105315-ELE-E-E-2017

Electrical Technical Office Engineer

Holds a B. Sc. in Electrical Power & Machines Engineering and has over 3 years hands-on experience working as Technical Office / Studies Engineer.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 10/05/1991

Gender : Male

Marital Status : Single

Residence : El-Behira

EDUCATION

B. Sc. in Electrical Power & Machines Engineering, Al-Azhar University,

2017

LANGUAGES

Arabic : Native Language

English : Good

COMPUTER SKILLS

: Windows, MS Office, Internet

: AutoCAD : ETAP

TRAINING COURSES AND CERTIFICATIONS

: Power Systems Distribution (Jelecom).

: Classic Control Basic Applications (Jelecom).

: Training at Egyptian Electricity Transmission Company (EETC).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Jan. 2020 till now

Employer: Al-Alamia for Electrical Contracting and Supplies

Job title : Electrical Technical Office Engineer

Job Description : • Study the project documents including Drawings, specifications, BOQ

(Bill of Quantity) ...etc. to take into consideration all the project details

during execution.

• Prepare Shop Drawings, IR (Inspection Request), MIR (Material

Inspection Request) for approval by project consultant.

• Prepare RFIs (Request For Information) and send them to the project consultant to obtain missing information and resolve all conflicts.

• Prepare As built Drawings, Invoices and Coordination with other engineering departments.

Dates : From Sep. 2017 till Dec. 2019

Employer : El-Masrya for Electrical Engineering & Supplies

Job title : Technical Studies Engineer

Job Description : • Making Technical, Commercial studies and shop drawings for Electrical works for Tenders of Water and Wastewater companies.

• Design and implementation of all kinds of different control panels.

 Supervising the implementation of electrical works in Commercial malls and Water and Wastewater plants.

Field of experience:

- Making design drawings and shop drawings for different electrical systems.
- Making Technical and Commercial Offers for different electrical systems.
- Ability to read various electrical diagrams and supervising the implementation of electrical works in different Work sites.
- Professional in Design and implementation of all kinds of different control panels.