100761-ELE-2DE-2018

Commercial Engineer (Tendering & Procurement)

Holds a B. Sc. in Electrical Power & Machines Engineering and has about 3 years hands-on experience working as Design Engineer and Commercial Engineer.

PERSONAL DATA

Nationality : Egyptian Gender : Male

Residence : El-Marg, Cairo

EDUCATION

B. Sc. in Electrical Power & Machines Engineering, Cairo University, 2018

LANGUAGES

Arabic : Native Language

English : Good

COMPUTER SKILLS

: Windows, MS Office, Internet

: AutoCAD : Dialux : ETAP

TRAINING COURSES AND CERTIFICATIONS

Online courses:

- Teamwork skills: communicating effectively in groups (Jul. 2019).
- Supply chain management (Nov. 2020).
- Fundamentals of project management as a life skill (Jan. 2020).
- Professional course of Design of substation (Nov. 2020).

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Aug. 2019 till now

Employer : GMTD

Projects : • Zagazig substation 500/220/66/11KV

6 October substation 220/66KVShroug-Badr transmission line

Job title : Commercial Engineer (tendering & procurement)

Job Description

- Studying BOQs, Tender documents and drawings for new projects.
- Sending RFQ (Request Formal Quotations) to suppliers (local foreign).
- Making comparative analysis between received offers; review cost, feasibility, delivering time and quality with suppliers.
- Negotiating with Suppliers and subcontractors to get best rates and ensure project profitability.
- Preparing Cost Sheets and determining the tender price for all items in project.
- Establishing and maintaining updated supplier's database.
- Preparing PO (Purchase Orders) or contracts with suppliers and subcontractors after agreement on the suitable technical and commercial offers.

Dates : From Jun. 2018 till Aug. 2019

Employer : United Group for Engineering Consultancy

Projects : • Extension of Alkom Alahmar substation 220/66KV, Egypt

Colangeel substation 66/11KV, Egypt

Job title : Electrical Design Engineer

Job Description : • Studying Project Technical Specifications & Tender Documents.

Prepare Substation Single Line Diagram.

 Prepare Substation AC system (auxiliary transformer sizing, AC Circuit Breaker Sizing, AC Cable Sizing, AC Cable schedule & AC Single Line Diagram).

- Prepare Shielding System Design (Calculation & Layout).
- Prepare Indoor Lighting System (Calculation, Layout).
- Prepare Outdoor Lighting System (Calculation, Layout).
- Prepare Power System Layout.
- Prepare Grounding System Design Calculation & Earth Grid Layout.
- Prepare Equipment Earthing Layout.
- Prepare Bill of Quantities (BOQ) (cables, shielding, earthing...etc.).