

Holds a B. Sc. in Civil Engineering and has about 11 years hands-on experience working in construction field.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 26/07/1986
Gender : Male
Marital Status : Married
Residence : Beni Suef

EDUCATION

: B. Sc. in Civil Engineering, Cairo University, 2008

LANGUAGES

Arabic : Native Language
English : Good

COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Access, Power Point), Internet
: AutoCAD program for drawing
: SAP 2000 program for analysis of structures
: WATERCAD program for Sanitary design

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Nov. 2018 till now
Employer : Orascom Construction Company
Project : Alamein Projects – Project 6000A
Job title : Senior Site Engineer
Job Description :

- Follow up the progress of the project.
- Follow up of the project time schedule.
- Provide materials for the project.
- Provide the necessary labor for the project.
- Coordination between all sections of the project.
- The work of daily and weekly reports and completion rates.
- Conduct periodic meetings with the staff to discuss the specific issues of the project.
- Speed to resolve any problems that hinder the work of the project.

- Work on the speed of completion of work.
- Monitoring the work of the subcontractors and coordination between them and the rest of the project members.

Dates : From Jan. 2018 till Nov. 2018
Employer : LASERINA GROUP IN CAIRO
Project : CANAN Capital Project
Job title : Senior Site Engineer
Job Description :

- Follow up the progress of the project.
- Follow up of the project time schedule.
- Provide materials for the project.
- Provide the necessary labor for the project.
- Coordination between all sections of the project.
- The work of daily and weekly reports and completion rates.
- Conduct periodic meetings with the staff to discuss the specific issues of the project.
- Speed to resolve any problems that hinder the work of the project.
- Work on the speed of completion of work.
- Monitoring the work of the subcontractors and coordination between them and the rest of the project members.

Dates : From Oct. 2016 till Jan. 2018
Employer : Dar Al Omara Engineering Services Office
Project : The Service Center and exhibition of cars Itamco (Ghabbour Auto)
Job title : Consultant Engineer
Job Description :

- Save project documents with files with classification and arrangement.
- Receipt of two copies of the contract documents (contract - general and special conditions - specifications - Bills of Quantity) and a copy is saved in a special file and the other copy in the project site.
- Participation in the site delivery committee to the contractor on time and prepare a record on the form prepared for that.
- Know the technical contractor's body and ensure the scientific qualifications and practical experience and the adoption of it.
- Follow-up the preparation of the implementation timetable for the contractor to study and make any observations thereon (if any).
- Follow-up and approval of Contractor's equipment used in the work, after verifying its efficiency.
- Follow up the work of the network budget and the presence of the engineer or surveyor before the start of work.
- Follow-up of soil tests.
- Studying the operational plans (SHOP DRAWINGS), detailing the different parts of the project and making observations thereon (if any) and proposing appropriate amendments to their adoption.
- Review and conformity of architectural drawings on all other schemes and review the quantities contained in the contract with the drawings and modify what is necessary.
- Planning and general supervision and the development of programs and policies to avoid any delay in the completion of the project. Supervising the implementation of the project in its various phases according to the conditions, specifications and operational plans.

- Coordination between the Contractor and the Employer.
- Follow-up to the implementation and updating of the timetable.
- Giving permission for the ready-made work after making sure that it conforms to the specifications.
- Raise to the administrative body any irregularities or problems occur during the implementation.
- Issue the order to the contractor to remove any irregular acts and their implementation in accordance with the drawings and specifications.
- Follow-up submission by the contractor samples and catalogs before the supply of materials sufficient to allow the appropriate study of them according to the contract and compliance with the terms and specifications.
- Adoption of daily reports prepared by the Controller and submitted to the Director of the Department and save a copy of the project file.
- Preparation of periodic reports on the project and submitted to the Director of the Department and save a copy of the project.
- Preparation of the logbook and recording of daily notes, and notify the contractor in writing of any observations.
- Preview the preparations (supplies) and ensure that they are compatible with the samples approved and stored in appropriate places in a correct manner.
- Supervision of quality control programs and testing of materials and works to verify their quality and conformity to specifications.
- Directing the contractor and provide technical advice and advice to help him to complete the project at the required level and on time when required to do so.
- Directing the contractor in the correct manner of implementation and warning him of errors before falling into it when required.
- To monitor the technical contractor and his employment and to verify their competence and efficiency to complete the work.
- Monitoring the equipment of the contractor at the site, comparing it with the statement submitted and verifying its competence to complete the work.
- Inspect subcontractors and verify their competence when required.
- Directing the working team of the assistant (observers - surveyors ... etc.) and determining the role and tasks of their words.
- Weekly meetings with the contractor's body to study the progress of work and find appropriate solutions to any problems or obstacles that may arise during implementation.
- Review the inventory of quantities carried out as a matter of priority.
- Review and audit of payments due to the contractor (ongoing abstracts).
- Preparation of the minutes of the inspection at the end of the period of implementation and limit the works that are used (if any).
- Supervising the operating tests.
- Participation in the initial receipt.
- Review the inventory of final quantities.
- Review and audit of plans according to implementation (AS BUILT DRAWINGS).
- Preparation of the final abstract.
- Participation in the final receipt.

Dates : From Dec. 2015 till Jul. 2016
Employer : North Riyadh Trading & Contracting Co. in KSA
Projects : The establishment of educational supervision center for Hotat Bani Tamim and Abha for ministry of education
Job title : Site Manager Engineer
Job Description :

- Study of the project contract and the conditions and specifications of the execution of the works.
- In-depth study of the charts.
- Putting or contributing to the development of the project execution schedule according to the duration of project implementation.
- Setting tables showing the technical and regular workers and the work teams and the necessary materials and equipment at each stage of implementation.
- Review the work site and notify the owner of the project of any obstacles that hinder the start of implementation.
- Finding the facts about the nature of the soil and demanding the work of the necessary tests.
- Design and approval of concrete mix to be used.
- Provide samples for all materials used in the project and approved by the owner, preferably at the beginning of the project.
- The work of the spatial components of the entire site and the netting of its levels.
- Review the plans of the item to be implemented computationally and operationally and to adopt any amendment he deems necessary.
- To prepare reports and abstracts for the executed works and submit them to the competent authorities to make payments of the value of such works.
- Work a daily notebook for the project, indicating the work carried out and the visits of the supervising engineer and reports on the weather, constraints and so on, based on them to justify the period in case of delay in the implementation of the project.
- Ensure that the work is synchronized with the schedule so as to avoid delays and work to remedy any delay.
- Work the final inventory of the project.
- Work of the final conclusion of the project.
- Completion of the initial receipt.
- Make drawings as built for the project.

Dates : From May 2015 till Dec. 2015
Employer : Construction & Reconstruction Company (CRC) - Dorra Group
Project : Palm Hills compound in Sheikh Zayed
Job title : Senior Site Engineer
Job Description :

- Follow up the progress of the project.
- Follow up of the project time schedule.
- Provide materials for the project.
- Provide the necessary labor for the project.
- Coordination between all sections of the project.
- The work of daily and weekly reports and completion rates.
- Conduct periodic meetings with the staff to discuss the specific issues of the project.

- Speed to resolve any problems that hinder the work of the project.
- Work on the speed of completion of work.
- Monitoring the work of the subcontractors and coordination between them and the rest of the project members.

Dates	:	From Nov. 2013 till May 2015
Employer	:	North Riyadh Trading & Contracting Co. in KSA
Projects	:	The establishment of educational supervision center for Hotat Bani Tamim and Abha for ministry of education
Job title	:	Site Manager Engineer
Job Description	:	<ul style="list-style-type: none"> • Study of the project contract and the conditions and specifications of the execution of the works. • In-depth study of the charts. • Putting or contributing to the development of the project execution schedule according to the duration of project implementation. • Setting tables showing the technical and regular workers and the work teams and the necessary materials and equipment at each stage of implementation. • Review the work site and notify the owner of the project of any obstacles that hinder the start of implementation. • Finding the facts about the nature of the soil and demanding the work of the necessary tests. • Design and approval of concrete mix to be used. • Provide samples for all materials used in the project and approved by the owner, preferably at the beginning of the project. • The work of the spatial components of the entire site and the netting of its levels. • Review the plans of the item to be implemented computationally and operationally and to adopt any amendment he deems necessary. • To prepare reports and abstracts for the executed works and submit them to the competent authorities to make payments of the value of such works. • Work a daily notebook for the project, indicating the work carried out and the visits of the supervising engineer and reports on the weather, constraints and so on, based on them to justify the period in case of delay in the implementation of the project. • Ensure that the work is synchronized with the schedule so as to avoid delays and work to remedy any delay. • Work the final inventory of the project. • Work of the final conclusion of the project. • Completion of the initial receipt. • Make drawings as built for the project.

Dates	:	From Jun. 2010 till Aug. 2013
Employer	:	Dar Al Nesr Trading and Contracting Company in Saudi Arabia
Projects	:	<ul style="list-style-type: none"> • Restoration and additions House social education for boys in Riyadh • Restorations Department of Zakat and Income Tax to Finance Ministry in Riyadh • Restoration Comprehensive Rehabilitation Center for females in Riyadh • Restoration Department of Education in Shaqra

- The establishment of King Fahd Medical Complex warehouse in Dhahran
- Job title** : Executive Engineer for several government projects
- Job Description** :
- Implementing the project according to specifications, costs, quality and delivery dates.
 - Participate in planning the project schedule with the project manager.
 - Participation with the project manager in the review of drawings and specifications.
 - Planning the project works on the ground (works of survey - network budget).
 - Distribution of work on the implementation supervisors.
 - Distribution of work on subcontractors according to the priority of implementation.
 - Review the work of the subcontractors and receipt and then delivered to the supervision (consulting engineer).
 - In coordination with the Project Manager, he determines the demands of the raw materials.
 - Implementation of the project works according to specifications, drawings, costs, quality and delivery dates.
 - In coordination with the execution supervisors, arrange the work and prepare it for the first time.
 - Monitor and direct the work of the execution supervisors.
 - Control the work of subcontractors.
 - Coordination between subcontractors work according to the priority of implementation.
 - Inspection of raw materials supplied to the site (special supply of the company - subcontractor supply) and ensure compliance with specifications.
 - Responsible for the quality of subcontractors' work and compliance with specifications.
 - Participate with the project manager in the implementation of the recommendations contained in the quality reports..
 - Prepare a weekly assessment of the work of the project.
- Dates** : From Jan. 2009 till Apr. 2010
- Employer** : Dar Al Omran Real Estate Investment Company
- Project** : 5th Compound in New Cairo (a number of residential, industrial and commercial buildings)
- Job title** : Executive Engineer
- Job Description** :
- Implementing the project according to specifications, costs, quality and delivery dates.
 - Participate in planning the project schedule with the project manager.
 - Participation with the project manager in the review of drawings and specifications.
 - Planning the project works on the ground (works of survey - network budget).
 - Distribution of work on the implementation supervisors.
 - Distribution of work on subcontractors according to the priority of implementation.
 - Review the work of the subcontractors and receipt and then delivered to the supervision (consulting engineer).

- In coordination with the Project Manager, he determines the demands of the raw materials.
- Implementation of the project works according to specifications, drawings, costs, quality and delivery dates.
- In coordination with the execution supervisors, arrange the work and prepare it for the first time.
- Monitor and direct the work of the execution supervisors.
- Control the work of subcontractors.
- Coordination between subcontractors work according to the priority of implementation.
- Inspection of raw materials supplied to the site (special supply of the company - subcontractor supply) and ensure compliance with specifications.
- Responsible for the quality of subcontractors' work and compliance with specifications.
- Participate with the project manager in the implementation of the recommendations contained in the quality reports..
- Prepare a weekly assessment of the work of the project.

Dates	:	From Aug. 2008 till Jan. 2009
Employer	:	El Fath Contracting Co.
Project	:	Hotel housing project for faculty members at Sohag University
Job title	:	Executive Engineer
Job Description	:	<ul style="list-style-type: none"> • Implementing the project according to specifications, costs, quality and delivery dates. • Participate in planning the project schedule with the project manager. • Participation with the project manager in the review of drawings and specifications. • Planning the project works on the ground (works of survey - network budget). • Distribution of work on the implementation supervisors. • Distribution of work on subcontractors according to the priority of implementation. • Review the work of the subcontractors and receipt and then delivered to the supervision (consulting engineer). • In coordination with the Project Manager, he determines the demands of the raw materials. • Implementation of the project works according to specifications, drawings, costs, quality and delivery dates. • In coordination with the execution supervisors, arrange the work and prepare it for the first time. • Monitor and direct the work of the execution supervisors. • Control the work of subcontractors. • Coordination between subcontractors work according to the priority of implementation. • Inspection of raw materials supplied to the site (special supply of the company - subcontractor supply) and ensure compliance with specifications. • Responsible for the quality of subcontractors' work and compliance with specifications. • Participate with the project manager in the implementation of the

- recommendations contained in the quality reports..
- Prepare a weekly assessment of the work of the project.

Skills:

- Provide proactive advice to Project Management Team related to quality.
- Report writing and business and technical correspondence.
- Experience in dealing with quality manuals and procedures.
- Data Analysis and problem solving team leader.
- Maintain standards of safety and comply with Company's Occupational Health & Safety Management System requirements.
- High ability leading teamwork, working under pressure and fast track projects.