Holds a Bachelor in Computer Science and has about 12 years experience working in HR and sales.

PERSONAL DATA

Nationality	:	Egyptian
Birth Date	:	07/07/1987
Gender	:	Female
Marital Status	:	Single
Residence	:	Giza, Cairo

EDUCATION

: Bachelor in Computer Science, American University in Cairo (AUC)
: Preparing Master in E- businesses Techniques

LANGUAGES

Arabic	:	Native Language
English	:	Excellent
French	:	Fair
Spanish	:	Fair
German	:	Fair

COMPUTER SKILLS

: Windows, MS Office, Internet

TRAINING COURSES AND CERTIFICATIONS

: AUC (The American University in Cairo) Software skills Development Program.
: Courses English.
: TOEFL
: Power Point
: Sales & Marketing.
: German
: Software implementation.
: Summer trainings at:
  - Export and Import Company.
  - Advertising Company (Master).
  - Schlumberger (Oil & Gas Drilling).

CHRONOLOGICAL EXPERIENCE RECORD

Employer	:	ICAT
Job title	:	Business Coordination Manager
Job Description	:	

- Tenders follow up reports.
- Find new business opportunities in waste water and water treatments sector.
- Prepare and review new tenders submitted documents.
- Review and responsible about international contracts and projects.

Employer	:	Alahram Beverages
Job title	:	Information Support Manager
Job Description	:	

- Preparing Promotions and market research.
- Evaluate Marketing and sales performance.
- Involve in marketing and sales Plans.
- Retrieving all kind of sales data from SAP system.
- Fixed and updating company database in SAP system.
- Creating and modified all kinds of sales reports.
- Comparing between SAP sales and manual sales.
- Involved in all kind of sales and marketing new systems (Discount System, ...etc.).
- Issued all kinds of reports.
- Create, Insert, delete, update in customers database.
- Train staff employees to perform related work.

Employer	:	YAT Training Centers
Job title	:	Marketing and Training business development
Job Description	:	

- Planning corporate training.
- Teaching IT Courses.
- Marketing & sales training products.

Employer	:	ACT - Advanced Computer Technology
Job title	:	Software Tester
Job Description	:	

- Test s/w.
- Make the user manual.
- Local Purchasing Supervisor.
- ISO auditor.

Employer	:	Kodak m
Job Description	:	Vendors relations and marketing.

Employer	:	Schlumberger
Job Description	:	Purchasing and administrative.

Employer	:	PSDI-Egypt
Job title	:	Marketing Product Manager

Employer   **:**   Misr for Communication & E-Commerce
Job title   **:**   Marketing & Sales Manager