

Holds a B. Sc. in Civil Engineering and has over 6 years hands-on experience working as Procurement and Technical Office Engineer.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 05/07/1981
Marital Status : Single

EDUCATION

: B. Sc. in Civil Engineering, Ain Shams University, 2003

LANGUAGES

Arabic : Native Language
English : Good
German : Fair

COMPUTER SKILLS

: Windows, MS Office, Internet
: AutoCAD
: Primavera
: ArchiCAD, SAP, ETabs, Safe
: Photoshop
: Oracle

TRAINING COURSES AND CERTIFICATIONS

: Primavera
: AutoCad
: SAP
: Oracle

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Dec. 2010 till now
Employer : SQUARE Engineering
Job title : Procurement Engineer

Job Description :

- Develop and implement procurement procedures, processes and tools for the purpose of finding the best goods or services including getting approved on materials from consultant.
- Choose suppliers, negotiate prices and grant contracts that ensure that the right amount of the product or service is received when it is needed.

Dates : From Dec. 2009 till Dec. 2010

Employer : ENCO

Job title : Procurement Engineer

Job Description :

- Develop and implement procurement procedures, processes and tools for the purpose of finding the best goods or services including getting approved on materials from consultant.
- Choose suppliers, negotiate prices and grant contracts that ensure that the right amount of the product or service is received when it is needed.

Dates : From Feb. 2007 till Nov. 2009

Employer : Al-Qudeebi – KSA

Job title : Planning & Technical Office Engineer

Job Description : Technical Office Engineer (from Oct. 2007 till Nov. 2009):

- Quantities surveying for the projects.
- Following up progress of project's schedules.
- Sub-Contractor's Payment Certificates.
- Develop and implement procurement procedures, processes and tools for the purpose of finding the best goods or services including getting approved on materials from consultant.

Planning Engineer (from Feb. 2007 till Sep. 2007):

- Updating schedules (Master & Details Time Schedule).
- Cost Loading.
- Resource Loading.
- S-Curve.
- Look ahead schedule.
- Weekly report (Updating Schedules, Updating Manpower, Updating S-Curve, Updating E1 & E2 Log, Updating Look ahead Schedule, Updating Contractor's Performance Summary Sheet).
- Payment Certificates and Variations Order according to Cost Loading 2.

Dates : From Oct. 2005 till Jan. 2007

Employer : Wady El Nile

Job title : Technical Office Engineer

Job Description :

- Quantities surveying for the projects.
- Following up progress of project's schedules.
- Sub-Contractor's Payment Certificates.
- Order project's materials from factories.