## 107232-GEO-4CKQ-2015

## **Turnaround Coordinator**

Holds a Bachelor of Petroleum Geophysics and has over 7 years experience working in QC and test package.

### PERSONAL DATA

Nationality : Egyptian
Birth Date : 11/11/1993
Gender : Female

Residence : Nasr City, Cairo

### **EDUCATION**

Bachelor of Petroleum Geophysics, Helwan University, 2015Premaster in Applied Geophysics, Helwan University, 2016

#### LANGUAGES

Arabic : Native Language

English : Fluent

# **COMPUTER SKILLS**

: Windows, MS Office (Word, Excel, Power Point), Internet

# TRAINING COURSES AND CERTIFICATIONS

: API 570 preparation course (recent).

: CSWIP 3.1 preparation course (recent).

: Certified ASNT NDE LEVEL II (May 2021).

Basics of installation of mechanical equipment.

Introduction to ISO 9001.

: Seismic school, organized by AAPG HUSC & EAGE HUSC (Jan. 2017).

: Ultimate seismic guide, organized by EAGE Ain Shams University (Aug. 2015).

: Well logging course, held at Helwan University by AAPG/SEG (Oct. 2014).

: Seismic course, held at Helwan University by AAPG/SEG (Mar. 2013).

: Seismic course with Dr. Hatem Farouk, held at Helwan University by AAPG/SEG.

: Familiar with ASNT LEVEL II and ASME & API codes.

: Field exploration trips:

El Qusier & Eastern desert field exploration trip.

- Abo Roash field exploration trip.
- Al Galala field exploration trip.
- Ras Shukier offshore rigs (GUPCO & BP Site) field exploration trip.
- Helwan observatory field exploration trip.
- Wadi El-Rayan and Wadi El-Hetan El-Fayum Depressions field exploration trip.

: Internships at:

- GUPCO (joint venture Company with British Petroleum) summer training at exploration dept. (Sep. 2013).
- GUPCO summer training at exploration dept. (Jul. 2014).
- PETROGULF MISR (joint venture Company with PICO Petroleum) summer training at exploration dept. (Aug. 2014).
- WASCO (joint venture Company with Dana Gas) summer training at exploration dept. (Aug. 2014).
- KHALDA (joint venture Company with Apache) summer training at exploration dept. (Sep. 2014).

## CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Mar. 2023 till now

**Employer** : EPROM

**Project**: Mostorod Refinery Station main contractor, ERC Project

Job title : Turnaround Coordinator

Job Description : • Receive the work packages from subcontractors and review the

compliance of it.

Review quality and safety requirements for each job plan.

Review the materials required for each job plan and coordinate with the

material team to provide it.

• Report the teamwork progress in terms of work preparation and

execution.

Dates : From Oct. 2022 till Dec. 2022

**Employer** : SIEMENS Energy (EGTA Siemens Energy Service Center at Ain Sokhna)

Job title : Trainee

**Job Description**: • Workshop on women leadership on engineering disciplines.

Workshop on using siemens design software (NX).

Shadowing with a female leader on relevant field.

Dates : From Jan. 2021 till Aug. 2022

**Employer** : Technip

Project: MIDOR Refinery Expansion Project main contractor, MIDOR Refinery at

Borg El-Arab

Job title : QC Piping Inspector (acting as Testpack Coordinator)

**Job Description**: • Coordination with sub-contractors and area of responsibilities.

Receive Test Packages for Line Checking, Document Reviews and

Punch Listings.

Review and Coordination of NDE and Outstanding Inspections.

Final Release of Test Packages and witnessing pressure test.

 Following test packages after test activities up to reinstatement and final handover to commissioning.

Dates : From Nov. 2020 till Jan. 2021

**Employer** : Techip

Project: MIDOR Refinery Expansion Project main contractor, MADIA Yard

**Fabrication Workshops** 

Job title : QC Piping Inspector

**Job Description**: • Checking the identicality of fabricated spools with isometric drawings.

• Make as-built drawings for modified isometric sketches.

Verifying the distribution of the percentage of NDE coverage.
Review and Coordination of NDE and Outstanding Inspection.

Release the fabricated spools for painting.

Witnessing spools pressure test.

Dates : From May 2020 till Oct. 2020

**Employer** : MAS Industrial Supplies **Job title** : Sales Operation Engineer

Job Description : • Searching for new client how could benefit from our products (pipeline -

fittings – valves – flanges – casing – tubes – drilling pipes).

• Following with potential clients and prospects for new tenders.

Negotiating new quotations, tenders, and contract.

Looking for the suitable vendor to supply the desired material.

• Preparing technical tender envelope.

Dates : From Feb. 2018 till Aug. 2019
Employer : GS Engineering & Construction

Project : Mostorod Refinery Station subcontractor, ERC Project

Job title : QC Piping Coordinator

**Job Description**: • Piping test package reviewing and releasing for pressure test.

Walkdown for punching piping test packages.

• Following the reinstatement and B&C punches closing to get the

packages ready for Mechanical Completion.

Coordinate with company TPI for final Mechanical Completion certificate

& handover to commissioning.

Dates : From Jan. 2017 till Feb. 2018

**Employer** : DAEAH Engineering & Construction

**Project**: Mostorod Refinery Station subcontractor, ERC Project

Job title : QC Piping Coordinator

**Job Description**: • Draw as-built drawings after site verification when required.

Coordinate flange tightening, painting touch up work with subcontractors.

• Encoding welding data & all joints information on JTP-JC to make visual testing reports.

tooting roporto.

Piping test package reviewing and release for main contractor.

Dates : From Jan. 2016 till Dec. 2016Employer : Petrographics Petroleum Services

Project : Kuwait Oil Company, Agiba & Khalda Oil Companies Projects

Job title : Geophysical Data Management & QC

**Job Description**: • Well logging data digitizing using company software (Neura log).

- Digitizing team leading and QC all team member work.
- Applying client optimization process after QC.
- Submit the data on the optimized form and follow with the client for any further comments.

#### Technical Skills:

- Petrel 2013.
- Interactive Petrophysics (IP).
- Techlog 2011.
- Surfer (Maps creating).
- Grapher.
- Neura Log (Data Digitizing).
- GTP (Great Tools for Piping).
- UNICCS (Unified Construction to Commissioning System).
- Easyplant (Technip handover system).