

106961-MS-145GJK-S-1997
Sr. Materials & Warehouse Coordinator

Holds a Bachelor in Administration Industrial Engineering Projects and has about 29 years experience working in material / store control and logistics.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 09/05/1973
Gender : Male
Residence : Alexandria

EDUCATION

: Bachelor in Administration Industrial Engineering Projects, Higher Technological Institute - 10th of Ramadan City, 1997

LANGUAGES

Arabic : Native Language
English : Good

COMPUTER SKILLS

: Windows, MS Office, Internet

TRAINING COURSES AND CERTIFICATIONS

: Material Management System (MMS) at SAMSUNG ENGENIRING COMPANY.
: Material Control Software (SMCS) at PETROFAC INTERNATIONAL Ltd.
: Material Administration Software ORACLE – SAP, ABB.
: ICMMS SIEMNES Material System Tracking – SMT.
: OSHA for Safety & Health for Construction - OSHA - CFR 1926 Standard.
: Risk Assessment for Hazard Identification, Risk evaluation, Qualitative and Quantitative.
: PULSE for the Workforce.
: BBS – Behavior Based Safety.

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From May 2020 till Dec. 2021
Employer : Technip Energies - Italy
Project : MIDOR Oil Refinery Expansion

Job title : Sr. Material & Warehouse Coordinator - Maadia Marin Workshops
Job Description :

- Inspection of the physical components upon arrival and controlling.
- Stock controller of all items, stock purchasing, delivery and shipping confirmations.
- Follow up the preservation of the material and equipment's by weekly reports.
- Management and controlling of tow lay down yard and warehouse.
- Issued the material to the site and work shop as per isometric.
- Management of all logistics operations for handling.
- Controlling of distribution the row material of 7 workshops for spools fabrication.

Dates : From Oct. 2015 till Apr. 2019
Employer : ORASCOM Construction - SIEMENS AG Consortium
Project : El-Burullus Combined Cycle Power Plant 4800MW
Job title : Material & Logistics Manager
Job Description :

- Manage and follow up the logistics and material of SIEMENS shipments for all overseas shipments.
- Following and management work of 3 mean warehouses (each one 1000 sq mt.).
- Controlling the 4 modules of 12 turbine material and accessories - Combined and Simple Cycle.
- Organized with the technical offices to controlling all the process issue the material as per iso`s.
- Follow up with my material control team the good storage ways as per specified.
- Follow up all hi light point by the Clint during the weekly meeting.
- Manage the lifting plan for the heavy lifting equipment's (loading and offloading).
- Organize the 5 laydowns area for each module as per erection schedule.
- Lead the inventory process by main reports (Receiving, Issuance & OSD).
- Stock controller of all items (stock purchasing, delivery and shipping confirmations, and manage inventory balances, control of all items of special tools (receiving, issuance & return back).

Dates : From Aug. 2013 till Jul. 2015
Employer : TECNICAS RUNIDAS SAUDIA FOR SERVICE (TRSS), KSA
Project : KEMYA (EPDM & PBR FACILITIES PROJECT) - SABIC - ExxonMobil
Job title : Warehouse Chief
Job Description :

- Management and controlling of tow lay down yard and warehouse.
- Inspection of the physical components upon arrival and controlling.
- Ensuring that there are adequate stocks available.
- Ensure stock purchasing.
- Review of relevant certification and documentation against minimum project.
- Provide documentation requirements to procurement upon request.
- Management of all logistics operations for handling the materials and equipment's.

- Follow up the preservation of the material and equipment's by weekly reports.
- Maintain and improve performance levels to maximize accuracy of stock figures in line with site.

Dates : From Jan. 2013 till Aug. 2013
Employer : ThyssenKrupp Uhde
Project : Egyptian for Hydrocarbon Co. LDAN Project, Ain El Sohkna
Job title : Warehouse & Material Coordinator
Job Description :

- Receiving the certificates from line network from Germany head office and coordinate with the quality control department if the material not approved.
- Assistance of warehouse for receiving the materials as per peaking list in the issued the material to the site and work shop as per isometric.
- Record the issuance the material to the system.
- Prepare the weekly and monthly reports.
- Inspection all of material local purchase.

Dates : From Mar. 2012 till Dec. 2012
Employer : SIEMENS Ltd.
Project : Alexandria Sugar Plant
Job title : Material Control Manager
Job Description :

- Management and controlling of the materials received from the Client and handover to the site as per plan controlling and supervising of lay down area.
- Inspection of the physical components of receiving goods.
- Management of all logistics operations for handling the materials.
- Issuance the material and equipment as per the drawing and actual plan, controlling of sub store working.
- Operating of all logistics works.

Dates : From Nov. 2010 till Dec. 2011
Employer : SAFER Exploration & Production Operation Co. (SEPOC), Yemen
Project : Alif CPU Gas Expansion Project
Job title : Site Logistics & Material Manager
Job Description :

- Surveying the drawing for issued the material.
- Inspection of all item we receiving as per certificate and packing list.
- Coordinating between the main ware house and construction yard for issued the material.
- Supervise of handover the material to the contractor.
- Preparing of all reports for the work of material control and logistics works.
- Planning of all activity for receiving, issuance and handover.
- Coordinate of the logistic works and supply chain the material and equipment to the sites.
- Assist the procurement and expediting department with checking and tracking orders.
- Inspection of the physic. components upon arrival.

- Review of relevant certification and documentation against minimum project requirements.
- Provide documentation requirements to procurement upon request.

Dates : From Dec. 2009 till Sep. 2010
Employer : TECHNIP, Italy, Spa.
Project : DCU EXPANSION PROJECT – MIDOR Oil Refinery, Alexandria
Job title : Sr. Material Coordinator
Job Description :

- Controlling and supervising of lay down area for heavy equipment.
- Management of warehouse operations (receiving, issuance, ncr report of material).
- Supervising of local purchasing.
- Inventory of the warehouse and lay down yard.
- Handover the remaining material to the client.
- Handover the 2 years spare parts and special tools.
- Supervise of the logistics works in the site.
- Inventory control of the material in site and lay down yard.
- Work on documentation backlog for components purchased prior to starting date.

Dates : From May 2008 till Aug. 2009
Employer : ABB, S.p.A Process Automation Division – Italy, OMV - PAKISTAN
Project : Sawan Gas Field Compression Station Project - Sawan - Karachi - Pakistan
Job title : Material Control & Warehouse Manager
Job Description :

- Responsible for all materials management processes with MARIAN inventory operational management and controlling of the materials to the site.
- Supervision of subcontractor materials and warehouse.
- Management of lay down area for heavy equipment and spools yard.
- Shaking and inspection the goods of turbine and compressors.
- Management the material as per policies and procedures of company.
- Supervising of material fabrication (pipe spools, still structure, pipe supports).
- Management of all logistics operations for handling the materials.
- Planning the strategy for delivery time the material and equipment.
- Sign and date material receipt forms.
- Assist with checking delivery notes against purchase orders to be ensure deliveries are complete.

Dates : From May 2007 till Feb. 2008
Employer : KHARFI NATIONAL CO. – Kuwait
Project : The Kuwait Oléfinés – Ethylène Glycol 2 – EQUAIT – DAOW
Job title : Material Control Supervisor
Job Description :

- Supervise of lay down area (client material – foster wheeler).
- Supervise of the spools yard (all processors).
- Controlling of all the local materials.
- Coordinating with the main contractor (foster wheeler) for overseas materials and heavy equipment (receiving and issuance to the site).

- Follow-up all the rigging process (loading and unloading).
- Management of the supply chain the raw material to the field, make a weekly tool box safety meeting.
- Provide assistance to Stores personnel and other material controllers.

Dates : From Oct. 2005 till May 2007
Employer : THE NATIONAL CO. FOR MECH. & ELEC. WORKS Kharafi National - PETROFAC International - Kuwait Oil Company
Project : Facility upgrade & relocation of u/g piping for gathering centers
Job title : Material Control & Warehouse Supervisor
Job Description :

- Organize the location for receiving materials.
- Supervise of re-color coding work for wrong material color code.
- Arrangement the lay down area for heavy equipment's.
- Arrangement the rack system in the main warehouse for the client (PETROFAC).
- Supervision of all civil materials.
- Follow up the local purchase orders with the suppliers.
- Supervise of the spools yard process (N.D.T, hydro test, and painting) and shafting to the site.
- Supervise of the rigging works.
- Supervise of the shipment's spools to Saudi Arabia for internal coating.
- Stock control and inventory of the tow warehouse.
- Provide assistance to the logistics depart. when required.
- Make a weekly tool box safety.

Dates : From Aug. 2004 till Aug. 2005
Employer : BENTINI Costruisoni S.p.A Italy
Project : Western Libya Gas Project - Mellitah Plant, LIBYA
Job title : Sr. Material Control Supervisor
Job Description :

- Receiving and checking the materials as per vouchers.
- Inspected the materials as per packing list.
- Issuance the material and equipment as per tags in the drawing.
- Auditing and checks the vouchers with the main contractor (Snamprogetti) as monthly basic.
- Supervise of tools and equipment in the work shop.
- Supervise of loading and unloading the heavy materials.
- Handling the overage material to the client at end of the project.
- Monitor, control and adjust stock control levels for consumable, stock and non-stock materials.

Dates : From Oct. 2002 till Jul. 2004
Employer : Middle East for Operation and Maintenance Oil Refineries - MIDOM
Project : MIDOR OIL REFINRY
Job title : Material Control Engineer
Job Description :

- Receiving and checking inward goods (work shop material).
- Issuance of materials, spare parts and equipment to the site.
- Stock inventory and audit checks.
- Arranging disposal of material at end of project with client.

- Follow-up all documents for issuance and receiving the materials.
- Supervise of the tool room.
- Expedite equipment and documentation with assistance from Procurement and material.

Dates : From Aug. 2001 till Oct. 2002
Employer : FOSTER WHEELER PETROLUME SERVICES - UK
Project : MIDOR OIL REFINERY
Job title : Material Control Engineer
Job Description :

- Receiving and checking inward goods.
- Issuance of materials, spare parts and equipment to the site.
- Stock inventory and audit checks.
- Arranging disposal of material at end of project with Client.
- Make all reports for the work in ware house.
- Follow-up all documents for issuance and receiving the materials.
- Supervise of the tool room.
- Register the material receiving on the system (B Mac).
- Inspection of new tools and material receiving to use in the workshop.

Dates : From Apr. 2001 till Aug. 2001
Employer : HALLIBURTON LOGGING SERVEC
Project : West Desert – Marsa Matrouh Base
Job title : Sr. Warehouse Controller
Job Description :

- Supervising of the supply chain spare parts, materials and tools complete.
- Manage purchasing orders for incoming equipment, services, and supplies and submit monthly documents to the appropriate departments (time sheets, expense reports).
- Assist with checking delivery notes against purchase orders to ensure deliveries are complete.
- Organize logistics works of all cars and special tools for the logging operations.

Dates : From Dec. 1998 till Apr. 2001
Employer : TECHNIPETROL - TECHNIP INTERNATIONAL - TTIL
Project : MIDOR OIL REFINERY
Job title : Material Controller – Sr. Buyer
Job Description :

- Overall material controlled and site purchasing for site construction and PAU yards.
- Handling the two years spare parts to the owner.
- Purchase and expediting of local material.
- Executed procedures handling of material, equipment and tools to the client.
- Make all quotation for purchase order.
- V. good background of the material market.
- Strong background of materials, equipment and tools.

Dates : From Jan. 1997 till Jan. 1998
Employer : SAMSUNG Engineering Company
Project : West Desert Gas Development - WDGDP Project
Job title : Material & Warehouse Specialist
Job Description :

- Receiving and checking the material and tools.
- Make reports for shorted and damage materials.
- Stock inventory and audit the materials receiving with sub-contractor.
- Arranging disposal of materials at end of project.

Dates : From May 1994 till Dec. 1996
Employer : TRI State Petroleum Service Company
Project : West Desert
Job title : Store Keeper (Education Training)
Job Description :

- Issuance, receiving and checking special tools and equipment to the field.
- Arrange all material and equipment's as per code in the locations.
- Inventory all kind of tools and special tools at monthly.

Field of experience :

- Very good experience in large EPC projects with multinational companies in GCC, world wide.
- Create good relation with multinational culture in the site work.
- Good knowledge about different types of materials like piping, electrical, instrument, equipment, painting, steel structure, welding materials...
- Intelligently and flexibility in taking decisions to the vendors quotations, volume of order and the time of delivery.
- Problems solving by flexibility discussions and finder the solutions.
- Strong background of the markets of materials.
- Arrangement Every Types of Material, Tools & Equipment.
- Make Audit for Every Types of Material and Tools.
- Make monthly and weekly reports of the work.
- Arrangement of the logistic works for handling the materials.
- Good experience of the supply chain.
- Stock controller and inventory of all kind EPC oil and gas materials.