# 107309-ADM-4C-S-2003 Administrator

Holds a Bachelor of Commerce and has about 17 years experience working in administration at oil and gas field.

#### PERSONAL DATA

Nationality : Egyptian Gender : Male

Residence : Nasr City, Cairo

## **EDUCATION**

: Bachelor of Commerce, Maadi Modern Academy, 2003

#### LANGUAGES

Arabic : Native Language

English : Good

### COMPUTER SKILLS

: Windows, MS Office, Internet

## TRAINING COURSES AND CERTIFICATIONS

: Drilling Related Certificates:

- Roustabout OJT, TransOcean (Dec. 2007).
- Confined Space, TransOcean (Dec. 2007).
- Elementary First Aid, TransOcean (Dec. 2007).
- Fall Protection, TransOcean (Dec. 2007).
- Fire Watcher, TransOcean (Dec. 2007).
- Hazardous Materials Awareness, TransOcean (Dec. 2007).
- Helicopter Safety, TransOcean (Dec. 2007).
- Pathogen Awareness, TransOcean (Dec. 2007).
- Permit to Work, TransOcean (Dec. 2007).

#### CHRONOLOGICAL EXPERIENCE RECORD

**Dates** : From 2012 till Jun. 2015

**Employer** : Qatar Petroleum

Job title : Terminal & Tank Farm Field Operator (TOD)

**Job Description**: • Oil Storage Facilities, Ship Loading from Jetty and Export it worldwide.

Maintain the efficient and safe running of crude oil and Naphta Process

Plants.

Area Authority of Safety norms, appliances and practices.

**Dates** : From 2010 till 2011

**Employer** : Halliburton

**Project**: Kattamia Base, Cairo

Job title : Senior Crew Chief & Assistant Yard Foreman

Dates : From 2006 till 2010
Employer : Schlumberger, KSA
Job title : Crew Chief (grade 4)
Job Description : • Working in open hole:

- MDT Sampling (full string including pump out, fluid analyzer,

sample chambers, multi samplers, dual packers, etc.).

- All resistivity tools (induction and later log).

- Nuclear and Density.

- Formation image tools.
- Cement Evaluation tools.
- Seismic (VSI).
- Sonic Scanner.
- TLC and Wire line operation.
- Coiled Tubing.
- Cased hole:
  - Perforation and Pipe recovery.
  - PSP, RST, Tractor tool.
- Related Certificates:
  - WL fishing.
  - WL QMS.
  - WL radiation.
  - WL safe winch operation.
  - DT light vehicle skill assessment.
  - DT Convoy Leader.
  - DT Schlumberger Drive.
  - Employ security.
  - Environment.
  - Explosive.
  - Fire Safety.
  - H1N1 FIU.
  - Health Assessment.
  - Commentary Task Assessment (SIPP).
  - Circadian Rhythm (Obsolete).
  - Climates Hot (SIPP) office.
  - Accountability Roll Out Package.
  - IT Security.

**Employer** : TransOcean

**Project** : Drill Ship RIG: Deep Water Expedition

Job title : Roustabout / Drilling

**Employer** : Global Santafe

Project : RIG-105 Offshore Rig Job title : Floor Man / Drilling