

Graduated from Faculty of Arts and has over 19 years' experience working in material control at several projects.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 03/04/1983
Gender : Male
Marital Status : Married
Residence : Beni Suef

EDUCATION

: Faculty of Arts, Cairo University, 2004
: Master degree in History, 2014

LANGUAGES

Arabic : Native Language
English : Very Good

COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Access, Power Point), Internet
: AutoCAD 2D & 3D
: MAC OS, Oracle

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Dec. 2021 till now
Employer : Orascom Construction
Project : Bridge 5 on the international coastal road at sign 900 + 121 km
Job title : Oracle Operator & Material Control Team Leader
Job Description :

- Preparing and following up the purchase order (PR) & (PO) for local material.
- Following all material in different shipment from port or whatever till arrive to site.
- Making inventory for all material after separated.
- Issuing MIR and MRR to all shipments.
- Following oracle system process to issue PR & PO.

Dates : From Aug. 2019 till Nov. 2021
Employer : Orascom Construction
Project : Bahr El-Baqr Waste Water Treatment Plant
Job title : Material Control Team Leader & Logistics Coordinator
Job Description :

- Study and reading all shipping documents before arrival.
- Coordination for material transportation from ports.
- Tracking shipments status across the shipping process.
- Preparing all the necessary documents for shipment costume clearance.
- Coordinating transportation providers to ensure prompt and proper movement of shipments.
- Reviewing purchase order and shipping documents to ensure accuracy.
- Choosing and preparing storage lay down area.
- Assuring all the material storage area mobilization activities are done like fence and firefighting protection to avoid any loses.
- Preparing and make design for all warehouses.
- Following all material in different shipment from port or whatever till arrive to site.
- Receiving material in site and making visual inspection before unloading.
- Prepare lifting plans to unload the material safely.
- Making inventory for all material after separated.
- Issuing MIR and MRR to all boxes.
- Issuing OSD for shortage material and damage material and also for over materials.
- Connect between packing list and drawing and BOM (Bill of material).
- Coordination and bringing the material from suppliers.
- Lead and manage all procurements and materials management activities.
- Preparing and following up the purchase order (PR) & (PO) for local material.

Dates : From Jun. 2016 till Jun. 2019
Employer : Orascom Construction (OC)
Project : Assiut Combined Cycle Power Plant 1500MW
Job title : Material Control Team Leader & Logistics Coordinator
Job Description :

- Study and reading all shipping documents before arrival.
- Coordination for material transportation from ports.
- Tracking shipments status across the shipping process.
- Preparing all the necessary documents for shipment costume clearance.
- Coordinating transportation providers to ensure prompt and proper movement of shipments.
- Reviewing purchase order and shipping documents to ensure accuracy.
- Choosing and preparing storage lay down area.
- Assuring all the material storage area mobilization activities are done like fence and firefighting protection to avoid any loses.
- Preparing and make design for all warehouses.
- Following all material in different shipment from port or whatever till arrive to site.
- Receiving material in site and making visual inspection before unloading.
- Prepare lifting plans to unload the material safely.

- Making inventory for all material after separated.
- Issuing MIR and MRR to all boxes.
- Issuing OSD for shortage material and damage material and also for over materials.
- Connect between packing list and drawing and BOM (Bill of material).
- Coordination and bringing the material from suppliers.
- Lead and manage all procurements and materials management activities.
- Preparing and following up the purchase order (PR) & (PO) for local material.

Dates : From Mar. 2015 till Jun. 2016
Employer : Orascom Construction (OC)
Project : Assiut Simple Cycle Power Plant 8x125MW
Job title : Material Team Leader
Job Description :

- Choosing and preparing storage lay down area.
- Assuring all the material storage area mobilization activities are done like fence and firefighting protection to avoid any loses.
- Preparing and make design for all warehouses.
- Following all material in different shipment from port or whatever till arrive to site.
- Receiving material in site and making visual inspection before unloading.
- Prepare lifting plans to unload the material safely.
- Making inventory for all material after separated.
- Issuing MIR and MRR to all boxes.
- Issuing OSD for shortage material and damage material and also for over materials.
- Connect between packing list and drawing and BOM (Bill of material).
- Coordination and bringing the material from suppliers.
- Lead and manage all procurements and materials management activities.
- Preparing and following up the purchase order (PR) & (PO) for local material.

Dates : From Mar. 2011 till Mar. 2014
Employer : Orascom Construction (OC)
Project : Egyptian Fertilization Company REVAMB and BOILER (Egypt)
Job title : Piping Technical Office Assistant
Job Description :

- Working in OC as Assistant Engineer in piping work.
- Working as Assistant for Technical Office Engineer in piping work.
- Good experience to read and draw all Drawings for piping (isometric, pipe plans and P&ID).
- Follow up site erection progress according to time schedule & draw AS-BUILT for piping erection.
- Prepare welding map for site field weld joints.

Dates : From Jun. 2010 till Mar. 2011
Employer : Orascom Construction (OC)

Project : EZZ STEEL (Bar Mill & Continuous Casting Machine) (Egypt)
Job title : Piping Technical Office Assistant
Job Description :

- Working in OC as Assistant Engineer in piping work.
- Working as Assistant for Technical Office Engineer in piping work.
- Good experience to read and draw all Drawings for piping (isometric, pipe plans and P&ID).
- Follow up site erection progress according to time schedule & draw AS-BUILT for piping erection.
- Prepare welding map for site field weld joints.

Dates : From Apr. 2009 till Jun. 2010
Employer : Orascom Construction (OC)
Project : Nile Sugar Company (NSC) (Egypt)
Job title : Piping Technical Office Assistant

Dates : From Oct. 2007 till Apr. 2009
Employer : Orascom Construction (OC)
Project : Unicem Cement Plant Project (NIGERIA)
Job title : Material Control Specialist
Job Description :

- Responsible for receiving all material from client.
- Responsible for storage all material in our lay down area and warehouse.
- Responsible for hand over material to install.
- Responsible for hand over all spare material to client.
- Responsible for make inventory report with client.

Dates : From Apr. 2006 till Oct. 2007
Employer : Orascom Construction (OC)
Project : Ammonia Factory (Egypt)
Job title : Material Control Specialist

Dates : From May 2005 till Apr. 2006
Employer : Orascom Construction (OC)
Project : Helwan Fertilization Company (Egypt)
Job title : Material Control Specialist

Dates : From Jul. 2004 till Apr. 2005
Employer : Orascom Construction (OC)
Project : Egyptian Fertilization Company 2nd Line (Egypt)
Job title : Material Control Specialist

Field of experience :

- From 2004 till now working as Material Control with Orascom Construction Company according to international standard.
- Experience gained from working in several type of projects such as Water Treatment Plant, Combined Cycle Power Plant, Fertilization Company, Steel Factory, Cement Plant, Ammonia Factory).