

Holds a B. Sc. in Biochemistry and has about 26 years experience, including 12 years working in Quality field in KSA.

## **PERSONAL DATA**

Nationality : Saudi Arabia  
Gender : Male  
Marital Status : Married  
Residence : Makkah, KSA

## **EDUCATION**

: B. Sc. in Biochemistry, Umm-Qura University, 1996

## **LANGUAGES**

Arabic : Native Language  
English : Very Good

## **COMPUTER SKILLS**

: Windows, MS Office, Internet

## **TRAINING COURSES AND CERTIFICATIONS**

- : Certificate of QMS Auditor/Lead Auditor – Capable people – Jun. 2010 (License Number: QMSLA-1157).
- : Certificate of Six Sigma Green Belt – Asian Institute of Quality Management – Jun. 2009 (License Number: A-653).
- : Course of Problem solving and design making – Izdehar – Nov. 2013.
- : Course of Time management - Advantec Performance Center - May 2011.
- : Course of English Pre-Intermediate 1 - British Council – Jun. 2009.
- : Course of Total Quality Management Practices – Izdehar Training Center – Mar. 2009.
- : Course of Cleaning Validation in Regulated Industries – BETCO – Dec. 2008.
- : Course of Purified Water System in Pharm/Food Industries – BETCO – Dec. 2008.
- : Course of 1st 1MC Lab. Day – International Medical Center – May 2008.
- : Course of Good Manufacturing Practices – SAJA Company – Feb. 2008.
- : Course of Six Sigma (The Secret of Success behind Fortune) – SQC – Jul. 2008.

- : Course of Quality in Technology Selection – SQC – Jul. 2008.
- : Course of Practical Experience of BSC's Implementing – SQC – Jun. 2008.
- : Course of Excellence in Society Services – SQC – May 2008.
- : Course of Updates in Family Medicine 2008 - K.F.S.H. & R.C. – May 2008.
- : Course of Resent Advanced in Pediatric – K.F.S.H. & R.C. – May 2008.
- : Course of Presses Management – Saudi Quality Council – Apr. 2008.
- : Course of Successful dialogues – N.C. for Comprehensive Development – Aug. 2007.
- : Course of the art of persuasion - With Us International Center – Feb. 2007.
- : Course of - Awaken the Giant and launched – C.C.C. – Feb. 2007.
- : Course of Resume Workshop – Teleconsult Company – Jul. 2006.
- : Course of ISO 9001:2000 – HDR Academy U.K. – May 2006.
- : Seminar of Pharmacy Micro. (P.Q.C. /Sterility Testing) – Naizak Company – May 2006.
- : Course of Shimadzu HPLC 2010 System – KIAK Company – Feb. 2006.
- : Course of First Aid – SISCO SABA Clinic – Jun. 2005.

## CHRONOLOGICAL EXPERIENCE RECORD

- Dates** : From Jan. 2003 till Dec. 2014
- Employer** : Saudi Arabian Japanese Pharmaceutical Co. – KSA
- Job title** : Quality Specialist
- Job Description** :
- Review and approves procedures, change control and deviation investigation, explicit documentation for new and current procedures.
  - Follow-up qualification and validation results, failure report, out of specification and check complete documentation approvals.
  - Establish complete SOPs system - Supervise and control SOPs correct implementation.
  - Ensure plant workers SOPs training with training registration supported by training program & Plan.
  - Participate in monthly monitoring and reporting of BSC metrics, implement and revise Key Performance Indicators (KPIs) ensuring consistency and accuracy as well as suitability.
  - Check the quality system during manufacturing process in production areas.
  - Implement "risk assessment" in accordance with the concerning valid SOPs.
  - Ensure that safety and environmental programs at site are in compliance.
  - Effectively communicate across all departments and levels of management with self-motivation and the ability to think independently.
  - Wrote & implement appropriate actions the required PQSs, SOPs & EHS.
  - Maintain the record of On-line rejection note.
  - Review of Incidents, Deviations and Market Complaint Reports and follow up implementation of agreed CAPA.
  - Propose the annual budget of investments for lab (Capex).
  - Ensure effective, thorough, and timely investigations, develop CAPA and

assure the implementation of appropriate corrective actions in response to observations from audits.

- Participate and support 1st, 2nd, 3rd Audit.
- Lead preparation and coordination of regulatory agency and internal inspections of product quality and compliance activities.
- Responsible for managing the suppliers and external local suppliers' audits
- Improve the technical capabilities of staff; ensure all job competencies are identified.
- Recording of incidents and accidents and producing statistics for managers.