106012-CVL-DE-E-2015

Technical Office Engineer

Holds a B. Sc. in Civil Engineering and has about 2 years hands-on experience working in technical office, executing and supervision.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 03/09/1992
Gender : Female
Marital Status : Single
Residence : Sharkia

EDUCATION

B. Sc. in Civil Engineering, Higher Institute for Engineering and Technology

from 10th of Ramadan (HTI), 2015

LANGUAGES

Arabic : Native Language

English : Very Good

COMPUTER SKILLS

: Windows, MS Office, Internet

TRAINING COURSES AND CERTIFICATIONS

: Technical office, The General Petroleum Company.

: Primavera, El-Zohairy Academy.

: Professional Diploma in project management, Construction Engineering &

Utilities Dept. - Zagazig University.

: 5 trainings as Site & Designer Engineer, certified from company & my

institute (4 of them in a site & 1 in an office).

: ICDL

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Oct. 2016 till Sep. 2017

Employer : Eng. Hisham M. M. Abdelhammed for public construction

Job title : Site Engineer

Dates : From Sep. 2015 till Jan. 2017

Employer : Consulting Engineering Office for planning & architecture

Job title : Technical Office Engineer

Field of experience : • Executing & Supervision of sites:

 Studying the project contract and specifications of the execution of the works.

 Put time program for the implementation of the project according to the duration of the project.

Provide all materials used in the project and approved by the owner.

- Follow up the reinforcement distribution of all concrete elements.
- Supervision the casting stage for all concrete elements, and follow up the necessary tests Calculation of the executed quantities on the nature.
- Making statement and extracts of the executed works and submitting them to the competent authorities.
- Delivery every stage of the work.
- Patient, committed to composure and possessing temper, as deals with several sides and levels at one time and for every demand.

Technical Office:

- Survey & Pricing of Quantity.
- (AutoCAD) for Drawing & design structures.
- (Safe): Analysis & Design structures.
- (SAP) (Systems Applications and Products).
- (ETABS): used to find the reinforcement in raft & shear wall from through the moment & forces.
- (CSI program): make check on columns & shear walls.
- (Primavera) project management.