

Holds a B. Sc. in Civil Engineering and has over 24 years' experience working in construction and technical office.

PERSONAL DATA

Nationality : Saudi Arabia
Gender : Male
Marital Status : Married
Residence : Riyadh, KSA

EDUCATION

: B. Sc. in Civil Engineering, Ain Shams University, 1998

LANGUAGES

Arabic : Native Language
English : Very Good

COMPUTER SKILLS

: Windows, MS Office (Word, Excel), Internet
: AutoCAD

TRAINING COURSES AND CERTIFICATIONS

: Project Planning & Development Course.
: Project Management Professional (PMP) – Preparation.
: Completed the course on Internal Audit.
: Completed the course on ISO 9001:2008 & ISO 14001:2004 & OHSAS 18001:2007.

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Apr. 2015 till now
Employer : Al-Arrab Contracting (ACC) – KSA
Project : The Custodian of the Two Holy Mosques - King Abdullah Ben Abdul Aziz for Developing the Security Locations of Ministry of Interior - Second Stage - Directorates and Headquarters of Security Sectors (KAP2)
Job title : Senior Contracts Engineer
Job Description :

- Oversee the preparation and revision of contracts that involve the purchase of sale of goods and services.

- Handle the acquisition, distribution, and store of equipment and supplies.
- Dispose of unclaimed property.
- Oversee proposal planning and administration of contracts.
- Negotiate terms and conditions.
- Prepare contract briefs and revisions summarizing contractual requirements and budgets.
- Track authorizations and correspondence.
- Maintain detailed and organized files.
- Prepare contract change notices, monitor contractor performance, including the reporting and status of contractor and owner deliverables.
- Maintain an audit file for each contract which will include original contract, all correspondence, changes/deviations, amendments, clarifications, payment schedules.
- Prepare and disseminate information to appropriate employees regarding contract status, facilitate contractor meetings.
- Ensure that contractor is in compliance with legal requirements, owner specifications and government regulations.
- Perform closing activities as needed.
- Track payments and deadlines.
- Analyze and mitigate risk.
- Provide contract summaries and ensure contract execution in accordance with company policy.

Dates	:	From Aug. 2013 till Apr. 2015
Employer	:	Al-Babtain LeBlanc Egypt for Telecom Engineering – Egypt
Job title	:	Estimation Manager
Job Description	:	<ul style="list-style-type: none"> • Develop cost estimates and coordinate proposals for assigned estimating projects. • Provide area specific forecasts and report projects status. • Manage multiple bids and perform as liaison between estimating team and VP. • Revise estimates and implement required changes. • Maintain client relations by being lead contact of proposal for client. • Monitor and ensure bid format meet clients standards. • Evaluate Customer Request for Tender/Bid/Quotation documents. • Identify and learn customer requirements for bid purposes. • Coordinate bid inputs from all organizational departments. • Coordinate with subcontractors to receive input on pricing on labor, materials and other costs. • Participate pre and post bid meetings as required. • Log proposals and tenders into Global Star database for cost tracking and historical information. • Perform as liaison for Project Management when tender is awarded and becomes job. • Review, provide feedback and evaluate performance of Estimators and Sr. Estimators. • Market company's services to existing and potential clients.

Dates : From Aug. 2005 till Aug. 2013
Employer : Al-Babtain LeBlanc Egypt for Telecom Engineering – Egypt
Job title : Technical Manager
Job Description :

- Studying the technical quotations and issue the technical requirements for the design offices (in Riyadh and Australia).
- Check and approve the designs and prepare the technical offer.
- Co-ordinate with the customer and consultant.
- For orders: check and approve the fabrication package and follow the fabrication (reply for any clarifications from the P.P.C, production and quality departments).
- Follow the prototype assembly and make all the required modifications to finalize the assembly.
- Follow the customer delivery and site problems.
- Responsible for the material procurement (steel sections and bolts).
- For maintenance quotations: visit the sites and prepare the technical report.
- Supply projects manager for ALKAN Networks, Vodafone, Areeba (Sudan), Ericsson, Huawei, Etisalat, Orascom Trading, Digitel (Kenya), Safaricom (Kenya).
- Supply more than 600 Roof Top Structures, 180 Towers & 29 Monopole C/W all its accessories for ETISALAT 3rd. License Project
- Responsible for outside fabrication for roof tops & antenna mounts, ...etc.
- Prepare list of material procurements for each supply project.
- Responsible for dispatching area and towers delivery.
- Responsible for Projects cost control, cost analysis & projects reports.
- Responsible of preparing quotations (Technical / commercial) based on the provided specifications from the client.
- Comfortable with mega client's specifications Huawei, MTN-Global, MTN-Sudan, Vodafone, Etisalat, Mobily, Zain Global.
- Award Mega projects based on the presented quote for Huawei Libya, Huawei Egypt (Etisalat project), Huawei Mali, MTN-Sudan, Etisalat-Egypt and Vodafone-Egypt.

Dates : From Nov. 2004 till Aug. 2005
Employer : Al-Babtain LeBlanc Egypt for Telecom Engineering – Egypt
Project : ZTE-CDMA Egypt Project 8 Sites Turn Key
Job title : Construction Manager
Job Description : Responsible for site engineers, material procurement, project schedule, project cost control, claims, invoicing and all the related jobs for sites.

Dates : From Dec. 2002 till Nov. 2004
Employer : Al-Babtain LeBlanc Egypt for Telecom Engineering – Egypt
Project : Chad Telecom Project (Orascom Telecom)
Job title : Project Engineer
Job Description :

- Responsible for complete site work, foundations, tower erections, shelter erection, and installation for all electrical & mechanical equipment inside the shelter (alarms, GEDP, fire alarm system, AC system, etc).

- Built up 2 MSC rooms C/W all inside, raised floor, electrical and mechanical works.

Dates : From Aug. 2001 till Dec. 2002
Employer : Al-Babtain LeBlanc Egypt for Telecom Engineering – Egypt
Job title : Technical Engineer
Job Description :

- Technical coordination with the customers and consultants till getting the design approval.
- Follow the fabrication, make any modifications and reply for any clarifications from the fabricator.
- Follow the prototype assembly and make all the required modifications to finalize the assembly.
- Responsible for the material (steel and bolts) procurement.
- Making the Time Schedule for the Projects.
- Preparing all the required drawings.

Dates : From Dec. 1999 till Jul. 2001
Employer : Wadi El-Nile for Contracting & Development - Egypt
Job title : Technical Office Engineer
Job Description :

- Making the invoices for the client and for the sub-contractor.
- Making the time schedule for the projects.
- Making all the quantity survey for the project.
- Follow the site work.
- Preparing all the required drawings.

Dates : From Aug. 1998 till Dec. 1999
Employer : Megicon for Contracting & Development - Egypt
Job title : Technical Office Engineer
Job Description :

- Making the invoices for the client and for the sub-contractor.
- Making the time schedule for the projects.
- Making all the quantity survey for the project.
- Follow the site work.
- Preparing all the required drawings.