

Holds a B. Sc. in Civil Engineering and has more than 2 years hands-on experience working in design and technical office.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 21/09/1993
Gender : Female
Residence : Cairo

EDUCATION

: B. Sc. in Civil Engineering, Ain Shams University, 2016

LANGUAGES

Arabic : Native Language
English : Good

COMPUTER SKILLS

: Windows, MS Office, Internet

TRAINING COURSES AND CERTIFICATIONS

: Training at the Arab Contractors (Aug. 2013).
: Training at Taalat Moustafa Group (Sep. 2014).
: 3 levels English course in Berlitz (2012-2013).
: Project Management.
: Marketing.
: Presentation Skills.
: Team Work.
: AutoCAD - Primavera & Management - Sap - Water Gems - Sewer Gems - MS Office.

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From May 2017 till now
Employer : United Engineering Company (UEC)
Job title : Technical Office Engineer

Job Description :

- Quantity surveying.
- Preparing subcontractor invoices.
- Preparing client invoice.
- Follow up construction activities.
- Preparing Schedules for projects.

Dates : From Oct. 2016 till Mar. 2017

Employer : Water and Environmental Group (WEG)

Job title : Sanitary Engineer

Job Description : Design of waste water treatment plants, plumbing and fire fighting for some hospitals in Cairo.