abnormal pressure variances, and make corrective recommendations, such as installation of pipes to relieve overloading.

- Monitor equipment functioning, observe temperature, level, and flow gauges, and perform regular unit checks, in order to ensure that all equipment is operating as it should.
- Record, review, and compile operations records, test results, and gauge readings such as temperatures, pressures, concentrations, and flows.
- Start and shut down plant equipment.
- Clean, maintain, and repair equipment, using hand tools, or request that repair and maintenance work be performed.
- Collaborate with other operators to solve unit problems.
- Support management decision-making by compiling operational and production data into daily logs.

Dates : From Dec. 2003 till Apr. 2007

**Employer** : Saudi Aramco – KSA

Job title : Material Control

Job Description

- Place orders for all required materials to ensure that all such purchases are delivered at the appropriate time and in accordance with company requirements.
- Monitor all purchase orders to ensure that materials are delivered on time and to specification.
- Monitor the costs of materials purchased to ensure that these comply with the company's cost criteria and to maximize savings to the company.
- Monitor the performance of suppliers and subcontractors to ensure that the company continues to use those providing the best service.
- Build vendor relationships and manage communication to ensure quantities, quality and pricing meet contract standards.
- Maintain a comprehensive database using SAP and B2B systems relating to materials and suppliers to ensure that the company has accurate and up-to-date information.
- Responsible for the safe and efficient operation of materials movements and materials storage with the site storage space.
- Ensure the labelling and recording of materials is in line with the warehouse materials management procedures.
- Receive and book goods in to correct locations in an accurate and timely manner, liaising with planning teams for any discrepancies or quality issues.
- Deal with any stock discrepancies or quality issues efficiently.
- Prepare regular reports on materials and supplier performance to assist in decision-making.

Field of experience:

Administration & Secretarial, Construction, Law & Legal Consulting, Logistics & Supply Chain, Security & Guarding, Safety & Environment, Airlines & Aviation.