

Holds a B. Sc. in Commerce (Major: Business Administration), a Mini MBA in Project Management and a Professional Diploma in Project Management. Has over 18 years hands-on experience in IT Project Management field.

## **PERSONAL DATA**

Nationality : Egyptian  
Birth Date : 22/10/1977  
Gender : Male  
Marital Status : Married  
Residence : Nasr City, Cairo

## **EDUCATION**

: B. Sc. in Commerce (Major: Business Administration), Ain Shams University, 2001

## **LANGUAGES**

Arabic : Native Language  
English : Excellent

## **COMPUTER SKILLS**

: Windows, MS Office, Internet  
: MS Project

## **TRAINING COURSES AND CERTIFICATIONS**

- : PMP (Project Management Professional) certified.
- : RMP Risk Management Professional.
- : Mini MBA program certified in Project Management (approved by PMI).
- : Professional Diploma certified in Project Management (approved by PMI).
- : Cisco Certified Network Associate (CCNA) program candidate.
- : Basic Business Skills Acquisition, Future Generation Foundation (BBSA).
- : Nexans Certified Network Installer.
- : Panduit Certified Network Installer.
- : Basic Business Skills Acquisition course at Future Generation Foundation (from Jan. till Apr. 2003), where I achieved the following:
  - Developed language and computer skills as well as enhanced presentation & project development skills.
  - Acquired basic business skills including: marketing sales, banking,

accounting business correspondence and report writing.

## CHRONOLOGICAL EXPERIENCE RECORD

**Dates** : From Nov. 2011 till now  
**Employer** : CICH (CICapital Holding), CIB Bank Group Member  
**Job title** : IT Projects Manager  
**Job Description** : Manage and perform the technical coordination to all issues related to planning and managing the project aspects of the IT projects under CICapital holding and its subsidiaries in different IT areas (Networking and Security, Software, Infrastructure) also include the full coordination to all technical issues with all internal and external units and departments, together with external professional bodies engaged for the commencement of specific assignments by performing the following duties:

- Planning and Defining Scope.
- Activity Planning and Sequencing.
- Resource Planning.
- Developing Schedules.
- Time Estimating.
- Cost Estimating.
- Developing a Budget.
- Documentation.
- Creating Charts and Schedules.
- Risk Analysis.
- Managing Risks and Issues.
- Monitoring and Reporting Progress.
- Team Leadership.
- Strategic Influencing.
- Business Partnering.
- Working with Vendor.

**Dates** : From Apr. 2010 till Nov. 2011  
**Employer** : Networks Valley for information systems (Oracle CAP, Microsoft partner)  
**Job title** : Senior Projects Manager  
**Job Description** :

- Direct and manage ERP projects development from the beginning to end.
- Monitor and control project execution including schedules, budget. Excellent project planning, documentation and presentation skills.
- Identify and resolve issues and conflicts within the project team.
- Develop full scale projects plans and associated communication documents.
- Projects involved in:
  - Efinance GFMS rollout projects.
  - Basma for industrial foods.
  - Uninvest.
  - Unifood.

**Dates** : From Mar. 2008 till Apr. 2010  
**Employer** : Networks Valley for information systems (Oracle CAP, Microsoft partner)

**Job title** : Projects Manager  
**Job Description** :

- Conduct project management activities, ensure all work is conducted according to project plans, coordinate project schedules and financial tracking, manage project issue, risk and action logs, manage project visibility and document control with project stakeholders, conduct planning and control activities, process invoices and approval of payment, handle all client issues, develop project plans specifying goals, strategy, staffing, scheduling, and identification of risks, identify and schedule project deliverables, milestones and required tasks, formulate and define technical scope and objectives of projects.
- Projects involved in:
  - Quiktell.
  - Crystal Assfour.
  - HEEP.
  - Easy Beauty.
  - Farm Frites.
  - Cairo Agro.
  - Ministry of Justice (Zagazig Court).
  - Abo El-Reesh Hospital.
  - New Marina Plast (NMP) subsidiary of Savola Group.
  - Pico.

**Dates** : From Apr. 2007 till Mar. 2008  
**Employer** : Informatique for software development  
**Job title** : Project Manager  
**Job Description** :

- Execute huge software projects on fast track basis to very high-quality requirements.
- Able to administer and organize a large workforce and major subcontractors.
- Monitor and control project execution including schedules, budget. Excellent project planning, documentation and presentation skills.
- Ensure delivery on time within budget and fulfill customer satisfaction.
- Ability to handle multiple projects simultaneously.
- Projects involved in:
  - British University in Egypt.
  - High Institution for social work.
  - Workers University in Cairo.

**Dates** : From Apr. 2005 till Nov. 2006  
**Employer** : Universe Structured Cabling & Network Accessories Distribution  
**Job title** : Project Manager  
**Job Description** :

- Monitor and control project execution including schedules, budget. Excellent project planning, documentation and presentation skills.
- Develop project plans specifying goals, strategy, staffing, scheduling and identification of risks, identify and schedules project deliverables, milestones and required tasks, formulate and define technical scope and objectives of projects.
- Projects involved in:
  - Extension of the Ministry of Finance.

- Hurghada Intercontinental Hotel - 650 Node High Speed Internet Access.
- General Taxation Authority - 550 Node all over Egypt.
- Cabinet of Ministers - 400 Node.
- Grand Rotana Sharm Hotel - Node High Speed Internet Access.

**Dates** : From Aug. 2003 till Mar. 2005  
**Employer** : ACMI SAICO for Integrated Systems Engineering  
**Job title** : Project Coordinator  
**Job Description** :
 

- Building enterprise networks in the buildings of ministry of foreign trade and ministry of finance, covering:
  - Computer LAN which contains more than 3000 data nodes (passive, active).
  - Telephone network which contains more than 3300 telephone node (passive).
  - Access control network which contains more than 130 access node (passive).
  - TV, satellite network which contain 90 nodes (passive).
  - CCTV network which contains more than 160 camera nodes (passive).
- Implementing the physical network in smart schools located in New Cairo, Nasr City, El-Oboor City.

**Dates** : From Feb. 2002 till Dec. 2002  
**Employer** : ECKEO for network engineering  
**Job title** : Network Specialist

Technical Skills:

- Design of cables paths.
- Termination of cat5e, cat6 connectors and patch panels, IDC for telephone rack.
- Analyzing copper and optical fibre cables and connectors with fluke cable analyzer.
- Technical background about the various areas of IT projects.

Training experience:

Provide Project Management training in many different IT sectors and products in Software and Hard Ware which contains many several areas by developing project management processes according to the PMI standards (initiation, planning, execution, monitoring and control, closing) to be applied on the following areas:

- Software:
  - Oracle E-business suite (including all modules: financial, manufacturing, procurement, HR, ...).
  - Customized application (Financial, Hr ....) which serving many different areas in the organization.
- Hardware:
  - Networking (LAN and WAN networks in Cisco products).
  - Infrastructure (Servers, Vmware, server's migration).