

Holds a B. Sc. in Electrical Power & Machines Engineering and has about 4 years hands-on experience working in technical office field.

PERSONAL DATA

Nationality : Egyptian
Gender : Female
Residence : 15 May, Cairo

EDUCATION

: B. Sc. in Electrical Power & Machines Engineering, Helwan University, 2016

LANGUAGES

Arabic : Native Language
English : Very Good

COMPUTER SKILLS

: Windows, MS Office (Word, Excel, Power Point), Internet
: AutoCAD
: PLC
: Classic Control

TRAINING COURSES AND CERTIFICATIONS

: Distribution Course - Helwan University.
: Robotics Operation Course - Helwan University.
: Automatic Synchronization Generator - Egyptian Engineers Syndicate.
: PLC Course Certificate "Level One (S7-300)" - Helwan University.
: The Best Creativity "Robocon" Certificate - ERTU.
: 1 month training at Engineering Automotive Manufacturing Co.

CHRONOLOGICAL EXPERIENCE RECORD

Dates : From Oct. 2018 till now
Employer : TMA For Industrial Supplies
Job title : Technical Office Engineer

Job Description :

- Receiving Client's Requirements.
- Searching for the Requirements on the Internet.
- Preparing Technical Offers.
- Preparing Commercial Offers.
- Sending the Offers to the Clients.
- Follow up with the Clients.

Dates : From Aug. 2017 till Oct. 2018

Employer : El Badry Group Contracting

Job title : Technical Office Engineer

Job Description :

- Doing project studies.
- POQ Break down.
- Bidding and tender studies.
- Submitting technical and Financial offers.

Dates : From Jun. 2016 till Aug. 2017

Employer : Engineering Group

Job title : Technical Sales Engineer

Job Description :

- Design and Manufacturing Low Voltage Panels.
- Design and Manufacturing Control Panels.
- Preparing Technical Offers.
- Supply Electrical Components (Schneider - ABB - General Electric - Mitsubishi Electric - Hyundai).
- Schneider Authorized Retailer.
- Earthing and Lightning Systems (Furse - Wallas - Erchoo).
- Electromechanical Works (Maintenance).

Further experiences : Instructor:

- Ideagym (Part Time) - Nile University, Egypt.
- Ideagym (Part Time) - French University, Egypt.
- ISTEM (Part Time) - Dokki, Giza, Egypt.

Teach kids how to program, code and how to be a Robot Builder.