103199-MEC-56MO-E-2012Leasing Manager

Holds a B. Sc. in Mechanical Engineering and has about 10 years hands-on experience working in maintenance and operation field.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 11/10/1988

Gender : Male Marital Status : Single

Residence : Currently Abu Dhabi, UAE

EDUCATION

B. Sc. in Mechanical Engineering, Helwan University, 2012

LANGUAGES

Arabic : Native Language

English : Fluent

COMPUTER SKILLS

: Windows, MS Office, Internet

: AutoCAD 2D

: Blockload HVAC load calculation

Revit MEP

HAP for HVAC load calculation
 Elite for hydraulic pump calculation

TRAINING COURSES AND CERTIFICATIONS

HVAC:

- Select the units (DX and Chillers) from different types of catalogues (Carrier, York, SKM and others).
- Calculate load estimation by using HAP and Block load Programs and Manual calculation also.
- Deal with ASHRAE Code to obtain different data lighting data, people occupancy, ventilation, electric Equipment's.
- Select different types of Air Outlets (Linear Diffusers, Square Diffuser, Side Wall Grill).
- Select any types of Fan (pressurized fan, Exhaust fan, fresh air fan).
- Installation and site supervision.

- Deal with SAMCNA Code.
- Determining all Hock up on pump, chiller, (AHU) Air Handling Unit and (FCU) Fan Coil Unit.
- Selection of pump and ducts.

Fire fighting:

- Design of fire Protection system (Water-CO2-FM200).
- Determined the types sprinklers.
- Hydraulic calculations on Elite program.
- Pump selection.
- Portable fire extinguisher selection & distribution.
- Determined all pipe used.

: Plumbing:

- Design domestic & drainage water systems.
- Determined all pipe water used.
- Determined Types of water system.
- Calculating Tank capacity.
- Sketching Piping layout and Sizing.
- Pump selection.
- Calculating drainage pipe size.
- Calculating vent pipe size.
- Storm drainage.
- Training session in internal combustion engines, SMG Company (from Jun. till Aug. 2011).
- : Fire fighting training, SMG Company (Aug./Sep. 2013).
- : Plumbing training, SMG Company (Oct. 2013).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Feb. 2019 till now

Employer: ICAD Residential City, Abu Dhabi, UAE

Job title : Leasing Manager

Job Description : • Awarded and recognized for exceeding greater than 150% of the

company's revenue target for the year 2020.

- Achieved 100% of 2021 revenue target by June 2021.
- Developed a fully segregated onsite facility for covid quarantine operations in line with regulatory authority requirements for client needs and staff approvals.
- Coordinating with local authorities such as ZonesCorp / AD Ports, Abu Dhabi Municipalities etc.
- Day-to-day coordination with Facilities team, security, laundry, catering, Cluster Managers, Client's housing and HR managers for accommodation and maintenance arrangements.
- Developed accommodation strategies and policies for short-term, longterm, special transit, covid quarantine facility requirements.
- Handled Unit Allocations for clients.
- Managed client relationships from inquiry to issuing quotations, to unit allocations, arranging permits to handover of units.
- Responsible for all Relocation Operations within the city such as shifting workers from one cluster to another cluster.
- Provided input to the Marketing Dept. for lead generation,

advertising vacancies and sourcing prospect clients through qualified cold calling.

- Responsible for handling and maintaining up to date records of Client Data
- Provided regular reports to CEO relating to occupancy, expirations, prospect pipeline etc.

• Mentoring and providing leadership to the leasing team.

From Jun. 2016 till Jan. 2019
Phoenix Group - Abu Dhabi, UAE
Job title
Property & Projects Manager

Job Description: • Successfully managed and completed full building and villa renovation projects ranging from AED 1M to AED 20M.

- Provide technical support including training, implementation, and consultancy during all stages of the renovation projects.
- Review and approve design documents.
- Consult and advise clients in terms of project quality, costs, and delivery.
- Negotiate tenders and contract terms and conditions to meet both client and company requirements.
- Manage budgets, analyse and monitor costs to keep projects within agreed budget limits and timeframes.
- Meet and exceed targets. Provide service delivery as per agreed KPIs.

Dates : From Dec. 2013 till May 2016

Employer : ORASCOM Construction, Red Sea, EGYPT

Job title : Mechanical Engineer

Job Description : • In charge of safety.

• Responsible for preparation Oil Rigs. Heavy machines periodic maintenances & follow-up.

 Operate heavy equipment in a safe and effective manner in order to minimize the risk of injury, property damage or loss such as operating scraper, operating dozer performing maintenance on given equipment.

Responsible for labour safety.

Dates : From Jun. 2012 till Jul. 2013

Employer : ROAD TIGER COMPANY, Abu Dhabi, UAE

Job title : Site Engineer

Job Description: • Organized roads maintenance.

• Managed resources and distributed labour for maintenances sites.

Performed emergency repairs on vehicles and equipment.