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Facility Manager

Holds a B. Sc. in Electrical Engineering and has about 16 years experience working in construction, HVAC and maintenance.

PERSONAL DATA

Nationality : Egyptian Birth Date : 16/09/1984

Gender : Male
Marital Status : Single
Residence : Cairo

EDUCATION

B. Sc. in Electrical Engineering, El Shorouk Academy, 2006

LANGUAGES

Arabic : Native Language

English : Good Italian : Fair

COMPUTER SKILLS

: Windows, MS Office, Internet

: Facilities Management software (Archibus)

: AutoCAD 2D & 3D

TRAINING COURSES AND CERTIFICATIONS

: Awareness course ISO 45001:2018 Occupational Health and safety (OH&S).

 Awareness course ISO 14001:2015 Environmental management system (EMS).

: Awareness course ISO 9001:2015 Quality management system (QMS).

: Awareness course ISO 19011:2018 Auditing management system (QMS, EMS, OH&S).

: Safety and health training course, OSHA.

: Attending course of AutoCAD 2D & 3D.

: Printed circuit board (PCB).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Jul. 2022 till now Employer : Nextep Services Co.

Project: UGDC, 5th Settlement - Cairo

Job title : Facility Manager

Job Description : • Preparing preventive maintenance plans (daily - weekly - monthly -

annually) and follow up its implementation.

• Operation and maintenance for fire alarm and firefighting systems.

Managing team for UPS, generator daily.

• Preparing equipment life records to have a full history for each

equipment.

Operation and maintenance for VRF, A/C units.

• Following up submerses pump.

Handle renewals and service contracts.

Maintenance electrical panels.

• Following up elevators.

Dates : From 2015 till Jun. 2022

Employer : Masoun for Building Services CompanyProject : Dell Technologies - 5th Settlement, Cairo

Job title : Facility Manager

Job Description: • Preparing preventive maintenance plans (daily - weekly - monthly - annually) and follow up its implementation.

• Operation and maintenance for fire alarm and firefighting systems.

Preparing equipment life records to have a full history for each

equipment.

Managing team for HVAC and BMS (building management system).

• Managing team for UPS, generator, access control, intrusion system.

 Plan and coordinate all installations (telecommunications, heat, electricity, and refurbishments, inspect buildings structures to determine the need repairs or renovations including control activities like parking

space allocation waste disposal building security.
Handle renewals and service contracts.

Manage a team and implement SLA and reporting.

Supervise all staff facilities (technicians, grand keepers).

Using special facility software (Archibus).

Dates : From 2013 till 2015

Employer: Masoun for Building Services Company

Job Description : Site Engineer for projects as technical support (Pepsi - Microsoft - LG -

Citibank - Elsewedy Electric):

Pepsi - El Marg, Cairo (2013-2015):

- Preparing preventive maintenance plans (daily - weekly - monthly -

annually) and follow up its implementation.

- Managing team for UPS, generator operation and maintenance for fire alarm and firefighting systems.

Managing team for HVAC system.

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- Handle renewals and service contracts.
- Microsoft 5th Settlement, Cairo (2013-2015):
 - Preparing preventive maintenance plans (daily weekly monthly annually) and follow up its implementation.
 - Managing team for UPS, generator operation and maintenance for fire alarm and firefighting systems.
 - Managing team for HVAC system.
 - Handle renewals and service contracts.
- LG Company 1st Settlement, Cairo (2013-2015):
 - Preparing preventive maintenance plans (daily weekly monthly annually) and follow up its implementation.
 - Managing team for UPS, generator operation and maintenance for fire alarm and firefighting systems.
 - Managing team for HVAC system.
 - Handle renewals and service contracts.
- Citibank 5th Settlement, Cairo (2013-2015):
 - Preparing preventive maintenance plans (daily weekly monthly annually) and follow up its implementation.
 - Managing team for UPS, generator operation and maintenance for fire alarm and firefighting systems.
 - Managing team for HVAC system.
 - Handle renewals and service contracts.
- Elsewedy building 5th Settlement, Cairo (2013-2014):
 - Preparing preventive maintenance plans (daily weekly monthly annually) and follow up its implementation.
 - Managing team for UPS, generator.
 - Managing team for HVAC system chillers, cooling towers, FCU, AHU.
 - Managing team for BMS.
 - Handle renewals and service contracts.
 - Operation and maintenance for fire alarm and firefighting systems.
 - Following up elevators.
 - Operating and maintenance barriers system.
 - Following up CCTV system.
 - Following up firefighting pumps.
 - Following up booster pumps.
 - Following up submerses pump.
 - Maintenance electrical panels.

Dates : From 2010 till 2012

Employer : EGYPRO Company, Maadi – CairoProject : Vodafone sixth horizon at 6th of October

Job title : Maintenance Engineer

Job Description : • Preparing preventive maintenance plans (daily - weekly - monthly -

annually) and follow up its implementation.

Preparing maintenance plans.

Dates : From 2007 till 2008

Employer : ESC Company, Heliopolis – Cairo

Project: Alex Bank

Job title : Light Current Engineer

Job Description : • Installation and maintenance fire alarm system and fighting system – SIRA Italy.

- Installation and maintenance telecom system Nortel Canada.
- Installation and maintenance security system.
- Installation and maintenance access control.