

100210-ELE-CEG-E-2005 Electrical Project Manager & Planner

Holds a B. Sc. in Electrical Power & Machines Engineering, studied the Project Management Professional Program (PRMG) and got also MBA degree. Has over 7 years experience in the field of project managing, designing, planning and coordinating.

PERSONAL DATA

Nationality : Egyptian
Birth Date : 15/08/1983
Marital Status : Married

EDUCATION

- : B. Sc. in Electrical Power & Machines Engineering, Cairo University (Fayoum branch), 2005
- : Post Graduate Studies (2007-2008):
Project Management Professional Program (PRMG) in AUC including:
Planning, Financial Control, Resource Management, Contract Management, Feasibility Studies, Quality Management & Management Information Systems.
- : MBA (2010-2012): Project Management Major including Planning, Cost Estimation & Financial Management, Cost control, Quality & Risk Management, Contracting & HR Management).

LANGUAGES

Arabic : Native Language
English : Very Good

COMPUTER SKILLS

- : Windows, MS Office (Word, Excel), Internet
- : AutoCAD
- : Primavera
- : MS Project
- : Designing SCADA systems & PLC programming
- : Contract Manager
- : MS Accounting

TRAINING COURSES AND CERTIFICATIONS

- : Summer trainings at:
 - HALLIBURTON Overseas LTD, Kattamia workshop, Cairo, Egypt, Electronic Maintenance Dept., 2004.

- CONISYS "SHAKER Group", Maadi, Cairo, Egypt, Automatic Control Dept., 2004.
- The Egyptian Iron and Steel Factory, Helwan, Cairo, Egypt, worked in many depts. in the main factory, 2003.
- IBM Egypt, Pyramids Heights, Egypt, IT Support Dept., 2002.

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From May 2006 till now
Employer : GLOBAL ENERGY
Project : Electrical Power Distribution & Generation
Job Description : Technical Office & Projects Dept.:
 Managing operation & construction projects including Feasibility Studies Review, Planning, Resource Management, Construction Management, Financial Control & Contract Administration.

Dates : From Sep. 2005 till Apr. 2006
Employer : Philippe Photo Trade
Job Description : • Light Current Systems (A/V Contractor).
 • Worked in Projects Dept. in:
 - Designing.
 - Tender documents preparation.
 - Cost estimation.
 - System installation and maintenance.

Projects involved:

- 66/22KV Substation (Nabq Bay – Sharm El-Sheikh):
 - Assist tender preparation, analysis & selection of contractors.
 - Assist in all pre-construction activities mobilization, permits, site survey & soil reports).
 - Preparation of overall project schedule & cash flow.
 - Direct & coordinate different contractors to meet project objectives & EETC requirements.
 - Establish filing and documentation system.
 - Surprise the installation to meet project objectives procedures.
 - Revise testing & commissioning of the project.
 - Manage the finalization of snag list & pending claims.
 - Ensure that all parties fulfilled their contractual obligation.
 - Manage of final handing over to Governmental Authorities (EETC).
- Infrastructure projects:
 - Nakhil – New Cairo (MV, LV & Civil works)
 - CFC – New Cairo (MV, Fiber & water networks)
 - Porto Sokhna – El-Sokhna (MV & LV networks)
 - Revise drawings, specs & contracts with consultant.
 - Preparation of shop drawings & material submittals.
 - Preparation of coordinated drawings with other utilities.
 - Establish filing and documentation system.
 - Manage the mobilization & pre-construction phase.
 - Supervise the execution of networks.
 - Supervise testing and commissioning.
 - Handing over to O&M dept.

- Light current systems:
 - Hanging Church – Old Cairo (CCTV, PA & audio systems)
 - ELNG – Idko (A/V & integrated systems)
 - Preparation of preliminary design.
 - Preparation of time schedule & cash flow plan.
 - Revise the contracts.
 - Assist in negotiation with suppliers & customers.
 - Issuing of PO (Local & foreign suppliers).
 - Supervise the installation team.
 - Perform testing & commissioning for the whole systems till handing over.