

Holds a Bachelor in Commerce (Accounting) and has over 24 years experience working as Draftsman, Database Specialist, GIS, Admin and Accountant.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 07/07/1979
Gender : Male
Residence : Maadi, Cairo

EDUCATION

: Bachelor in Commerce (Accounting), Cairo University, 2003

LANGUAGES

Arabic : Native Language
English : Fluent

COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Power Point), Internet
: ArcGIS, Digirule, Neuralog, Neuramap, Well cad, Seisfile, SMT
: AutoCAD, Corel Draw (package), Photoshop (package)

TRAINING COURSES AND CERTIFICATIONS

- : CMA Full Course Completed, American University in Cairo, Morgan international offshore organization (2006).
- : ArcGIS training (ESRI):
 - ArcGIS Desktop I: Getting Started with GIS.
 - ArcGIS Desktop II: Tools and Functionality.
 - ArcGIS Desktop III: GIS Workflows and Analysis.
 - Data Production and Editing Techniques.
 - Creating and Analyzing Surfaces Using ArcGIS Spatial Analyst.
 - Geoprocessing Raster Data Using ArcGIS Spatial Analyst.
 - Building Geodatabases.
 - Data Management in the multiuser Geodatabase.
 - Creating and Publishing Maps with ArcGIS.
 - GIS in Oil and Gas.
 - On Job Training.
 - Basics of Geographic Coordinate Systems (ArcGIS 10 “Web Course”).

- : HSE Courses:
 - First Aid training (Dana Gas).
 - Firefighting training (Dana Gas).
 - Behavior Based Safety (Gulf Technical & Safety Training Centre).
 - General Information Security Awareness module of Aware-Me (Reach Management UK LLC; GRC).
 - Working Safety (IOSH).

CHRONOLOGICAL EXPERIENCE RECORD

- Dates** : From Jan. 2020 till Apr. 2020
- Employer** : HedgeCorp for fund investment (shut down during COVID-19)
- Job title** : Key Account
- Job Description** : Handle the accounts for some clients.
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- Dates** : From Jan. 2019 till Dec. 2019
- Employer** : Peony OAK Clothing
- Job title** : Administration Office Manager
- Job Description** :
 - Receiving finished goods from the factory and prepare stock sheets for it.
 - Prepare accounting sheets for the online orders.
 - Prepare shipments to be sent with couriers using ARAMEX SYSTEM.
 - Created data base system for all company documents.
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- Dates** : From May 2017 till Dec. 2018
- Job title** : GIS (Geographic Information System) Specialist (Freelancer)
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- Dates** : From Mar. 2008 till Apr. 2017
- Employer** : DANA GAS EGYPT (EX-Centurion Petroleum Corporation)
- Job titles** :
 - GIS and Data Management Specialist (Subsurface Dept.) (2012 – 2017)
 - Senior Graphic Designer and Data Management Specialist (Exploration Dept.) (2008 – 2011)
- Job Description** :
 - Create, Update and maintain ArcGIS Geodatabase which archives all vector and bitmap data for use in making ArcGIS maps.
 - Download relevant shape files, excel sheets etc. for incorporate into ArcGIS maps.
 - Georeference all original military maps to be uploaded to the Geodatabase.
 - Georeference other maps received from technical soft wares to be digitized and uploaded to the Geodatabase.
 - Export KMZ files to be uploaded to Google map (wells stacking and pipe-lines route, etc.).
 - Scout meeting: collecting data received from other companies, preparing scout presentation and uploading all scout data on ArcGIS geodatabase.
 - Provide graphic designs and all drafting support for drilling program and projects as requested for subsurface department.
 - Provide geological column (prognosis) for all proposed Wells in the Drilling program using Corel Draw.

- Provide all composite wells to finalizing Geological reports using AutoCAD.
- Drafting all type of maps needed for drilling approvals such as Topographic, base maps and well locations required by Military/Agricultural.
- Prepare presentation materials, Designs, posters and advertisements for the Company as requested.
- Supporting preparing daily reports and final well reports, etc. for the wells.
- Supporting designing concept to archive all soft and hard data related to the company.

Dates : From Sep. 1998 till Feb. 2008

Employer : Earth Resources Exploration (EREX) – Petroleum Consultants

Job titles : • Draftsman and Database Specialist (2006 – 2008)
• Draftsman (part time) (1998 – 2005)

Job Description : • Worked in a team environment to achieve various project objectives.
• Project oriented were dead line timing is essential.
• Preparing excel worksheets for database use.
• Preparing PowerPoint presentations for meetings inside and outside.
• Working with various database entry fields.
• Report preparing and editing.
• Preparing materials for courses, workshops and field trips.
• Preparing scaled maps and charts for several purposes.
• Handling and coordinating and QC Vectorization & Digitizing projects for most of the petroleum companies. (Team Leader).
• Flexible to touch and learn any software to keep work in progress.
• Worked closely with many consultants of petroleum sector.

Core Graphic Track:

Art & Design Concepts, Digital Photography, Adobe Photoshop CS5, Adobe Illustrator CS5.