# 106468-CVL-569CE-E-2014

# **Technical Office Engineer**

Holds a B. Sc. in Civil Engineering and has over 7 years hands-on experience working in technical office and construction.

#### PERSONAL DATA

Nationality : Egyptian Birth Date : 03/03/1992

Gender : Male Marital Status : Single

Residence : El-Shorouk City, Cairo

#### **EDUCATION**

B. Sc. in Civil Engineering, Al-Safwa High Institute of Engineering (SHIE),

Cairo, 2014

Pre- M. Sc. of Civil Engineering (Specialization: Analysis & Design Earthquake Resistant Structures), National Technical University of Athens,

Greece (from 2019 till now)

#### LANGUAGES

Arabic : Native Language

English : Good

## **COMPUTER SKILLS**

: Windows, MS Office (Word, Excel, Power Point), Internet

AutoCAD 2D and SAP programs

Safe and Tekla, TS-Tower & Risa Tower programs

Revit StructurePrimavera P6

ERP System (Double Click) programsAutoCAD Structural Detailing program

## CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Apr. 2021 till now

**Employer** : OPAL for Contracting, Cairo **Job title** : Technical Office Engineer

(Quantity Surveyor, Cost Control and Planning missions)

Job Description : Study New Packages - Analyze Major Activities (B.O.Q) - Study Specs &

Method of measurements, Set Takeoff for Civil, Arch & Sanitary items -

Prepare Breakdown cost for items - Coordinate the Arch with civil drawings - Prepare & review sub-contractors Quantities & invoices - Follow up Order sheets based on material quantity - Prepare the project schedule and update

it.

Dates : From Oct. 2020 till Nov. 2020

**Employer** : Ioannis Zervas Company, Athens - Greece

Job title : Site Civil Engineer

Job Description : Supervision on structural element as (footing, columns, beams & slabs) and

follow up the construction process - Checking plans, drawings & quantities

for accuracy of calculations.

Dates : From May 2020 till Aug. 2020

**Employer** : DKG Development, Athens - Greece

Job title : Executive Sales & Translator

**Job Description** : Translate the contracts of the client & the ads of sale property.

Dates : From Nov. 2017 till Oct. 2019

**Employer**: Orascom Hotels and Development (Red Sea) for construction, Cairo

Job title : Technical Office Engineer (Quantity Surveyor missions)

Job Description : Preparation of takeoff sheets with its DWG's for all items of the projects -

Review the clauses of tendering with methods of measurements - Revision

the quantities with consultant.

**Dates** : From Feb. 2016 till Jul. 2017

Employer : Engineering Consultant Center, CairoJob title : Designer - Analyzer GSM Projects

Job Description : Check stresses and analysis of the existing GSM towers and determine the

methods of strengthen should be applied on towers using SAP 2000 and TsTower programs - Building inspection and evaluation including survey of whole structure elements - Shop drawings for tower strengthening using

AutoCAD program.

**Dates** : From Sep. 2015 till Jan. 2016

**Employer**: Integral Arab Consultant Group (IACG), Cairo

Job title : Designer - Analyzer GSM Projects

Job Description : Building inspection and evaluation including survey of whole structure

elements - Design the concrete base of steel tower.

Dates : From Jun. 2015 till Aug. 2015

**Employer** : Engineering Office for General Contracting & Supplies, Cairo

Job title : Site Civil Engineer

**Job Description**: Supervision on the construction works and some of the finishing works.

Dates : From Jan. 2015 till May 2015 Employer : AbouTig Company, Cairo Job title : Site Civil Engineer

Job Description : Supervision on structural element as (footing, columns, beams & slabs) and

follow up the construction process - Checking plans, drawings & quantities

for accuracy of calculations.