

Holds a B. Sc. in Civil Engineering and has more than 1 year hands-on experience working as Technical Engineer.

## **PERSONAL DATA**

Nationality : Egyptian  
Birth Date : 22/02/1996  
Gender : Female  
Marital Status : Single  
Residence : Alexandria

## **EDUCATION**

: B. Sc. in Civil Engineering, Alexandria University, 2018

## **LANGUAGES**

Arabic : Native Language  
English : Very Good

## **COMPUTER SKILLS**

: Windows, MS Office (Word, Excel), Internet  
: AutoCAD  
: SAP  
: Primavera  
: Revit

## **TRAINING COURSES AND CERTIFICATIONS**

: Training at Talaat Mostafa Company for a month (Sanitary Drainage Project at Al-Amriyah).

## **CHRONOLOGICAL EXPERIENCE RECORD**

**Dates** : From Sep. 2018 till now  
From Jul. 2017 till Mar. 2018 (during education)  
**Employer** : VACT  
**Job title** : Technical Engineer  
**Job Description** :

- Daily expenses sheet for projects.
- Invoices for subcontractor.
- Documentation control.

- Execute BOQ.
- Execute purchase order.
- Daily site report.
- Inquiry list for project.
- Follow up supplier.
- Contact with supplier to provide price offer.
- Shop drawing.
- Site Supervision.