106737-CVL-E-E-2016

Site Technical Office Engineer

Holds a B. Sc. in Civil Engineering and has over 2 years hands-on experience working as Site Technical Office Engineer.

PERSONAL DATA

Nationality : Egyptian Birth Date : 11/04/1993

Gender : Male
Marital Status : Single
Residence : Cairo

EDUCATION

B. Sc. in Civil Engineering, Cairo University, 2016

LANGUAGES

Arabic : Native Language

English : Fluent

COMPUTER SKILLS

: Windows, MS Office, Internet

: AutoCAD 2D, SAP 2000, ETABS 2015, Primavera P6 & Revit 2018

TRAINING COURSES AND CERTIFICATIONS

Autodesk Certified Professional in Revit 2018 Structure.

: English Conversation at Berlitz (2014).

: Interviewing skills and presentations skills (2013).

HR, OB, communication skills from STP Student Activity (2012).

Summer trainings at:

THE Consulting Office (from Sep. till Nov. 2016).

ARAB CONRACTORS (2015).

 MEDCOM Company at Beverly Hills October City Extension Project (2014).

ARAB CONRACTORS (2013).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Nov. 2016 till now

Employer : ADVANSYS PROJECTS Company

Projects

- Foundation Piles for C01 Tower, Batching plant and residential buildings for CSCEC (Capital Business District (CBD) of the new Administrative Capital of Egypt) Project
- Underground tank of Capacity 3000 cubic meters in the industrial Complex for Eastern Company - October City
- Installation of short span steel Bridge for steam pipeline and Emergency Fire rated doors in the industrial Complex for Eastern Company -October City

Job title

Site Technical Office Engineer

Job Description

- Studying the project contract documents (time schedule, project design drawings, BOQ, etc.).
- Preparing requests for information (RFIs) for all missing, unclear, conflicting or other technical matters that may arise during construction.
- Site Progress supervision according to the project design drawings & BOQ with preparing Inspection Requests for the consultant.
- Preparing Quantity Surveying (QS) for Civil works for invoices and Sub-Contractors Payment.
- Preparing B.O.Qs for the nominated contracts.
- Making invoices for the company and sub-contractors.