

Holds a B. Sc. in Civil Engineering and has about 6 years experience working as Site Engineer.

## **PERSONAL DATA**

Nationality : Egyptian  
Birth Date : 15/05/1993  
Gender : Male  
Marital Status : Single  
Residence : Menoufia

## **EDUCATION**

: B. Sc. in Civil Engineering, Menoufia University, 2017

## **LANGUAGES**

Arabic : Native Language  
English : Very Good

## **COMPUTER SKILLS**

: Windows, MS Office (Word, Excel, Power Point), Internet  
: AutoCAD  
: Primavera

## **TRAINING COURSES AND CERTIFICATIONS**

: Primavera and Planning course.  
: Cost Control Management & Cost Estimation course.  
: Shop Drawing course.  
: FIDIC modules 1, 2 and 3.  
: HSE Training (from Nov. 2018 till Jan. 2019), Nasr City:

- 30 Hours General Industry Safety and Health.
- 30 Hours Construction Safety and Health.
- Risk Assessment.
- Scaffold Competent Person.
- Lifting and Rigging Competent Person.
- Fire Marshal.
- First Aid.
- Management System.
- Electrical Safety.
- Permit To Work (PTW).

- Environmental Managing.
- : Training at PETROJET Company, Suez (Jul./Aug. 2014).

## CHRONOLOGICAL EXPERIENCE RECORD

- Dates** : From Apr. 2021 till now
- Employer** : The Micro, Small & Medium Enterprise Development Agency (MSMEDA) (Dokki, Giza, Egypt)
- Projects** : Programs funded or co-funded by EU (ELIW, EIB, AFD, KfW):
- Addressing the root causes of irregular migration through employability and labor-intensive works (ELIW) funded by the European Union; € 27m
  - Community development program funded by the European Investment Bank (EIB); € 15m
  - Unplanned Areas Upgrading and Employment-Enhancement Programme in Egypt funded by the European Union with a grant delegated to the Agence Française de Développement (AFD); € 18m; € 15m Initial Phase & € 3m TOP-UP
  - The Egyptian-German debt swap program and implemented in cooperation between Egyptian ministries and the German Development Bank (KfW)
- Job title** : Officer
- Job Description** :
- Familiarity with the procedures and regulations for tenders and procurement in accordance with Egyptian laws and regulations in addition to contracting procedures for donors.
  - Assist the technical formulation of new programs' technical assistance (TA) such as: Terms of Reference (TOR), Request for Expressions of Interest (REOI) & procurement plan.
  - Coordinate to develop final needed documents of new projects which were included in needs assessments studies from local community meetings.
  - Participate in evaluating new project proposals and ensuring their suitability for financing terms and prepare the framework agreements contracts to be signed by the governor and MSMEDA CEO.
  - Assist in the technical support to improve the performance of technical directorates involved in detailed design, tender and works supervision.
  - Support to implement, monitor and assess the implementation progress of the subprojects to achieve its outputs in addition to do regular field visits to the projects.
  - Review all infrastructure projects financing installments documentations and ensure that they fulfilled the pre-conditions for each installment before the transfer.
  - Review projects inputs entered by Project Implementation Units (PIUs) on the management information system (MIS) and ensure their compatibility with monthly reports.
  - Review the monthly financial and technical reports submitted by PIUs and coordinate with MSMEDA regional offices to ensure the validity of the data contained therein.
  - Monitor the internal and external audits comments and remarks on projects financially and technically and ensure that corrective actions have been taken.
  - Prepare projects' brochures for donors' representatives field visits and

any high-profile visits.

- Prepare required monthly, quarterly, half-yearly or yearly technical and financial reports of all agreements from MIS to be submitted to donors or the international cooperation.

<b>Dates</b>	:	From Nov. 2018 till Apr. 2021
<b>Employer</b>	:	Al-Anwar Consulting Engineering Office (Quesna Industrial Area, Menoufiya, Egypt)
<b>Project</b>	:	Infrastructure of the new Quesna Industrial Area – Phase 4
<b>Job title</b>	:	Consulting Site Engineer & QC
<b>Job Description</b>	:	<ul style="list-style-type: none"><li>• Following-up and inventorying of all the executed works on a daily basis and recording the progress for the ongoing abstracts of the subcontractors.</li><li>• Performing random inspections to check the quality and safety requirements and the contractors' compliance with the standards and specifications of the contract documents.</li><li>• Studying the approved shop drawings and the specifications.</li><li>• Taking the necessary measures when any company's implementing gets slow or faltering.</li><li>• Monitoring materials delivered to the site and ensuring of using only approved materials.</li><li>• Controlling and assuring the quality of concrete used in any pouring process.</li><li>• Ensuring of the compression strength of the poured concrete after 7 days and 28 days.</li><li>• Ensuring of all roads' levels, slopes, and super-elevations.</li><li>• Ensuring of compaction tests &amp; soil grading tests on backfilling, paving and asphalt layers.</li><li>• Ensuring of the quality and type of soil used in backfilling and paving layers.</li><li>• Ensuring of all survey works in the project.</li><li>• Ensuring of the water insulation to the water tanks and any underground works.</li><li>• Ensuring of execution &amp; leakage and pressure testing of water, wells, fire and drainage networks.</li><li>• Ensuring of the execution (concrete and finishing works) of (sewage lifting station, ground water tank, overhead water tank, pre-cast walls, electricity distribution building).</li><li>• Preparing reports as required, dealing with any subcontractors and attending meetings.</li></ul>

<b>Dates</b>	:	From Nov. 2017 till Nov. 2018
<b>Employer</b>	:	Alexandria Construction Company, Talaat Moustafa Group (TMG)
<b>Project</b>	:	Al-Rehab 2, Group 112 which consists of 54 residential buildings
<b>Job title</b>	:	Civil Site Engineer
<b>Job Description</b>	:	<ul style="list-style-type: none"><li>• Day-to-day management of the site, including supervising and monitoring the site labor force and the work of any subcontractors of (10) residential buildings.</li><li>• Producing daily reports, detailed in a way to show quantities executed, allocated labor force, and locations as required.</li></ul>

- Ensuring that the team is educated with the HSE rules and fully comply with them.
- Assisting the Section Head in every aspect.
- Ensuring availability of drawings and information.
- Ensuring availability of materials.
- Following up the test and inspection schedule.
- Ensuring that the works are performed at the required quality standards.
- Setting out, leveling and surveying the site.
- Ensuring that construction results meet project requirements & schedule.
- Managing site resources to achieve project goals (quality, cost and time).
- Managing relationships with the project's different consultants.
- Monitoring and tracking the efficiency of construction work and costs are effectively controlled.

- Field of experience :**
- Programs funded or co-funded by EU.
  - Infrastructure projects achieve the Sustainable Development Goals.
  - Residential buildings; concrete and finishing works.
  - Implementation of ground & overhead concrete water tanks, sewage lifting station, asphalt roads, interlock streets and water, sewer, fire, telephone and electric networks.
  - Experience in effective working relationships with a range of donors, stakeholders, governorates, and implementing partners.
  - Risk Management.