

Holds a B. Sc. in Computer & Information Technology and has over 16 years of extensive experience in the IT industry, including 7 years focused on IT Audit. In his career he came across various and dynamic industries, including FinTech, Automotive Manufacturing, Audit Firms, and Travel & Tourism, allowing him to develop a versatile skill set in IT audit and IT operations.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 21/03/1984
Gender : Male
Marital Status : Married
Residence : Cairo

EDUCATION

: B. Sc. in Computer & Information Technology, Menoufia University, 2006

LANGUAGES

Arabic : Native Language
English : Very Good

COMPUTER SKILLS

: Windows, MS Office, Internet

TRAINING COURSES AND CERTIFICATIONS

: GRC Professional certificate – Issued Jul. 2024 – ID 110656820.
: CISA (course completed at the CAMPUS training center – certificate in progress).
: GRCA (Governance, Risk, Compliance Auditor – certificate in progress).
: IDPP (Integrated Data Privacy Professional - certificate in progress).
: MCSA 2012.
: .Net FRAMEWORK Windows-Based Client Development.
: SQL

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Aug. 2022 till now
Employer : Fawry
Job title : IT Internal Audit Assistant Manager

Job Description :

- My responsibility encompasses overseeing and optimizing the efficiency of Fawry Banking information technology systems and controls, by ensuring adherence to industry standards, regulatory requirements, and IT best practices, and by developing risk-based audit plans, identifying critical areas for examination, and ensuring coverage of key IT processes.
- Collaborating with senior management and audit teams to plan and execute comprehensive IT audits, aligning strategies with organizational goals, by conducting risk assessments to identify potential vulnerabilities and areas of non-compliance, and executing detailed IT audit procedures, emphasizing the examination of critical systems, processes, and IT controls, formulating mitigation strategies, and providing recommendations to enhance the resilience of IT controls.
- Preparing and presenting comprehensive IT audit reports to senior management, highlighting findings, recommendations, and potential areas for improvement.
- Collaborated with IT teams to implement automated solutions for continuous monitoring and auditing.
- Maintaining open lines of communication with key stakeholders and ensuring a clear understanding of audit objectives, timelines, and outcomes, which helps facilitate discussions with business units to address audit observations and implement corrective actions.
- Perform necessary pre- and post-implementation reviews, and follow-ups of system implementations or enhancements recommended in IT audit reports.
- Reporting line to the head of internal audit, which directly reports to the Audit Committee and B.O.D., and in a transition period of about 6 months, reporting directly to the Audit Committee and CEO.
- Teaching, training, and coaching the internal audit staff with regards to IT audit.

Dates : From Mar. 2020 till Aug. 2022

Employer : GB Auto

Job title : IT Audit Senior Consultant – Quality Assurance

Job Description :

- Gather and evaluate different working papers and evidence required from IT Audit (Internal - External) to support responses to IT Audit Requirements.
- Evaluating previous Audit findings, follow-up responses / action plans of IT functions and their implementation in relation of IT Audit findings.
- Conduct IT pre-audit on Oracle application, Oracle database and IT Infrastructure and their potential risks and provide recommendations in line with policies, regulations, and IT best practice by.
- Perform revision to current IT Policies and Procedures to provide a reasonable assurance regarding compliance with these documents, and to enhance them to be aligned with IT standards and best practice.
- Develop and create new IT policies and procedures related to different areas in IT department (Application and DB, Infrastructure, Operations, ...etc.).
- Work closely with IT leaders and technical experts to develop, maintain and oversee a security awareness program.
- As a part of Change Management cycle to review and ensure

compliance with Change Management Policy, appropriate approvals, UAT, quality, and to control and make necessary adjustments to the application changes before being applied into production environment.

- As a part of User Access Management cycle to review and ensure compliance with User Access Management policy, existence of appropriate approvals, and to ensure that the access requested is not against Segregation of Duties principle.
- Monitor and review critical logs over the Application, Database, and Infrastructure consistent within information security policy for possible unauthorized changes or intrusion.
- Monitor and review administrative activities across Oracle App, DB.
- Review physical access to IT assets, access control systems.
- Reviewing BRDs for any comments regarding automation process.
- Participate in creating IT department 's SOP with aid from different IT key persons to provide high quality technical services.

Dates : From Aug. 2016 till Aug. 2020
Employer : BDO Khaled
Job title : IT Operations & Infrastructure – Assistant Manager & IT Audit
Job Description :

- My role was to strategic planning, where I actively participated in decision-making processes related to IT infrastructure upgrades, security protocols, and technology investments. I actively contributed to the development and implementation of IT policies and procedures, ensuring compliance with industry standards and regulations. And accomplishes financial objectives by preparing an Annual Budget based on cooperation with Heads and Executives, scheduling expenditures.
- My role extends to included managing day-to-day IT activities, supervising technical teams, overseeing IT projects, as I played a hands-on role in troubleshooting and resolving technical issues, thereby ensuring the continuous and efficient operation of critical systems, and optimizing overall IT performance.
- In addition, collaborating with IT Audit team preparing for IT audits by understanding business processes, identifying key controls, and participating in risk assessments, and in the examination and evaluation of IT systems, processes in relation to ITGC and ITAC. Finally participating in issuing the draft IT Audit report.

Dates : From Nov. 2011 till Jul. 2016
Employer : Maalina for Employment - Spark Travel
Job title : IT Operations & Infrastructure Specialist
Job Description :

- Administrate and install servers, network, operating systems, and Software.
- Software & Hardware maintenance.
- Troubleshoot daily infrastructure and end-user's issues.

Dates : From Aug. 2008 till Nov. 2011
Employer : Equinox Resort (Hermes Group)
Job title : Microsoft System Administrator & Help Desk
Job Description :

- Administrate and install servers, network, operating systems, and Software.

- Monitor and report on performance for all assigned servers, applications, and technologies.
- Administrate Active Directory and Group Policy.
- Reporting directly to top management.

Skills:

- IT Auditing standards.
- IT risk management.
- IT internal controls.
- Cybersecurity.
- Data analysis.
- IT Operations, Information security management.