

105741-ADM-56A-2016
HR Executive & Talent Acquisition Specialist

Holds a Bachelor in Commerce and has over 6 years experience working in HR field.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 06/12/1993
Gender : Female
Marital Status : Single
Residence : 5th Settlement, New Cairo

EDUCATION

: Bachelor in Commerce (English Section), Ain Shams University

LANGUAGES

Arabic : Native Language
English : Good

COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Power Point), Internet

TRAINING COURSES AND CERTIFICATIONS

: Summer Training in the Commercial International Bank (CIB) (Aug. 2013).
: Summer Training in Enppi in the Financial Department (Aug. 2014).
: ICDL
: Attending English course levels A2C and A2D (Effective Communication) at the AUC.
: HR Diploma from the AUC.

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Nov. 2021 till now
Employer : Select International Company
Job title : HR Executive & Talent Acquisition Specialist

Dates : From Sep. 2019 till now
Employer : Manhattan International Schools
Job title : HR Specialist

Dates : From Jul. 2017 till Aug. 2019
Employer : Manhattan International Schools
Job title : Public Relation

Dates : May 2016
Employer : Vodafone
Job title : Customer Service