

# 101943-ELE-M-E-2005

## Electrical Maintenance Manager

Holds a B. Sc. in Electrical Engineering and has over 17 years experience with proven success track in infusing efficiency into the maintenance operations, from Technical maintenance programs implementation to Training, Development and Performance Evaluation, Electronics Troubleshooting, Staffing, Technical Leadership, Technical Understanding, Developing Budgets, Equipment Maintenance, Safety Management, Attention to Detail, Conceptual Skills, Supply Management, Facilities Management Systems.

### PERSONAL DATA

Nationality : Egyptian  
Birth Date : 01/07/1978  
Gender : Male  
Marital Status : Married  
Residence : Nasr City, Cairo

### EDUCATION

: B. Sc. in Electrical Engineering, Benha University, 2005

### LANGUAGES

Arabic : Native Language  
English : Excellent

### COMPUTER SKILLS

: Windows, MS Office, Internet  
: Oracle (Developer, Personal), ORCAD, PLC, SQL

### TRAINING COURSES AND CERTIFICATIONS

: PMP Certification – OMN (May 2017).  
: OSHA Certification – EGY (Aug. 2016).  
: Schlumberger OFS3 Certification – EGY (Sep. 2013).  
: Schlumberger ADS3 Training School – UK (Nov. 2012).  
: Schlumberger QHSE2 Certification – EGY (Sep. 2011).  
: Schlumberger OFS2 Certification – EGY (Sep. 2010).  
: Schlumberger ADS2 Training School – UAE (Nov. 2009).  
: Schlumberger ADS1 Training School – UAE (Nov. 2009).  
: Schlumberger OFS1 Certification – EGY (Sep. 2008).  
: Execution systems programs – EGY (Mar. 2006).

- : In the summer of 2000 trained with PETROJET.
- : In the summer of 1999, 2001 & 2002 trained with COCA-COLA CO. (CBI Plant).
- : In the summer of 1998 trained in MISR JAPAN ALLID CO.
- : GWT Certificate from AUC (Mar. 2003).
- : Oracle Data Base (May 2005).
- : Computer Network (Jul. 2005).

## CHRONOLOGICAL EXPERIENCE RECORD

- Dates** : From Oct. 2018 till now
- Employer** : Premium Engineers Co. Engineering & Construction (Cairo)
- Job title** : Electrical Maintenance Manager
- Job Description** :
- Maintain electrical systems by providing electrical power and equipment; offering engineering support; managing staff.
  - Accomplish electrical maintenance human resource objectives by recruiting, selecting, orienting, training, assigning, scheduling, coaching, counseling, and disciplining employees; communicating job expectations; planning, monitoring, appraising, and reviewing job contributions; planning and reviewing compensation actions; enforcing policies and procedures.
  - Achieve electrical maintenance operational objectives by contributing information and recommendations to strategic plans and reviews; preparing and completing action plans; implementing production, productivity, quality, and customer-service standards; resolving problems; completing audits; identifying trends; determining system improvements; implementing change.
  - Meet electrical maintenance financial objectives by forecasting requirements; preparing an annual budget; scheduling expenditures; analyzing variances; initiating corrective actions.
  - Provide electrical power by maintaining electrical equipment and outlets; including energy management system for lighting, security gates, security console, and mail conveyor system.
  - Wire work station cubicles by studying blueprints; laying-out circuitry for common and dedicated electrical outlets; providing raceways for telephone communications.
  - Provide lighting by maintaining electrical lighting fixtures.
  - Provide engineering support by responding to requests for mechanical and electrical problems.
  - Comply with codes by adhering to requirements; advising senior management on needed actions.
  - Maintain supplies inventory by checking electrical material stock to determine inventory levels; anticipating needed supplies; placing and expediting orders for electrical material; reviewing and approving invoices.
  - Keep equipment operating by following operating instructions; troubleshooting breakdowns; maintaining supplies; performing preventive maintenance; calling for repairs.
  - Update mechanical engineering job knowledge by participating in educational opportunities; reading professional publications; maintaining

personal networks; participating in professional organizations.

- Enhance facilities services and organization reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.

**Dates** : From Oct. 2016 till Sep. 2018  
**Employer** : Schlumberger Logelco Inc. (Muscat, Oman)  
**Job title** : ADS Team Supervisor D&M  
**Job Description** :

- Responsible for the direct supervision of ADS team in order to ensure smooth completion of tasks on a day-to-day basis.
- Follow predefined D&M work processes (R&M Process) and ensures all team members understand their responsibilities.
- Conduct failure analysis when required; follows up on root causes of failures with line management and technology centers (when appropriate).
- Lead staff to execute overhauls strategy.
- Act as a mentor for less experienced technicians evaluate manpower performance within tangible tracking.
- Ongoing plans & projects to improve company strategy weakness, improve execution performance.

**Dates** : From Sep. 2014 till Sep. 2016  
**Employer** : Schlumberger Logelco Inc. (Kattamia, Egypt)  
**Job title** : ADS Team Supervisor D&M  
**Job Description** :

- Responsible for the direct supervision of ADS team in order to ensure smooth completion of tasks on a day-to-day basis.
- Follow predefined D&M work processes (R&M Process) and ensures all team members understand their responsibilities.
- Conduct failure analysis when required; follows up on root causes of failures with line management and technology centers (when appropriate).
- Lead staff to execute overhauls strategy.
- Act as a mentor for less experienced technicians evaluate manpower performance within tangible tracking.
- Ongoing plans & projects to improve company strategy weakness, improve execution performance.

**Dates** : From Dec. 2012 till Aug. 2014  
**Employer** : Schlumberger Logelco Inc. (Irbil, Kurdistan)  
**Job title** : ADS Electronics Team Leader D&M  
**Job Description** :

- Work on various tool modules to develop expertise and support the day-to-day activities of the location.
- Observe safe-working practices, follows Schlumberger HSE, SQ and IT standards.
- Responsible for the direct supervision of ADS electronic team in order to ensure smooth completion of tasks on a day-to-day basis.
- Follow predefined D&M work processes (R&M Process) and ensures all team members understand their responsibilities.
- Conduct failure analysis when required; follows up on root causes of

failures with line management and technology centers (when appropriate).

- Lead staff to execute overhauls strategy.
- Act as a mentor for less experienced technicians evaluate manpower performance within tangible tracking.

**Dates** : From Sep. 2007 till Dec. 2012  
**Employer** : Schlumberger Logelco Inc. (Cairo, Egypt)  
**Job title** : ADS Electronic Technician / LPT Team Leader D&M  
**Job Description** :

- Lead the location Loss Prevention Team.
- Implementing the OFS QHSE Management System.
- Defining QHSE objectives, yearly QHSE plans, standards and procedures.
- Establishing and implementing safe operating procedures.
- Investigating and Troubleshooting failure incidents (when appropriate).
- Defining and implementing the schedule for site morning meetings.
- Follow and implements the R&M process and utilizes appropriate maintenance procedures.
- Actively participates in knowledge sharing and reuse.
- Implementing corrective actions.

**Dates** : From Jul. 2006 till Aug. 2007  
**Employer** : Abo-Himila Group / ULTRA EGYPT CO. (Cairo, Egypt)  
**Job title** : Projects Executive Manager  
**Job Description** :

- Improving company utilization by 10%.
- Perfecting staffs administrative and execution performance.

**Dates** : From Apr. 2005 till Jun. 2006  
**Employer** : EMCO CO. (Cairo, Egypt)  
**Job title** : Senior Sector for East and South Cairo for IT-MO  
**Job Description** :

- Algomhoria New Site with EMCO CO. achievements.
- AUC New Site with EMCO CO. under Supervision of ORASCOM.
- Preparing schemes programs for Towers with EMCO CO.

**Dates** : From Aug. 2003 till Mar. 2005 (during education)  
**Employer** : THE RBC CONSULTANT (Cairo, Egypt)  
**Job title** : Executive Site Engineer  
**Job Description** : Implement execution plans for new projects.