

Holds a B. Sc. in Civil Engineering and has about 2 years hands-on experience working as Junior Planning Engineer.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 01/11/1994
Gender : Male
Marital Status : Single
Residence : Giza, Cairo

EDUCATION

: B. Sc. in Civil Engineering, Cairo University, 2016
: Secondary Education: Dar El-Tarbiah, IGCSE School, Zamalek, 2011

LANGUAGES

Arabic : Native Language
English : Excellent

COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Power Point), Internet
: Oracle Primavera P6
: MS Project
: AutoCAD

TRAINING COURSES AND CERTIFICATIONS

: Site Engineer training at Petrojet - New Tanks Farm Badr City (2016).
: Site Engineer training at Mokhtar Ibrahim Engineering Company - Project: Water Desalination Plant (Jul. 2015).
: Site Engineer training at Arab Contractors - Projects: Aqd 19, Qalyubia (Jul./Aug. 2013).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From 2017 till now
Employer : DMG
Job title : Junior Planning Engineer
Job Description : Planning and Scheduling for different Projects.

- Field of experience :**
- Generate a variety of schedules and information for various projects and ongoing works.
 - Provide scheduling information and assistance needed to manage projects in compliance with the objectives of the Project Plan.
 - Evaluate current workload and advise Procurement/Commercial Team on short/Long term project requirements.
 - Assist Production Manager in achieving required completion dates and output targets by productive sequence and resource requirements.
 - Assist Contracts Management Teams with logistics plan, process and resource allocation.
 - Compile and update Weekly Project Progress Report.
 - Monitor and analyses production process and key indicators. Provide detailed reports on efficiency and work practice improvements.
 - Assist the Project Managers in tracking the project against its master program and budget.
 - Develop and implement recovery plans for off-schedule and unanticipated eventualities.
 - Participate in project meetings and revise the internal schedule as per conclusions and advise the Team about the impact on the production schedules as a result of actions/deficiencies.
 - Coordinate, Monitor and Record submission's, drawing revisions and schedule information from Clients and advise the Team of any subsequent delays or accelerations.
 - Act as the point of contact between Engineering, Manufacturing & Project teams in regards to planning and progression.
 - Develop the scope of work, resource requirements, and parts requirements to complete all tasks in a safe, compliant, efficient and effective manner.
 - Write clear, concise, and accurate project plans.
 - Clearly communicate with Customers, F&E, Quality and Central Inventory staff regarding project status and requirements.
 - Ensure that all materials used and work performed are in accordance with the specifications.
 - Oversee the selection and requisition of materials.
 - Agree a price for materials and make cost-effective solutions and proposals for the intended project.
 - Manage, monitor and interpret the contract design documents supplied by the client or architect.
 - Liaise with any consultants, subcontractors, supervisors, planners, quantity surveyors and the general workforce involved in the project.
 - Day-to-day management of the site, including supervising and monitoring the site labour force and the work of any subcontractors.
 - Plan the work and efficiently organize the plant and site facilities in order to meet agreed deadlines.
 - Oversee quality control and health and safety matters on site.