# 101245-PSC-56Eq-E-2003 Planning Manager

Holds a Bachelor in Architecture and PMP Diploma. Has over 18 years hands-on experience working mainly in technical office and projects planning.

#### PERSONAL DATA

Nationality : Egyptian Birth Date : 26/04/1977

Gender : Male Marital Status : Married

Residence : Heliopolis, Cairo

### **EDUCATION**

Bachelor in Architecture, Al-Azhar University, 2003

#### LANGUAGES

Arabic : Native Language

English : Very Good

### **COMPUTER SKILLS**

: Windows, MS Office (Word, Excel, Power Point), Internet

: Primavera Project Planner 6 v.8.2

: AutoCAD 2D & 3D: Adobe Photoshop

## TRAINING COURSES AND CERTIFICATIONS

- : PMP Knowledge upgrading specially in "Risk Area of Knowledge" Processes Tools & its techniques (Project Management Professional) (2014): Based on Project Management Body of Knowledge: PMBOK guide (5<sup>th</sup> edition) & Rita Mulcahy's Book (8<sup>th</sup> edition) for about 35 extra hours.
- : Primavera 6 v.8.2 Advanced knowledge upgrading specially in "Risk Area of Knowledge" Processes Tools & its techniques (2014): Based on Project Management Body of Knowledge: PMBOK guide (5<sup>th</sup> edition) & Rita Mulcahy's Book (8<sup>th</sup> edition) for about 15 extra hours.
- : P.M.P. (Project Management Professional) (2009): Based on Project Management Body of Knowledge: PMBOK guide (3rd edition) for 50 hours.
- : Primavera Project Planner 3.0.

### CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Aug. 2017 till now

**Employer** : Concord for Engineering and Contracting

Job title : Planning Manager (Reporting to: Project's Control Manager)

Job Description : Projects Planning: Planning, Monitoring and Controlling for a division of the

New Administrative Capital's projects.

Dates : From Aug. 2011 till Jul. 2017

**Employer** : Zuhair Fayez partnership consultant's information technology

Job Description : • Senior Projects Planner - Assistant of the Projects Manager (from Dec. 2012 till Jul. 2017):

Projects Planning: Supervision & Approval for Main Contractors

Projects Plans.Projects Monitoring & Controlling: Evaluate the Projects Progress &

Advice to do Corrective Actions.

Core Team Planner - Assistant of the Projects Director (from Aug. 2011)

 Core Team Planner - Assistant of the Projects Director (from Aug. 2011 till Dec. 2012):

Execution of my manager's approved plans.

- Preparing for all of our team work plans & sharing of solve them problems.

 Responsible of two sites leading projects snagging of Main-Contractors works.

- Fine communication over all projects Main contractors, Client's Representatives, Projects management (ECOM) & our head office.

Dates : From Jan. 2007 till Jul. 2011 Employer : S.B.G. (Saudi Bin Laden Group)

Job title : Senior Architect

Job Description : • Inside the KSA branch, Saudi Bin Laden Group (R.P.D.) United Company Rush Projects Division:

- As a Technical Assistant of the Finishing Department Manager:

Architectural team leader to solve any technical issue.

- In the Project's Initiation Phase I was doing final site review for Approved Shop drawings before the Construction Stage.
- In the Project's Inspections Phase I was a Site Inspections team Leader of the finishing works, so I Lead the Site Inspection team to fulfill my Manager's Responsibilities - by doing coordination's meetings with Both of Technical, Estimation, Quality control, Cost control & Procurements Departments in our head office, then catch the meetings Deliverables in order to reach Our Company Project's Target.
- Project: King Abdullah University of Science & Technology at Thewal City (Finishing Works of Zone no.1, 2, 3, 4, 5, 6 & Zone No. 10 VIP Villas).
- Inside the Egyptian branch Al-Marasem International for Urban Development Company:
  - Technical Affairs Management as a Senior Technical Engineer:
     Company's projects studies team member for the tender projects:
     we were doing redesign to find the optimized solutions, preparing

B.O.Q. & technical coordination.

- Projects:
  - Cairo International Airport APM Project (Automated People Mover) in between the Cairo International Airport buildings (TB1, Air Mall, Car Park, TB2 & TB3).
  - Hurghada International Airport Terminals buildings & Land side facilities.
- As a Technical Office Engineer:
  - Architectural team member.
  - Shop drawings coordination and development.
  - Preparing as built drawings for consultant's review.
  - Responsible for correspondences between SBG, consultant and subcontractors.
- Projects:
  - Sharm El-Sheikh International Airport (New terminal building).
  - Royal court of king of Bahrain kingdom at Sharm El-Sheikh City.
  - Hyatt heights project at New Cairo City.
  - Fairmont Hotel Cairo (Sheraton Heliopolis), New Ballroom Extension.

Dates : From May 2005 till Jan. 2007

**Employer** : Al-Quasr Al-Malaky Company for Contracting of Building – UAE

Projects : • Women & children garden of Ebn al-resheed area, Sharjah – UAE

- Labor's camp on Sharjah industrial area, Sharjah City, UAE
- Some of private Villas on Sharjah's suburbs
- Some of private workshops on different industrial areas of Sharjah's suburbs

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Job title : Technical Manager

**Job Description**: • Responsible of company projects.

 Responsible Engineer for Supervision of Sites Works & Technical Office Engineer for Preparing Shop drawings, Bill of Quantities, Specifications Studying and review, do deals with our Subcontractors & do Inspection

for our Client.

Dates : From Feb. 2004 till Apr. 2005

Employer : Al-Fayrooz Company for ContractingProject : Laselky 27 Buildings developing project

Job title : Site & Technical Office Engineer

Job Description : • The project was an upgrading to area of Laselky at Almaadi City, it was

about 27 buildings.

 I was responsible of 6 buildings for: Execution, Preparing Bill of Quantities, do the Shop drawing presentation for approval & do As-Built

Drawing Presentation for review.

Dates : From Jun. 2003 till Jan. 2004

**Employer** : Misr Italia Company for Tourism Developing

**Project**: MOSA COAST Montagaa at Eyoun Mosa City – South of Sinai City

Job Description : Site Engineer for Finishing Works & Technical Office Engineer for Preparing

Shop drawings, Bill of Quantities, Specifications Studying and review & do

Inspection for our Clients.

#### Field of experience:

Experience in Project Management, Project Controls, Engineering and Construction supervision for major projects, Airports Terminals buildings and low-rise projects for iconic projects in the region such as:

- New Terminal Building of Sharm El-Sheikh International Airport Project (South of Sinai - Egypt) as a Technical Team Member through its Construction Phase.
- Royal Court of Bahrain Kingdom Project located in (Sharm El-Sheikh City – Egypt) as a Technical Coordination Team Member.
- Cairo International Airport Project (A.P.M.) Automated People Mover for Transit System (Air Blowers Monorail) – located in (Cairo – Egypt) as Specs & B.O.Q. Reviewer through its Tendering Phase.
- Hurghada International Airport Project (Terminal Building and Airport's land site Facilities – located in (Red Sea – Egypt) as Specs & B.O.Q. Reviewing Team Member through it's Tendering Phase.