

**107363-ELE-M-E-2016**  
**Maintenance Engineer & Facilities Coordinator**

Holds a B. Sc. in Electrical Power & Machines Engineering and has over 2 years hands-on experience working in maintenance field.

## PERSONAL DATA

Nationality : Egyptian  
Birth Date : 17/11/1992  
Gender : Male  
Marital Status : Single  
Residence : El-Behira

## EDUCATION

: B. Sc. in Electrical Power & Machines Engineering, Al-Azhar University, 2016

## LANGUAGES

Arabic : Native Language  
English : Very Good

## COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Power Point), Internet

## TRAINING COURSES AND CERTIFICATIONS

: Classic Control.  
: PLC Basic Programming.  
: PLC Advanced Programming.  
: SCADA System & HMI Programming.  
: AutoCAD Electrical.  
: Trainings at:

- West Delta Electricity Production Company in Damanhour.
- Assiut Oil Refining Company.
- Hydro Electricity Production Company (the High Dam and Aswan reservoir).

## CHRONOLOGICAL EXPERIENCE RECORD

**Dates** : From Dec. 2018 till now  
**Employer** : La Hacienda Ras Sudr  
**Job title** : Maintenance Engineer & Facilities Coordinator  
**Job Description** :

- Coordinate and respond to telephone requests and emails from guests and general work requests, direct and dispatch work assignments to maintenance technicians, gardeners, housekeepers and pest control technicians via telephone and work orders; maintain work order request board and return completed work orders to respective originating departments.
- Maintain certain inventory and supplies of engineering department used to effective operation of entire hotel and resort; maintain records and file on all mandatory systems, such as preventive maintenance, work requests and purchase requests.
- Manage daily, weekly and monthly attendance, payroll and overtime reports for entire facilities staff, including recognizing and recording appropriate time to be charged to other departments or owners.
- Pricing of offers needed for the maintenance or renovation of the owners' units and collecting amounts paid from owners.
- Initiate and coordinate purchasing of materials and supplies for the maintenance and construction of certain projects handled by Engineering within entire hotel and resort; set up and maintain expense tracking logs according to department codes.
- Plan and implement a preventive maintenance program from scratch for all buildings, equipment and machinery as required to maintain the standards of the hotel operation.
- Supervise Execution of maintenance plans concerning periodic, preventive and corrective activities.
- Coordinate and supervise installation and maintenance by contractors or outside vendors for the development, replacement and renovations.

**Dates** : From May 2018 till Dec. 2018  
**Employer** : Daltex Corporation  
**Job title** : Electrical Maintenance Engineer  
**Job Description** :

- Responsible for the operation and maintenance of a 5MW diesel power station.
- Maintenance of electric control panels for submersible pumps.
- Maintenance of control panels for axial irrigation systems (pivot).
- Dealing with the faults of different diesel generators such as (Cummins, CAT, Doosan & SAKR).
- Schedule and undertake periodic maintenance on all electrical equipment, components, and installations.
- Prepare daily generation report and reporting to higher authority every day.
- Time to time reporting to higher authority about all types of Electrical, Instrument and mechanical works.

- Dates** : From Aug. 2017 till May 2018
- Employer** : Aqua International for Food Industries
- Job title** : Electrical Maintenance Engineer
- Job Description** :
- Responsible for the continuous running of equipment and machinery.
  - Involved in control and monitoring devices and occasionally in the manufacture of items that will help in maintenance.
  - Working with specialist equipment, such as programmable logic controllers (PLC), which control machinery on factory assembly lines.
  - Improve production facilities, reduce the incidence of costly breakdowns and develop strategies to improve overall reliability and safety of plant, personnel and production processes.
  - Carrying out routine scheduled maintenance work and responding to equipment faults.
  - Dealing with emergencies, unplanned problems and repairs.

Skills:

- Very good knowledge of classic control, PLC, SIMATIC STEP 7 & Micro Wincc.
- Excellent knowledge of Muyang production line for fish and poultry feed.
- Good knowledge of the operation of Extruder.
- Ability to detect and deal with mechanical faults.
- Awareness of the periodic maintenance of mechanical equipment, especially fish and poultry feed production equipment.